

**DRAFT
FEES AND CHARGES**

2018/19

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18		Proposed Net	VAT	Proposed	Proposed Increase	
			2017/18	(20%)	Charge		Charge 2018/19	(20%)	Gross 2018/19	Gross Charge	
			£	£	£		£	£	£	£	%
1	Charge per day for lunch at day centres - main course	Third Party	3.00		3.00						
2	Charge per day for lunch at day centres - pudding	Third Party	1.00		1.00						
3	Charge for tea/snacks at day centres	Third Party	0.50		0.50						
4	Maximum charge to user per week for home care/daycare	Discretionary	Full Cost of Service								
5	Forecast average unit cost of all home care per hour	Discretionary	14.10		14.10		14.10		14.10	0.00	0.00%
6	Maximum charge per session (day) for day service	Discretionary	Full Cost of Service								
7	Transport - Return Trip per day	Discretionary	2.00		2.00		4.00		4.00	2.00	100.00%
8	Transport - Multiple Trip per day	Discretionary					5.00		5.00	5.00	NEW
9	Minimum client contrib for OP long stay res care per week	Statutory	131.48		131.48		137.60		137.60	6.12	4.65%
10	Minimum charge for adult long stay res care per week 18-24	Statutory	68.08		68.08		65.55		65.55	(2.53)	-3.72%
11	Minimum charge for adult long stay res care per week 25-59	Statutory	83.95		83.95		80.75		80.75	(3.20)	-3.81%
12	Administration Fee for Deferred Payment Scheme	Discretionary	525.00		525.00		535.00		535.00	10.00	1.90%

Notes:

- 1 - 3 1 - 3 Service transferred to Southend Care Ltd
9 Minimum charge set by DWP - final confirmation awaited
10 - 11 Please note the minimum charge for adult long stay res care 18-59 was frozen in 16/17 so did not increase in 17/18 and is not expected to increase in 18/19 hence the reduction back to 16/17 charge. This is not confirmed until November 2017.

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Private Sector Housing Charges										
1	Mandatory Licence of House in Multiple Occupation - up to 6 lettings	Full Cost Recovery	900.00		900.00	920.00		920.00	20.00	2.22%
2	Mandatory Licence of House in Multiple Occupation - each additional letting	Full Cost Recovery	50.00		50.00	50.00		50.00	0.00	0.00%
3	Improvement Notice	Full Cost Recovery	550.00		550.00	560.00		560.00	10.00	1.82%
4	Energy Performance Certificate Enforcement	Full Cost Recovery	200.00		200.00	205.00		205.00	5.00	2.50%
5	Immigration Inspection - initial visit	Discretionary	175.00		175.00	180.00		180.00	5.00	2.86%
6	Immigration Inspection - each subsequent visit	Discretionary	60.00		60.00	60.00		60.00	0.00	0.00%
7	Hazard Awareness Notice	Full Cost Recovery	550.00		550.00	560.00		560.00	10.00	1.82%
8	Prohibition Order	Full Cost Recovery	550.00		550.00	560.00		560.00	10.00	1.82%
9	Emergency Prohibition Order	Full Cost Recovery	550.00		550.00	560.00		560.00	10.00	1.82%
10	Remedial Action Notice	Full Cost Recovery	550.00		550.00	560.00		560.00	10.00	1.82%
11	Emergency Remedial Action Notice	Full Cost Recovery	550.00		550.00	560.00		560.00	10.00	1.82%
12	Demolition Order	Full Cost Recovery	1,000.00		1,000.00	1,025.00		1,025.00	25.00	2.50%
13	Clearance Area	Full Cost Recovery	1,000.00		1,000.00	1,025.00		1,025.00	25.00	2.50%
14	Interim Management Order	Full Cost Recovery	1,250.00		1,250.00	1,275.00		1,275.00	25.00	2.00%
15	Each additional unit above 6 units	Full Cost Recovery	50.00		50.00	50.00		50.00	0.00	0.00%
16	Final Management Order	Full Cost Recovery	1,250.00		1,250.00	1,275.00		1,275.00	25.00	2.00%
17	Each additional unit above 6 units	Full Cost Recovery	50.00		50.00	50.00		50.00	0.00	0.00%
18	Interim Empty Dwelling Management Order	Full Cost Recovery	900.00		900.00	925.00		925.00	25.00	2.78%
19	Final Empty Dwelling Management Order	Full Cost Recovery	900.00		900.00	925.00		925.00	25.00	2.78%
20	Works in Default undertaken	Full Cost Recovery	30% of cost of works in default							
21	Court of Protection Assistance (charged per hour)	Third Party	35.00		35.00	35.00		35.00	0.00	0.00%
22	Monetary Penalty for failure to join an Ombudsman Scheme under the Redress Schemes for Lettings Agency and Property Management Work (England) Order 2014	Statutory	Up to £5,000		Up to £5,000	Up to £5,000		Up to £5,000		
23	Monetary Penalty for failure to comply with requirement to install smoke or carbon monoxide alarms under The Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Statutory	Up to £5,000		Up to £5,000	Up to £5,000		Up to £5,000		
24	Interest charged by Private Sector Housing on outstanding fees	Statutory	Statutory Interest (8%) + Base Rate							

Description of Service		Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
		£	£	£	£	£	£	£	%
ALLOTMENTS									
The rents for allotment plots within Southend-on-Sea have not had an increase since 1st April 2012. As set out in the current fees and charges the rent for non-concessions is £4.00 per rod. The Allotments Act and our tenancy agreement, require a years notice to be served outside the growing season on all allotment tenants advising of the changes to rents. All allotment tenants were informed before the 25th March 2017 that Allotment rents are to be change as set out in the table below from 1st April 2018. These changes to the rents will be the first in five years									
1	Per 5.5m ² (rod) (plus water recharged at current rates)	4.00		4.00	4.50		4.50	0.50	12.50%
2	Per 5.5m ² (rod) (plus water recharged at current rates) – Senior (State Pensionable Age)	2.00		2.00	2.25		2.25	0.25	12.50%
3	Per 5.5m ² (rod) (plus water recharged at current rates) – Advantage Card C	2.00		2.00	2.25		2.25	0.25	12.50%
4	Per 5.5m ² (rod) (plus water recharged at current rates) – Under 18	2.00		2.00	2.25		2.25	0.25	12.50%
5	Edwards Hall Leisure Garden (plus water recharged at current rates)– Allotments	32.00		32.00	36.00		36.00	4.00	12.50%
6	Edwards Hall Leisure Garden – Allotments (plus water recharged at current rates) - Senior (State Pensionable Age)	16.00		16.00	18.00		18.00	2.00	12.50%
7	Edwards Hall Leisure Garden - Allotments (plus water recharged at current rates) - Advantage Card C	16.00		16.00	18.00		18.00	2.00	12.50%
8	Edwards Hall Leisure Garden - Allotments (plus water recharged at current rates) - under 18	16.00		16.00	18.00		18.00	2.00	12.50%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
ATHLETICS										
1	Southend Athletics Club - season (2 evenings & Sunday a.m.)	Discretionary	3,120.00		3,120.00	3,182.00		3,182.00	62.00	1.99%
2	SLTC (Monday - Friday half day)	Discretionary	116.67	23.33	140.00	119.00	23.80	142.80	2.80	2.00%
3	SLTC (Monday - Friday evening)	Discretionary	90.83	18.17	109.00	92.67	18.53	111.20	2.20	2.02%
4	SLTC (Weekend, half day rate)	Discretionary	179.17	35.83	215.00	182.75	36.55	219.30	4.30	2.00%
5	SLTC (Per Hour up to Max 2 hours)	Discretionary	30.00	6.00	36.00	30.67	6.13	36.80	0.80	2.22%
6	SLTC (Monday - Friday 1 Hour)	Discretionary	24.00	4.80	28.80	24.50	4.90	29.40	0.60	2.08%
7	SLTC - Flood lights (per hour)	Discretionary	18.75	3.75	22.50	19.17	3.83	23.00	0.50	2.22%
8	SLTC – Equipment (hurdles, high jump, pole vault)	Discretionary	39.17	7.83	47.00	39.96	7.99	47.95	0.95	2.02%
9	SLTC - Pit Area, Hurdles, Misc. (Charges Per Area)	Discretionary	6.67	1.33	8.00	6.83	1.37	8.20	0.20	2.50%
10	SLTC - Casual Adult	Discretionary	3.17	0.63	3.80	3.25	0.65	3.90	0.10	2.63%
11	SLTC - Casual Junior & Concession	Discretionary	1.50	0.30	1.80	1.54	0.31	1.85	0.05	2.78%
12	SLTC - School track hire - 1 hour	Discretionary				20.58	4.12	24.70	24.70	NEW
13	SLTC - School track hire - half day rate	Discretionary				61.67	12.33	74.00	74.00	NEW
14	SLTC - School track hire - full day rate	Discretionary				112.83	22.57	135.40	135.40	NEW
BOWLS (PARKS)										
15	Season Ticket 7 day Resident	Discretionary	132.50	26.50	159.00	140.00	28.00	168.00	9.00	5.66%
16	Season Ticket 7 day Resident - Advantage Card C	Discretionary	66.67	13.33	80.00	70.00	14.00	84.00	4.00	5.00%
17	Season Ticket 7 day Resident Senior (State Pensionable Age)	Discretionary	85.83	17.17	103.00	90.00	18.00	108.00	5.00	4.85%
18	Season Ticket 7 day Resident Senior (State Pensionable Age) Advantage Card C	Discretionary	42.50	8.50	51.00	44.58	8.92	53.50	2.50	4.90%
19	Season Ticket Non Resident	Discretionary	154.17	30.83	185.00	162.08	32.42	194.50	9.50	5.14%
20	Season Ticket Non Resident (State Pensionable Age)	Discretionary	118.33	23.67	142.00	124.17	24.83	149.00	7.00	4.93%
50% discount for first time season ticket holder										
21	Season Ticket 7 day Resident	Discretionary	66.67	13.33	80.00	70.00	14.00	84.00	4.00	5.00%
22	Season Ticket 7 day Resident - Advantage Card C	Discretionary	33.33	6.67	40.00	35.00	7.00	42.00	2.00	5.00%
23	Season Ticket 7 day Resident Senior (State Pensionable Age)	Discretionary	42.50	8.50	51.00	44.58	8.92	53.50	2.50	4.90%
24	Season Ticket 7 day Resident Senior (State Pensionable Age) Advantage Card C	Discretionary	21.67	4.33	26.00	22.92	4.58	27.50	1.50	5.77%
25	Season Ticket Non Resident	Discretionary	77.08	15.42	92.50	80.83	16.17	97.00	4.50	4.86%
26	Season Ticket Non Resident (State Pensionable Age)	Discretionary	59.17	11.83	71.00	62.08	12.42	74.50	3.50	4.93%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Other Bowls Charges										
27	Cadet Season Ticket Resident 16 & under	Discretionary	25.00	5.00	30.00	26.25	5.25	31.50	1.50	5.00%
28	Cadet Season Ticket Resident 16 & under - Advantage Card C	Discretionary	12.08	2.42	14.50	12.67	2.53	15.20	0.70	4.83%
29	Cadet Season Ticket Non Resident 16 & under	Discretionary	35.83	7.17	43.00	37.50	7.50	45.00	2.00	4.65%
30	Per Hour (per person)	Discretionary	3.75	0.75	4.50	3.92	0.78	4.70	0.20	4.44%
31	Per Hour (per person)-Advantage Card AB	Discretionary	3.33	0.67	4.00	3.50	0.70	4.20	0.20	5.00%
32	Per Hour (per person)-Advantage Card C	Discretionary	2.08	0.42	2.50	2.17	0.43	2.60	0.10	3.87%
33	Per Hour 16 and Under (per person)	Discretionary	1.00	0.20	1.20	1.08	0.22	1.30	0.10	8.61%
34	Per Hour 16 and Under (per person) Advantage Card AB	Discretionary	1.00	0.20	1.20	1.08	0.22	1.30	0.10	8.61%
35	Per Hour 16 and Under (per person) Advantage Card C	Discretionary	0.58	0.12	0.70	0.67	0.13	0.80	0.10	14.29%
36	Two Hour Game (Per Person)	Discretionary	7.00	1.40	8.40	7.50	1.50	9.00	0.60	7.14%
37	Two Hour Game (Per Person)- Advantage Card AB	Discretionary	6.42	1.28	7.70	6.67	1.33	8.00	0.30	3.85%
38	Two Hour Game (Per Person)- Advantage Card C	Discretionary	3.50	0.70	4.20	3.75	0.75	4.50	0.30	7.14%
39	Rink hire - Visiting Club (2 hour maximum)	Discretionary	15.67	3.13	18.80	16.25	3.25	19.50	0.70	3.72%
40	County Matches - Visiting Club - No charge	Discretionary								
41	Member of visiting club (per game) (collected by host club)	Discretionary	3.17	0.63	3.80	3.33	0.67	4.00	0.20	5.26%
42	Annual license fee per bowling green (22 weeks)	Discretionary	5,306.00		5,306.00	5,570.00		5,570.00	264.00	4.98%
CRICKET										
43	Cat A (season every Saturday/Sunday)	Discretionary	3,305.00		3,305.00	3,371.00		3,371.00	66.00	2.00%
44	Cat A (season every Saturday/Sunday) with Council pavilion	Discretionary	4,070.00		4,070.00	4,151.00		4,151.00	81.00	1.99%
45	Cat B (season every Saturday/Sunday)	Discretionary	2,093.00		2,093.00	2,135.00		2,135.00	42.00	2.01%
46	Cat A (season every weekday - 1 day)	Discretionary	2,661.00		2,661.00	2,714.00		2,714.00	53.00	1.99%
47	Cat A (season every weekday - 1 day) with Council pavilion	Discretionary	2,789.00		2,789.00	2,845.00		2,845.00	56.00	2.01%
48	CAT B (season every weekday - 1 day)	Discretionary	1,412.00		1,412.00	1,440.00		1,440.00	28.00	1.98%
49	Cat A (season every weekday - 1 evening)	Discretionary	1,412.00		1,412.00	1,440.00		1,440.00	28.00	1.98%
50	Cat A (season every weekday - 1 evening) with Council Pavilion	Discretionary	1,422.00		1,422.00	1,450.50		1,450.50	28.50	2.00%
51	Cat B (season every weekday - 1 evening)	Discretionary	921.00		921.00	939.50		939.50	18.50	2.01%
52	Cat A (casual all day - 11.00 a.m.)	Discretionary	165.83	33.17	199.00	168.75	33.75	202.50	3.50	1.76%
53	Cat A (casual all day - 11.00 a.m.) with Council pavilion	Discretionary	174.17	34.83	209.00	177.50	35.50	213.00	4.00	1.91%
54	Cat B (casual all day - 11 a.m.)	Discretionary	130.83	26.17	157.00	133.33	26.67	160.00	3.00	1.91%
55	Cat A (casual half day - 2.00 p.m.)	Discretionary	126.67	25.33	152.00	129.17	25.83	155.00	3.00	1.97%
56	Cat A (casual half day - 2.00 p.m.) with Council pavilion	Discretionary	130.83	26.17	157.00	133.33	26.67	160.00	3.00	1.91%
57	Cat B (casual half day - 2.00 p.m.)	Discretionary	88.33	17.67	106.00	90.00	18.00	108.00	2.00	1.89%
58	Cat A (casual evening - 6.00 p.m.)	Discretionary	63.75	12.75	76.50	65.00	13.00	78.00	1.50	1.96%
59	Cat A (casual evening - 6.00 p.m.) with Council pavilion	Discretionary	69.17	13.83	83.00	70.83	14.17	85.00	2.00	2.41%
60	Cat B (casual evening - 6.00 p.m.)	Discretionary	44.17	8.83	53.00	45.00	9.00	54.00	1.00	1.89%
61	Cat A (casual Sunday & Bank Holiday afternoon)	Discretionary	165.83	33.17	199.00	169.17	33.83	203.00	4.00	2.01%
62	Cat A (casual Sunday & Bank Holiday afternoon) with Council	Discretionary	174.17	34.83	209.00	177.50	35.50	213.00	4.00	1.91%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
63	Cat B (casual Sunday & Bank Holiday afternoon)	Discretionary	140.00	28.00	168.00	142.50	28.50	171.00	3.00	1.79%
64	Cat A (casual Sunday & Bank Holiday all day)	Discretionary	213.33	42.67	256.00	217.50	43.50	261.00	5.00	1.95%
65	Cat A (casual Sunday & Bank Holiday all day) with Council pavilion	Discretionary	130.83	26.17	157.00	133.33	26.67	160.00	3.00	1.91%
66	Cat B (casual Sunday & Bank Holiday all day)	Discretionary	174.17	34.83	209.00	177.50	35.50	213.00	4.00	1.91%
67	Cricket Pitch junior practice (half day)	Discretionary	25.00	5.00	30.00	25.83	5.17	31.00	1.00	3.33%
68	Cat A (Sunday a.m. youth on Saturday wicket)	Discretionary	35.00	7.00	42.00	35.83	7.17	43.00	1.00	2.38%
69	Cat B (Sunday a.m. youth on Saturday wicket)	Discretionary	29.17	5.83	35.00	30.00	6.00	36.00	1.00	2.86%
70	Chalkwell Park artificial wicket (casual)	Discretionary	28.33	5.67	34.00	29.17	5.83	35.00	1.00	2.94%
71	Artificial wicket (season)	Discretionary	1,963.00		1,963.00	2,002.00		2,002.00	39.00	1.99%
GOLF										
72	18 Holes (Monday-Friday)	Discretionary	15.00	3.00	18.00	15.42	3.08	18.50	0.50	2.78%
73	18 Holes (Monday-Friday) Advantage Card AB	Discretionary	13.50	2.70	16.20	14.17	2.83	17.00	0.80	4.94%
74	18 Holes (Monday-Friday) Advantage Card C	Discretionary	12.00	2.40	14.40	12.50	2.50	15.00	0.60	4.17%
75	Twilight (Monday - Friday) 9 holes	Discretionary	7.50	1.50	9.00	8.33	1.67	10.00	1.00	11.11%
76	18 Holes (Saturday, Sunday & Bank Holidays)	Discretionary	18.75	3.75	22.50	19.17	3.83	23.00	0.50	2.22%
77	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card AB	Discretionary	16.83	3.37	20.20	17.92	3.58	21.50	1.30	6.44%
78	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card C	Discretionary	13.58	2.72	16.30	16.25	3.25	19.50	3.20	19.63%
79	Twilight (Saturday, Sunday & Bank Holidays) 9 Holes	Discretionary	9.33	1.87	11.20	9.58	1.92	11.50	0.30	2.68%
80	18 Holes (Monday-Friday Senior)	Discretionary	10.00	2.00	12.00	10.42	2.08	12.50	0.50	4.17%
81	18 Holes (Monday-Friday 18 and Under)	Discretionary	8.33	1.67	10.00	8.33	1.67	10.00	0.00	0.00%
82	18 Holes (Monday-Friday Senior) Advantage Card AB	Discretionary	9.00	1.80	10.80	9.58	1.92	11.50	0.70	6.48%
83	18 Holes (Monday-Friday 18 and Under) Advantage Card AB	Discretionary	7.50	1.50	9.00	7.50	1.50	9.00	0.00	0.00%
84	18 Holes (Monday-Friday Senior) Advantage Card C	Discretionary	8.00	1.60	9.60	8.33	1.67	10.00	0.40	4.17%
85	18 Holes (Monday-Friday 18 and Under) Advantage Card C	Discretionary	6.67	1.33	8.00	6.67	1.33	8.00	0.00	0.00%
86	Twilight 9 Holes (Monday-Friday Senior)	Discretionary	7.50	1.50	9.00	7.50	1.50	9.00	0.00	0.00%
87	Twilight 9 Holes (Monday-Friday 18 and Under)	Discretionary	7.50	1.50	9.00	7.50	1.50	9.00	0.00	0.00%
88	Off Peak (Monday-Friday)	Discretionary	11.67	2.33	14.00	12.08	2.42	14.50	0.50	3.57%
89	Off Peak (Saturday, Sunday & Bank Holidays)	Discretionary	17.08	3.42	20.50	17.50	3.50	21.00	0.50	2.44%
90	Off Peak (Monday - Friday, Senior/ 18 and Under)	Discretionary	8.08	1.62	9.70	8.33	1.67	10.00	0.30	3.09%
91	Lesson Ticket	Discretionary	1.75	0.35	2.10	1.83	0.37	2.20	0.10	4.76%
92	Lesson Ticket (Golf Foundation Under 18)	Discretionary	0.92	0.18	1.10	1.00	0.20	1.20	0.10	9.09%
93	Lesson Ticket (Golf Foundation Under 18)-Advantage Card AB	Discretionary	0.67	0.13	0.80	0.83	0.17	1.00	0.20	25.00%
94	Lesson Ticket (Golf Foundation Under 18)-Advantage Card C	Discretionary	0.50	0.10	0.60	0.67	0.13	0.80	0.20	33.33%
95	Practice Ticket	Discretionary	2.08	0.42	2.50	2.08	0.42	2.50	0.00	0.00%
96	Season Ticket 7 Day Resident	Discretionary	606.67	121.33	728.00	606.67	121.33	728.00	0.00	0.00%
97	Season Ticket 7 Day Resident Advantage Card C	Discretionary	533.33	106.67	640.00	533.33	106.67	640.00	0.00	0.00%
98	Season Ticket 7 Day Non-Resident	Discretionary	653.33	130.67	784.00	653.33	130.67	784.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
99	Season Ticket 5 Day Resident before 5.00 pm Senior (State Pensionable Age)	Discretionary	303.33	60.67	364.00	303.33	60.67	364.00	0.00	0.00%
100	Season Ticket 5 Day Resident before 5.00 pm Senior (State Pensionable Age) -Advantage Card C	Discretionary	260.00	52.00	312.00	260.00	52.00	312.00	0.00	0.00%
101	Season Ticket 5 Day Non-Resident before 5.00 pm Senior (State Pensionable Age)	Discretionary	382.50	76.50	459.00	382.50	76.50	459.00	0.00	0.00%
102	Season Ticket 5 Day Resident	Discretionary	410.83	82.17	493.00	410.83	82.17	493.00	0.00	0.00%
103	Season Ticket 5 Day Resident Advantage Card C	Discretionary	365.83	73.17	439.00	365.83	73.17	439.00	0.00	0.00%
104	Season Ticket 5 Day Non-Resident	Discretionary	447.50	89.50	537.00	447.50	89.50	537.00	0.00	0.00%
105	Season Ticket Student Under 18's	Discretionary	73.33	14.67	88.00	73.33	14.67	88.00	0.00	0.00%
106	Locker Rent (per annum)	Discretionary	11.25	2.25	13.50	25.00	5.00	30.00	16.50	122.22%
107	Block Booking for 2 hours	Discretionary	121.67	24.33	146.00	121.67	24.33	146.00	0.00	0.00%
108	Block Booking (home clubs) for 2 hours	Discretionary	41.67	8.33	50.00	41.67	8.33	50.00	0.00	0.00%
109	Tee Reservation (Annual School Championship)	Discretionary	15.00	3.00	18.00	15.00	3.00	18.00	0.00	0.00%
110	Pitch & Putt (per round) Adult	Discretionary	2.67	0.53	3.20	2.75	0.55	3.30	0.10	3.12%
111	Pitch & Putt (per round) Adult Advantage Card AB	Discretionary	2.42	0.48	2.90	2.50	0.50	3.00	0.10	3.45%
112	Pitch & Putt (per round) Adult Advantage Card C	Discretionary	2.17	0.43	2.60	2.25	0.45	2.70	0.10	3.85%
113	Pitch & Putt (per round) Child	Discretionary	1.75	0.35	2.10	1.83	0.37	2.20	0.10	4.76%
114	Pitch & Putt (per round) Child Advantage Card AB	Discretionary	1.58	0.32	1.90	1.67	0.33	2.00	0.10	5.26%
115	Pitch & Putt (per round) Child Advantage Card C	Discretionary	1.42	0.28	1.70	1.50	0.30	1.80	0.10	5.88%
RUGBY										
116	Cat A (Season - Warners/Westbarrow)	Discretionary	2,960.00		2,960.00	3,019.00		3,019.00	59.00	1.99%
117	Cat A (casual)	Discretionary	105.00	21.00	126.00	107.08	21.42	128.50	2.50	1.98%
118	Under 13's – Under 19's on 'Senior Pitch' Sunday Season	Discretionary	1,092.00		1,092.00	1,114.00		1,114.00	22.00	2.01%
119	Under 13's – Under 19's on 'Senior Pitch' Sunday Casual	Discretionary	39.17	7.83	47.00	40.00	8.00	48.00	1.00	2.13%
120	Mini Rugby – on Senior Pitches	Discretionary	168.00		168.00	171.50		171.50	3.50	2.08%
FOOTBALL										
121	Cat A (season 28 weeks - weekday)	Discretionary	1,745.00		1,745.00	1,780.00		1,780.00	35.00	2.01%
122	Cat B (season 28 weeks - weekday)	Discretionary	1,126.00		1,126.00	1,150.00		1,150.00	24.00	2.13%
123	Cat C (season 28 weeks - weekday)	Discretionary	1,053.00		1,053.00	1,075.00		1,075.00	22.00	2.09%
124	Cat A (season 28 weeks - Saturday/Sunday)	Discretionary	2,051.00		2,051.00	2,092.00		2,092.00	41.00	2.00%
125	Cat B (season 28 weeks - Saturday/Sunday)	Discretionary	1,383.00		1,383.00	1,410.00		1,410.00	27.00	1.95%
126	Cat C (season 28 weeks - Saturday/Sunday)	Discretionary	1,154.00		1,154.00	1,177.00		1,177.00	23.00	1.99%
127	Cat A (casual)	Discretionary	94.17	18.83	113.00	96.00	19.20	115.20	2.20	1.95%
128	Cat B (casual)	Discretionary	56.50	11.30	67.80	57.67	11.53	69.20	1.40	2.06%
129	Cat C (casual)	Discretionary	43.33	8.67	52.00	45.00	9.00	54.00	2.00	3.85%
130	Youth Commemoration/Jones Memorial Grounds (season - under 18)	Discretionary	717.00		717.00	731.50		731.50	14.50	2.02%
131	Youth Commemoration/Jones Memorial Grounds (casual- under 18)	Discretionary	35.67	7.13	42.80	36.42	7.28	43.70	0.90	2.10%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
132	Youth Commemoration/Jones Memorial Grounds (season - under 16)	Discretionary	655.00		655.00	668.00		668.00	13.00	1.98%
133	Youth Commemoration/Jones Memorial Grounds (casual- under 16)	Discretionary	26.00	5.20	31.20	26.50	5.30	31.80	0.60	1.92%
134	Youth Commemoration/Jones Memorial Grounds (season - under 11)	Discretionary	332.00		332.00	338.60		338.60	6.60	1.99%
135	Youth Commemoration/Jones Memorial Grounds (casual - under 11)	Discretionary	12.92	2.58	15.50	13.17	2.63	15.80	0.30	1.94%
136	Southchurch Park Arena (Southend Manor) Season and training	Discretionary	5,272.00		5,272.00	5,377.50		5,377.50	105.50	2.00%
137	Mini soccer (season 28 weeks)	Discretionary	332.00		332.00	338.60		338.60	6.60	1.99%
138	Casual	Discretionary	12.92	2.58	15.50	13.17	2.63	15.80	0.30	1.94%
SYNTHETIC PITCH- WARNERS PARK										
139	Pitch per hour	Discretionary	50.00	10.00	60.00	51.00	10.20	61.20	1.20	2.00%
140	Floodlighting per hour	Discretionary	11.50	2.30	13.80	11.75	2.35	14.10	0.30	2.17%
TENNIS (Outdoor Courts Priory and Chalkwell)										
141	Annual Pass per household	Discretionary	25.00	5.00	30.00	25.00	5.00	30.00	0.00	0.00%
142	Annual Pass per household Advantage Card A,B,C	Discretionary	22.92	4.58	27.50	22.92	4.58	27.50	0.00	0.00%
PARK OR SITE EVENT HIRE										
143	Charity and Community Small	Discretionary	65.00		65.00	65.00		65.00	0.00	0.00%
144	Charity and Community Medium	Discretionary	91.00		91.00	120.00		120.00	29.00	31.87%
145	Charity and Community Large	Discretionary	127.50		127.50	200.00		200.00	72.50	56.86%
146	Commercial Small	Discretionary	293.00		293.00	350.00		350.00	57.00	19.45%
147	Commercial Medium	Discretionary	584.00		584.00	600.00		600.00	16.00	2.74%
148	Commercial Large	Discretionary	1,167.00		1,167.00	1,200.00		1,200.00	33.00	2.83%
149	Standpipe for Small Event	Discretionary	20.00		20.00	25.00		25.00	5.00	25.00%
150	Standpipe for Medium Event	Discretionary	38.00		38.00	43.00		43.00	5.00	13.16%
151	Standpipe for Large Event	Discretionary	60.00		60.00	65.00		65.00	5.00	8.33%
OTHER EVENTS										
152	Bandstand -Priory Park 2 hour performance and 2 hour set up fee	Discretionary	108.00		108.00	110.00		110.00	2.00	1.85%
153	Outdoor Fitness Classes Annual Permit	Discretionary	165.00		165.00	170.00		170.00	5.00	3.03%
154	Partnership events with the Council free of charge	Discretionary								

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
MISCELLANEOUS										
155	Key deposit (refundable)	Discretionary	10.00		10.00	10.00		10.00	0.00	0.00%
156	Donated Trees	Discretionary	159.00		159.00	160.00		160.00	1.00	0.63%
157	Plaque for Donated Item	Discretionary	134.00		134.00	135.00		135.00	1.00	0.75%
158	Plaque for Donated Items - Advantage Card ABC	Discretionary	120.00		120.00	120.00		120.00	0.00	0.00%
159	Donated Wooden Seats & Plaques	Discretionary	825.00		825.00	842.00		842.00	17.00	2.06%
160	Donated Wooden Seats & Plaques Advantage Card ABC	Discretionary	744.00		744.00	760.00		760.00	16.00	2.15%
161	Donated Metal Seats & Plaques	Discretionary	946.00		946.00	965.00		965.00	19.00	2.01%
162	Donated Metal Seats & Plaques Advantage Card ABC	Discretionary	850.00		850.00	870.00		870.00	20.00	2.35%
163	Donated Seats – Cliffs Gardens & Prittlewell Square	Discretionary	1,046.00		1,046.00	1,100.00		1,100.00	54.00	5.16%
164	Donated Seats – Cliffs Gardens & Prittlewell Square Advantage Card ABC	Discretionary	942.00		942.00	1,000.00		1,000.00	58.00	6.16%
158	Donated Seat and Plaque - Rustic Bench	Discretionary	1,249.00		1,249.00	1,275.00		1,275.00	26.00	2.08%
159	Donated Seat and Plaque - Rustic Bench Advantage Card ABC	Discretionary	1,134.00		1,134.00	1,160.00		1,160.00	26.00	2.29%
SPONSORED ITEMS										
160	Play equipment,sculpture,flower beds,shrubs, specimen tree planting - by negotiation	Discretionary								
ADVANTAGE CARDS										
161	Advantage Card: Resident Adult Category A	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%
162	Resident Under 17/Senior (State Pensionable Age)/Student Category B	Discretionary	2.50	0.50	3.00	2.50	0.50	3.00	0.00	0.00%
163	Resident Adult Low Income Category C	Discretionary	0.83	0.17	1.00	0.83	0.17	1.00	0.00	0.00%
164	Resident Under 17/Senior (State Pensionable Age)/Student Low Income Category C	Discretionary	0.83	0.17	1.00	0.83	0.17	1.00	0.00	0.00%
165	Family (1 adult, all children) Category A	Discretionary	7.50	1.50	9.00	7.50	1.50	9.00	0.00	0.00%
166	Family (2 adults, all children) Category A	Discretionary	10.00	2.00	12.00	10.00	2.00	12.00	0.00	0.00%
ACCESS GATES										
167	Access Gate Licence (5 years) for gate from private property onto	Discretionary	37.00		37.00	38.00		38.00	1.00	2.70%
FLORISTRY										
168	All Arrangements	Discretionary								

Each order based on current market price of cut flowers at time of sale.

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
MUSEUM – SERVICE FEES										
Venue Hire - Priory & Southchurch										
169	Commercial Organisation per 4 hour session (6pm – 10pm)	Discretionary	500.00		500.00					
170	Daytime charge 9am - 5pm	Discretionary				1,000.00		1,000.00	1,000.00	NEW
171	Voluntary Sector / Charity per 4 hour session (6pm – 10pm)	Discretionary	416.00		416.00					
172	Daytime charge 9am - 5pm	Discretionary				800.00		800.00	800.00	NEW
173	Additional Hour 10pm - 11:30pm	Discretionary	160.00		160.00	160.00		160.00	0.00	0.00%
174	Central Museum and Beecroft Art Gallery - Weekdays cultural, educational & charitable purposes, per hour (or part)	Discretionary	25.00		25.00	30.00		30.00	5.00	20.00%
175	One Mayoral Charity Function Per Annum – Free of Charge.	Discretionary								
Weddings/Civic Ceremonies (Southchurch Hall)										
185	Tues, Wed, Thur	Discretionary	400.00		400.00	400.00		400.00	0.00	0.00%
186	Saturdays	Discretionary	600.00		600.00	600.00		600.00	0.00	0.00%
Weddings/Civil Ceremonies (Priory)										
187	Tues, Wed, Thur before 18:00 hrs	Discretionary	975.00		975.00	975.00		975.00	0.00	0.00%
188	Tues, Wed, Thur 18:00 to 22:00 hrs	Discretionary	1,300.00		1,300.00	1,300.00		1,300.00	0.00	0.00%
189	Friday & Saturday before 18:00 hrs	Discretionary	1,500.00		1,500.00	1,500.00		1,500.00	0.00	0.00%
190	Friday & Saturday 18:00 to 22:00 hrs	Discretionary	2,100.00		2,100.00	2,100.00		2,100.00	0.00	0.00%
190	Deposit	Discretionary	150.00		150.00	150.00		150.00	0.00	0.00%
Beecroft Art Gallery Fees										
191	Lecture Theatre (<i>Commercial organisations and Public Meetings held by Political Parties – per hour</i>)	Discretionary	42.00		42.00	45.00		45.00	3.00	7.14%
192	Lecture Theatre (<i>Other organisations and Non-Public Meetings of Political Parties – per hour</i>) - 30% Discount	Discretionary	26.00		26.00	31.50		31.50	5.50	21.15%
Meeting Rooms										
193	Commercial organisations and Public Meetings held by Political Parties – per hour daytime till 5pm	Discretionary				30.00		30.00	30.00	NEW
194	Other organisations and Non-Public Meetings of Political Parties – per hour daytime till 5pm - 30% Discount	Discretionary				21.00		21.00	21.00	NEW
195	Commercial etc 6pm - 10pm and Sundays	Discretionary				35.00		35.00	35.00	NEW
196	Other organisations etc 6pm -10pm and Sundays	Discretionary				30.00		30.00	30.00	NEW
197	Private View - first 2 hours	Discretionary	77.00		77.00	80.00		80.00	3.00	3.90%
198	Private view - subsequent hours per hour	Discretionary	27.00		27.00	30.00		30.00	3.00	11.11%
199	Sale of works commission (30%)	Discretionary								
200	Open exhibition entry fee, 1 work	Discretionary	7.00		7.00	7.00		7.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
201	Open exhibition entry fee, 2 works	Discretionary	12.00		12.00	12.00		12.00	0.00	0.00%
202	Open exhibition entry fee, 3 works	Discretionary	16.00		16.00	16.00		16.00	0.00	0.00%
Planaterium Fees										
203	Single Adult	Discretionary	4.17	0.83	5.00	5.00	1.00	6.00	1.00	20.00%
204	Single Child/OAP	Discretionary	3.33	0.67	4.00	3.50	0.70	4.20	0.20	5.00%
205	Family Ticket (2 adults & 3 children)	Discretionary	13.33	2.67	16.00	15.00	3.00	18.00	2.00	12.50%
206	Groups (10 or more) Adult	Discretionary	3.42	0.68	4.10	4.00	0.80	4.80	0.70	17.07%
207	Groups (10 or more) Child	Discretionary	2.50	0.50	3.00	3.00	0.60	3.60	0.60	20.00%
208	Evening Booking Surcharge (for groups)	Discretionary				21.50	4.30	25.80	25.80	NEW
Other Charges										
209	General Admissions - Free	Discretionary			No Charge			No Charge		
210	Special exhibitions & events (including Sundays)	Discretionary			Market Rate			Market Rate		
211	Historic Buildings and Monuments Records searches	Discretionary				65.00	13.00	78.00	78.00	NEW
212	General Museum Enquiries (in-depth enquiries which requires substantial staff input)	Discretionary	21.25	4.25	25.50	£30 first hour plus £10 each subsequent hour				
Education Fees										
213	School group single session or planetarium - 16 up to 30 children	Discretionary				120.00		120.00	120.00	NEW
214	School group single session or planetarium - up to 15 children	Discretionary				60.00		60.00	60.00	NEW
215	School group two session per child per class up to 30 (1 handling activity & Planetarium)	Discretionary				150.00		150.00	150.00	NEW
216	School group two session per child per class up 15 (1 handling activity & Planetarium)	Discretionary				75.00		75.00	75.00	NEW
217	School group three session per class up to 30 (1 handling activity, Planetarium & Walk)	Discretionary				180.00		180.00	180.00	NEW
218	School group three session per class up to 15 (1 handling activity, Planetarium & Walk)	Discretionary				90.00		90.00	90.00	NEW
219	School loans, per 3 boxes per month	Discretionary			Market Rate			£10.00 for 2 weeks		
220	School Outreach -Single Session up to 30 per class	Discretionary				180.00		180.00	180.00	NEW
221	School Outreach -Single session up to 15 per class	Discretionary				90.00		90.00	90.00	NEW
222	Outreach talks up to an hour, minimum 10people at Museum	Discretionary				250.00		250.00	250.00	NEW
223	Outreach talks up to an hour minimum 10 people at another venue	Discretionary				400.00		400.00	400.00	NEW
224	Seafront Walks	Discretionary				5.00		5.00	5.00	NEW
225	Research/Enquiries re WW1 and WW2 per hour	Discretionary				£30 first hour plus £10 each subsequent hour				

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
CHARGES FOR PHOTOGRAPHY										
224	Computer Database photos (SID) printouts – per image	Discretionary			Market Rate			Market Rate		
225	A4 printout from SID – per image on photographic paper	Discretionary			Market Rate			Market Rate		
226	Scanned images on CD from originals – per image	Discretionary			Market Rate			Market Rate		
PHOTOGRAPHIC REPRODUCTION CHARGES- COMMERCIAL										
227	For book jackets/covers	Discretionary			Market Rate			Market Rate		
228	For book/magazine illustrations	Discretionary			Market Rate			Market Rate		
Cliff Lift Return Journey										
229	Adult - delete	Discretionary	0.83	0.17	1.00					
230	Child / Concession - delete	Discretionary	0.42	0.08	0.50					
231	Family Ticket (5 people, min 1 child) - delete	Discretionary	2.08	0.42	2.50					
230	One journey in either direction	Discretionary				0.50		0.50	0.50	NEW
LIBRARY SERVICE FEES										
Reservations – each item reserved on adult ticket										
231	Reservations – each item reserved on adult ticket by staff	Discretionary	1.00		1.00	1.00		1.00	0.00	0.00%
232	Charge for obtaining items not on ELAN and not suitable for purchase	Discretionary	7.00		7.00	7.00		7.00	0.00	0.00%
233	Items obtained from the British Library	Discretionary	22.00		22.00	22.00		22.00	0.00	0.00%
234	Renewals of British Library Loans	Discretionary	4.75		4.75	4.75		4.75	0.00	0.00%
Charges for searches by staff: Time spent reporting the results of a search will be charged in addition to time spent searching.										
235	General Enquiries	Discretionary	21.25	4.25	25.50	30.00	6.00	36.00	10.50	41.18%
236	Family History, Census & Parish Register Enquiries - Charges equivalent to those made by ERO - Chelmsford	Discretionary								
Fines – Books, Compact Discs and Cassettes										
237	Charge for each day issuing library is open	Discretionary	0.20		0.20	0.20		0.20	0.00	0.00%
238	Maximum Charge for each loan (a renewal is a new loan)	Discretionary	10.00		10.00	10.00		10.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Recorded Sound										
239	Music: Compact Disc hire (3 week loan) Delete - none in stock from 12/2017	Discretionary	1.10		1.10					
240	Audio Books: Adults: 1 or 2 cassettes/CD's (3 week loan)	Discretionary	1.10		1.10	1.10		1.10	0.00	0.00%
241	Adults: 3 CD's and over (3 week loan)	Discretionary	1.60		1.60	1.80		1.80	0.20	12.50%
242	Adults: 8 or more CD's (3 week loan) Delete	Discretionary	1.60		1.60					
243	All spoken word for children Free of Charge	Discretionary								
244	Language Courses: Single item for 3 weeks	Discretionary	1.10		1.10	1.10		1.10	0.00	0.00%
245	Multiple sets for 12 weeks	Discretionary	3.10		3.10	3.10		3.10	0.00	0.00%
DVD										
246	Feature Films Hire (DVD1): Each item/week	Discretionary	2.50		2.50	2.50		2.50	0.00	0.00%
247	Overdue: Item/week	Discretionary	2.50		2.50	2.50		2.50	0.00	0.00%
248	Maximum charge (10 weeks)	Discretionary	31.00		31.00	31.00		31.00	0.00	0.00%
249	Children's Fiction Video Hire (DVDC):	Discretionary								
250	Each item/week	Discretionary	2.00		2.00	2.00		2.00	0.00	0.00%
251	Overdue: Item/week	Discretionary	2.00		2.00	2.00		2.00	0.00	0.00%
252	Maximum charge (10 weeks)	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
253	Non-Fiction Video Hire (DVD2):	Discretionary								
254	Each item/week	Discretionary	2.00		2.00	2.00		2.00	0.00	0.00%
255	Overdue: Item/week	Discretionary	2.00		2.00	2.00		2.00	0.00	0.00%
256	Maximum charge (10 weeks)	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
CD-ROM										
257	CD-ROM Hire: Each item/3 weeks Delete - no longer in stock	Discretionary	2.10		2.10					
Music Sets and Play Sets(Essex CC Charges)						ECC proposals not yet known for 2018/19				
Music Set hire per 4 weeks (or part of 4 weeks)		Third Party								
258	Vocal scores (per score)	Third Party	0.50		0.50					
259	Sheets – per set	Third Party	3.00		3.00					
260	Chamber Music (3 or more parts)	Third Party	3.00		3.00					
261	Orchestral set	Third Party	6.00		6.00					
262	Play sets hire (3 – 15 copies)	Third Party	2.50		2.50					
263	Damaged or Lost Items = Admin Fee plus Replacement Cost (If no replacement cost can be found, cost will be determined by Group Manager)	Third Party								
264	Admin fee	Third Party	3.55		3.55					
265	Photocopies	Third Party		Market Rate			Market Rate			

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
	Fax									
266	Outgoing: First page: UK & Europe	Discretionary	1.83	0.37	2.20	2.20	0.44	2.64	0.44	20.00%
267	Additional page	Discretionary	0.92	0.18	1.10	1.10	0.22	1.32	0.22	20.00%
268	First page: rest of world	Discretionary	2.67	0.53	3.20	3.20	0.64	3.84	0.64	20.00%
269	Additional page	Discretionary	1.33	0.27	1.60	1.60	0.32	1.92	0.32	20.00%
270	Faxes to ships	Discretionary	13.33	2.67	16.00	16.00	3.20	19.20	3.20	20.00%
271	Incoming: Each	Discretionary	0.92	0.18	1.10	1.10	0.22	1.32	0.22	20.00%
272	Admin charge where 'Free fax' numbers are used	Discretionary	2.50	0.50	3.00	3.00	0.60	3.60	0.60	20.00%
273	Print-Outs and disc copies	Discretionary			Market Rate			Market Rate		
	Premises Hire									
	Forum - Helliwell Room									
274	Commercial organisations and Public Meetings held by Political Parties – per hour - 30% Discount	Discretionary				45.00		45.00	45.00	NEW
275	Other organisations and Non-Public Meetings of Political Parties – per hour	Discretionary				31.50		31.50	31.50	NEW
	Forum - Deeping Room									
276	Commercial organisations and Public Meetings held by Political Parties – per hour	Discretionary				50.00		50.00	50.00	NEW
277	Other organisations and Non-Public Meetings of Political Parties – per hour - 30% Discount	Discretionary				35.00		35.00	35.00	NEW
	Forum - Combined rooms									
278	Commercial organisations and Public Meetings held by Political Parties – per hour	Discretionary				80.00		80.00	80.00	NEW
279	Other organisations and Non-Public Meetings of Political Parties – per hour - 30% Discount	Discretionary				56.00		56.00	56.00	NEW
	Branch Libraries Meetings Rooms									
280	Commercial organisations and Public Meetings held by Political Parties – per hour daytime till 5pm	Discretionary				20.00		20.00	20.00	NEW
281	Other organisations and Non-Public Meetings of Political Parties – per hour daytime till 5pm - 30% Discount	Discretionary				14.00		14.00	14.00	NEW
282	Commercial organisations and Public Meetings held by Political Parties - 6pm - 10pm and Sundays	Discretionary				25.00		25.00	25.00	NEW
283	Other organisations and Non-Public Meetings of Political Parties – 6pm -10pm and Sundays - 30% Discount	Discretionary				17.50		17.50	17.50	NEW
284	Meetings Room - delete	Discretionary	42.00		42.00					
285	Other organisations and Non-Public Meetings of Political Parties – per hour - Delete	Discretionary								
286	Meetings Room - Delete	Discretionary	21.00		21.00					

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Ancillary Equipment (where available) – per hour										
287	Cine/Slide/OHP Projector	Discretionary	7.00	1.40	8.40	8.40	1.68	10.08	1.68	20.00%
288	Carousel Projector/Back Projector	Discretionary	7.00	1.40	8.40	8.40	1.68	10.08	1.68	20.00%
289	Compact Disc/Cassette Machines	Discretionary	7.00	1.40	8.40	8.40	1.68	10.08	1.68	20.00%
290	TV/Video	Discretionary	7.00	1.40	8.40	8.40	1.68	10.08	1.68	20.00%
291	PC Projector	Discretionary	20.00	4.00	24.00	8.40	1.68	10.08	(13.92)	-58.00%
Foyer										
292	Table and 2 chairs for consultations(inc Council Departments)/clinics etc.per day or part <i>Display board and table by ground floor exhibition area</i>	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
293	Artists and other profit making organisations per week	Discretionary	28.00		28.00	30.00		30.00	2.00	7.14%
294	Charities - (non profit making) per week	Discretionary	12.20		12.20	15.00		15.00	2.80	22.95%
295	Strategic Partners on mutual projects - Free	Discretionary								
Displays – per week										
296	Up to 75 sq. m	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
297	Over 75 sq.m	Discretionary	44.00		44.00	45.00		45.00	1.00	2.27%
Exhibitions										
298	Display screens: Deposit	Discretionary	143.00		143.00	145.00		145.00	2.00	1.40%
299	Weekly hire per set	Discretionary	85.00		85.00	85.00		85.00	0.00	0.00%
300	Display cases or shop window displays- By Agreement	Discretionary								
Exhibition Space:										
301	<i>Exhibition of works or crafts by individual artists and craftsmen – min period of hire: 1 week - 30% or standard fee</i>	Discretionary								
302	Standard Fee: Forum – ½ area	Discretionary	42.00		42.00	45.00		45.00	3.00	7.14%
303	Standard Fee: Forum – ⅔ area	Discretionary	75.00		75.00	75.00		75.00	0.00	0.00%
304	Forum – whole area	Discretionary	125.00		125.00	125.00		125.00	0.00	0.00%
305	Other Libraries	Discretionary	35.00		35.00	35.00		35.00	0.00	0.00%
306	Private Views: First 2 hours	Discretionary	77.00		77.00	80.00		80.00	3.00	3.90%
307	Subsequent hours – per hour	Discretionary	30.00		30.00	30.00		30.00	0.00	0.00%
Internet										
308	First hour Free (additional 1 hour for Universal Credit holders if no paying customers waiting)	Discretionary								
309	Subsequent hours – per hour	Discretionary	1.25	0.25	1.50	1.50	0.30	1.80	0.30	20.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
	Talks (Libraries)									
310	Community groups - see separate charge for Museums	Discretionary	15.00		15.00	20.00		20.00	5.00	33.33%
	FOCAL POINT GALLERY									
	Education Fees									
311	Art Classes	Discretionary	7.50		7.50	8.00		8.00	0.50	6.67%
312	Art Classes (10 sessions)	Discretionary	65.00		65.00	70.00		70.00	5.00	7.69%
313	Art Classes Siblings	Discretionary	5.50		5.50	5.75		5.75	0.25	4.55%
314	Art Classes Advantage Card holders	Discretionary	6.75		6.75	7.00		7.00	0.25	3.70%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Pier Charges										
Advantage Card discounts apply. Details are available at point of sale.										
Pier Royal Pavillion										
1	Full day hire - Mon to Wed (hire includes rail tickets for all of your group)	Discretionary	1,200.00		1,200.00	1,225.00		1,225.00	25.00	2.08%
2	Full day hire - Thur to Sun (hire includes rail tickets for all of your group)	Discretionary	2,600.00		2,600.00	2,655.00		2,655.00	55.00	2.12%
Artists Studio										
3	Mon - Wed during normal pier hours	Discretionary	100.00		100.00	105.00		105.00	5.00	5.00%
4	Thur - Sun during normal pier hours	Discretionary	250.00		250.00	260.00		260.00	10.00	4.00%
All internal bookings for Royal Pavilion - Details on request										
5	Pier event application admin charge	Discretionary				20.83	4.17	25.00	25.00	NEW
Pier Entry (Walking Only)										
6	Winter (no concessions)	Discretionary	0.83	0.17	1.00	0.83	0.17	1.00	0.00	0.00%
7	Summer	Discretionary	1.67	0.33	2.00	1.67	0.33	2.00	0.00	0.00%
8	Summer Child / Concessions	Discretionary	0.83	0.17	1.00	0.83	0.17	1.00	0.00	0.00%
Pier Train Single (includes Pier Entry)										
9	Adult	Discretionary	3.75	0.75	4.50	3.92	0.78	4.70	0.20	4.44%
10	Child / concession	Discretionary	1.88	0.37	2.25	1.96	0.39	2.35	0.11	4.68%
11	Family (5 people min two children)	Discretionary	9.38	1.87	11.25	9.75	1.95	11.70	0.46	4.05%
Pier train return										
12	Adult	Discretionary	4.17	0.83	5.00	4.33	0.87	5.20	0.20	4.00%
13	Child / concession	Discretionary	2.08	0.42	2.50	2.17	0.43	2.60	0.10	4.00%
14	Family (5 people min two children)	Discretionary	10.42	2.08	12.50	10.83	2.17	13.00	0.50	4.00%
15	Attendance Support to Families Scattering Ashes	Discretionary	10.00		10.00	10.20		10.20	0.20	2.00%
All day rate										
Return as many times on the day train / walk										
16	Adult	Discretionary	5.83	1.17	7.00	6.00	1.20	7.20	0.20	2.86%
17	Concession	Discretionary	2.92	0.58	3.50	3.00	0.60	3.60	0.10	2.86%
18	Family	Discretionary	15.00	3.00	18.00	15.42	3.08	18.50	0.50	2.78%
Joining visiting ship										
19	As above rates with 20% discount	Discretionary								
20	Inclusive add on to theatre performance	Discretionary	2.50	0.50	3.00					

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Pier Fishing										
21	Adult	Discretionary	5.83	1.17	7.00	6.00	1.20	7.20	0.20	2.86%
22	Child / concession	Discretionary	2.92	0.58	3.50	3.00	0.60	3.60	0.10	2.86%
23	Any age one way only (licensed angling boat)	Discretionary	2.92	0.58	3.50	3.00	0.60	3.60	0.10	2.86%
Pier fishing season tickets										
24	Adult day	Discretionary	70.83	14.17	85.00	72.50	14.50	87.00	2.00	2.35%
25	Concession day	Discretionary	35.42	7.08	42.50	36.25	7.25	43.50	1.00	2.35%
26	Adult night	Discretionary	70.83	14.17	85.00	72.50	14.50	87.00	2.00	2.35%
27	Concession night	Discretionary	35.42	7.08	42.50	36.25	7.25	43.50	1.00	2.35%
28	Adult Anytime	Discretionary	125.00	25.00	150.00	127.50	25.50	153.00	3.00	2.00%
29	Concession anytime	Discretionary	62.50	12.50	75.00	63.75	12.75	76.50	1.50	2.00%
Pier season tickets (daytime only)										
33	Adult	Discretionary	70.83	14.17	85.00	72.50	14.50	87.00	2.00	2.35%
34	Concession	Discretionary	35.42	7.08	42.50	36.25	7.25	43.50	1.00	2.35%
Pier head berthing										
Private craft										
35	Up to 40 ft (12.2M)	Discretionary	20.83	4.17	25.00	21.25	4.25	25.50	0.50	2.00%
36	Up to 50 ft (15.2M)	Discretionary	37.50	7.50	45.00	38.25	7.65	45.90	0.90	2.00%
37	Over 50 ft (15.2M)	Discretionary	70.83	14.17	85.00	72.50	14.50	87.00	2.00	2.35%
Licensed passenger vessels										
38	Capacity 1-49 passengers (per visit)	Discretionary	37.50	7.50	45.00	38.25	7.65	45.90	0.90	2.00%
39	Capacity 50+ passengers (per visit)	Discretionary	70.83	14.17	85.00	72.50	14.50	87.00	2.00	2.35%
40	Charter vessel embarking or disembarking passengers (per occasion)	Discretionary	45.83	9.17	55.00	47.08	9.42	56.50	1.50	2.73%
41	Annual License for licensed charter vessel	Discretionary	87.50	17.50	105.00	208.33	41.67	250.00	145.00	138.10%
Foreshore charges										
moorings										
42	Two Tree Island	Discretionary	191.67	38.33	230.00	200.00	40.00	240.00	10.00	4.35%
43	PLA Two Tree Island	Discretionary	291.67	58.33	350.00	300.00	60.00	360.00	10.00	2.86%
44	Hadleigh Ray	Discretionary	208.33	41.67	250.00	212.50	42.50	255.00	5.00	2.00%
45	Leigh Creek	Discretionary	291.67	58.33	350.00	291.67	58.33	350.00	0.00	0.00%
46	Other Mooring Locations	Discretionary	91.67	18.33	110.00	95.83	19.17	115.00	5.00	4.55%
47	Dinghy racks	Discretionary	33.33	6.67	40.00	35.00	7.00	42.00	2.00	5.00%
48	Two Tree Island lockers	Discretionary	45.83	9.17	55.00	47.50	9.50	57.00	2.00	3.64%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
	Other foreshore charges									
49	Motor boat / PWC casual launching	Discretionary	31.67	6.33	38.00	31.67	6.33	38.00	0.00	0.00%
50	Sailing / rowing / casual launch	Discretionary	14.17	2.83	17.00	14.17	2.83	17.00	0.00	0.00%
51	Launch of kayak / canoe / paddle board	Discretionary	3.33	0.67	4.00	3.33	0.67	4.00	0.00	0.00%
52	Fine for non-payment of launching fees	Discretionary	50.00	10.00	60.00	62.50	12.50	75.00	15.00	25.00%
	Season tickets - launching									
53	Motor boat/ PWC	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%
54	Club member motor boat	Discretionary	112.50	22.50	135.00	115.00	23.00	138.00	3.00	2.22%
55	Sailing / rowing boat	Discretionary	91.67	18.33	110.00	95.83	19.17	115.00	5.00	4.55%
56	Combined launching and storage	Discretionary	145.83	29.17	175.00	150.00	30.00	180.00	5.00	2.86%
57	Launch of kayak / canoe / paddle board	Discretionary	25.00	5.00	30.00	25.83	5.17	31.00	1.00	3.33%
58	Boat wreck removal	Discretionary	Individual price on application							
59	Use of crane at Two Tree (per boat)	Discretionary	20.83	4.17	25.00	20.83	4.17	25.00	0.00	0.00%
60	Boatman's license	Discretionary	41.67	8.33	50.00	41.67	8.33	50.00	0.00	0.00%
61	Boat licence - up to 12 passengers	Discretionary	41.67	8.33	50.00	41.67	8.33	50.00	0.00	0.00%
62	Boat equipment inspection	Discretionary	62.50	12.50	75.00	62.50	12.50	75.00	0.00	0.00%
63	Test fee, boatman's license (1st class) including consultant fee	Discretionary	100.00	20.00	120.00	100.00	20.00	120.00	0.00	0.00%
	Berthing at Leigh Wharfs									
68	First day free. Per day or part day thereafter	Discretionary	16.67	3.33	20.00	16.67	3.33	20.00	0.00	0.00%
69	Per day or part after 10 days	Discretionary	50.00	10.00	60.00	50.00	10.00	60.00	0.00	0.00%
	Use of Leigh Wharfs for lifting boats									
70	Charge per occasion	Discretionary	150.00	30.00	180.00	154.17	30.83	185.00	5.00	2.78%
	Beach changing huts Chalkwell Beach									
71	Summer licence (May to September)	Discretionary	225.00	45.00	270.00	230.00	46.00	276.00	6.00	2.22%
72	Winter licence (October to Mar)	Discretionary	141.67	28.33	170.00	145.83	29.17	175.00	5.00	2.94%
73	Weekly licence	Discretionary	55.83	11.17	67.00	57.50	11.50	69.00	2.00	2.99%
	Bait digging licence									
74	Adult	Discretionary	20.83	4.17	25.00	20.83	4.17	25.00	0.00	0.00%
75	Child / OAP	Discretionary	12.50	2.50	15.00	12.50	2.50	15.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
	Event Space - use of beach areas									
76	Commercial small	Discretionary	285.00		285.00	291.00		291.00	6.00	2.11%
77	Commercial Medium	Discretionary	565.00		565.00	577.00		577.00	12.00	2.12%
78	Commercial Large	Discretionary	1,150.00		1,150.00	1,175.00		1,175.00	25.00	2.17%
79	Charity and Community Small	Discretionary	62.00		62.00	63.50		63.50	1.50	2.42%
80	Charity and Community Medium	Discretionary	88.00		88.00	90.00		90.00	2.00	2.27%
81	Charity and Community Large	Discretionary	125.00		125.00	128.00		128.00	3.00	2.40%
	Southend Town Centre charges									
82	Commercial events	Discretionary	275.00		275.00	280.50		280.50	5.50	2.00%
83	Mon - Fri (per day)	Discretionary	540.00		540.00	550.00		550.00	10.00	1.85%
84	Sat / Sunday (per day)	Discretionary	1,300.00		1,300.00	1,330.00		1,330.00	30.00	2.31%
85	Weekly charge (Mon - Sun)	Discretionary	1,100.00		1,100.00	1,125.00		1,125.00	25.00	2.27%
	Thurs - Sun inclusive	Discretionary								
86	Charities and Community Organisations (events only)	Discretionary	275.00		275.00	280.00		280.00	5.00	1.82%
87	Mon - Sun - Victoria Circus / Gateway / Royal Square / City Beach	Discretionary				Free				
88	Mon - Sun - Lloyds Bank (Charity Street Collections ONLY)	Discretionary	60.00		60.00	65.00		65.00	5.00	8.33%
	Mon - Sun - All other areas (Contact Business Support for more information)	Discretionary								
	Price subject to discussion regarding nature of event (£100 to £1,000)	Discretionary								
89	Market Pitch Fee (per 3m x 3m pitch, per day)	Discretionary	30.00		30.00	30.60		30.60	0.60	2.00%
	Tourism charges									
	Filming and photography									
90	Admin (payable by all except student film makers)	Discretionary	66.67	13.33	80.00	68.00	13.60	81.60	1.60	2.00%
91	Location fee - commercial - per hour or part thereof	Discretionary	100.00	20.00	120.00	105.00	21.00	126.00	6.00	5.00%
92	Location fee - non commercial - per hour or part thereof	Discretionary	50.00	10.00	60.00	51.00	10.20	61.20	1.20	2.00%
	EVENTS									
93	Application for an event permit	Discretionary	25.00		25.00	26.00		26.00	1.00	4.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Food Certification										
1	Food Export Certificate	Statutory	70.00		70.00	72.00		72.00	2.00	2.86%
2	Food Surrender Certificate	Statutory	70.00		70.00	72.00		72.00	2.00	2.86%
3	Collect/Dispose Unfit Food (per hour)	Statutory	75.50		75.50	78.00		78.00	2.50	3.31%
Environmental Protection										
4	Environmental Regulation of Industrial Processes (Local Air Pollution Control)		All Statutory Fees Published on Defra Website: https://www.gov.uk/government/publications/environmental-regulation-of-industrial-plant-fees-and-charges							
5	Pre-Application Planning - Expert Acoustic Advice (cost per hour)	Statutory	75.50		75.50	78.00		78.00	2.50	3.31%
6	Permitted Process enquiry	Discretionary				128.00		128.00	128.00	NEW
7	Contaminated Land Enquiry	Discretionary	125.00		125.00	128.00		128.00	3.00	2.40%
Dog Warden Service										
8	Initial Animal Warden fee (includes prescribed fee/collection/transport/initial kennelling/microchipping)	Full Cost Recovery	72.00		72.00	74.00		74.00	2.00	2.78%
9	Plus Kennelling charge for each additional day or part day	Full Cost Recovery	12.00		12.00	13.00		13.00	1.00	8.33%
10	Microchipping Fee (if done by Animal Warden)	Full Cost Recovery	18.00		18.00	19.00		19.00	1.00	5.56%
11	If dog collected before first night kennelling (Prescribed fee + Transport / microchip)	Full Cost Recovery	35.00		35.00	37.00		37.00	2.00	5.71%
Trading Standards										
12	All Services (per hour)	Discretionary	75.50		75.50	78.00		78.00	2.50	3.31%
13	Regulatory Services - Other service request (per hour)	Discretionary	75.50		75.50	78.00		78.00	2.50	3.31%
Petroleum - Statutory fees										
14	Not exceeding 2,500 litres (for 1 Year - additional charges apply for 2/3 Years)	Statutory	44.00		44.00	44.00		44.00	0.00	0.00%
15	Exceeding 2,500 litres but not exceeding 50,000 litres (for 1 Year - additional charges apply for 2/3 Years)	Statutory	60.00		60.00	60.00		60.00	0.00	0.00%
16	Exceeding 50,000 litres (for 1 Year - additional charges apply for 2/3 Years)	Statutory	125.00		125.00	125.00		125.00	0.00	0.00%
17	Research on plans of disused sites	Statutory	50.00		50.00	50.00		50.00	0.00	0.00%
Explosives - statutory fees										
18	Initial Licence of premises for keeping of explosives (1 Year new Licence - additional fees apply for 2-5 years)	Statutory	109.00		109.00	109.00		109.00	0.00	0.00%
19	Renewal of Licence (1 Year new Licence - additional fees apply for 2-5 years)	Statutory	54.00		54.00	54.00		54.00	0.00	0.00%
20	Variation of Licence (amend name or address of site). Other variations at reasonable cost of work done by Licensing Service.	Statutory	36.00		36.00	36.00		36.00	0.00	0.00%
21	Transfer or replacmenet of Licence document	Statutory	36.00		36.00	36.00		36.00	0.00	0.00%
22	Licence to sell explosives all year round	Statutory	500.00		500.00	500.00		500.00	0.00	0.00%
23	Licence Variation	Statutory				36.00		36.00	0.00	NEW
24	Transfer of licence	Statutory				36.00		36.00	0.00	NEW
25	Replacment documents	Statutory				36.00		36.00	0.00	NEW

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Sex Establishments										
26	Application fee (non refundable) * + £1500 if it goes to Formal Hearing	Full Cost Recovery	1,350.00		1,350.00	1,350.00		1,350.00	0.00	0.00%
27	Annual Licence Renewal* + £1500 if it goes to Formal Hearing	Full Cost Recovery	1,000.00		1,000.00	1,020.00		1,020.00	20.00	2.00%
28	Transfer	Full Cost Recovery	1,000.00		1,000.00	1,020.00		1,020.00	20.00	2.00%
29	Variation * + £1500 if it goes to Formal Hearing	Full Cost Recovery				1,020.00		1,020.00	1,020.00	NEW
30	Replacement for lost documents	Full Cost Recovery				25.00		25.00	25.00	NEW
Hackney Carriage and Private Hire Licence Fees										
Vehicles Hackney Carriage										
31	1 Year	Full Cost Recovery	285.00		285.00	285.00		285.00	0.00	0.00%
32	From 4-8 Months	Full Cost Recovery	196.00		196.00	196.00		196.00	0.00	0.00%
33	Under 4 Months	Full Cost Recovery	102.00		102.00	102.00		102.00	0.00	0.00%
34	(Replacement Vehicle Fee)	Full Cost Recovery	48.00		48.00	48.00		48.00	0.00	0.00%
Vehicles Private Hire										
35	1 Year	Full Cost Recovery	252.00		252.00	252.00		252.00	0.00	0.00%
36	From 4-8 Months	Full Cost Recovery	180.00		180.00	180.00		180.00	0.00	0.00%
37	Under 4 Months	Full Cost Recovery	90.00		90.00	90.00		90.00	0.00	0.00%
38	(Replacement Vehicle Fee)	Full Cost Recovery	48.00		48.00	48.00		48.00	0.00	0.00%
Drivers										
39	Licence Fee on First Application and Knowledge Test: 3 Years (50% refund if not successful)	Full Cost Recovery	357.00		357.00	357.00		357.00	0.00	0.00%
40	Licence Fee on First Application and Knowledge Test: 1-2 Years (50% refund if not successful)	Full Cost Recovery	312.00		312.00	312.00		312.00	0.00	0.00%
41	Licence Fee on First Application and Knowledge Test: Under 1 Year (50% refund if not successful)	Full Cost Recovery	282.00		282.00	282.00		282.00	0.00	0.00%
42	Enhanced DVLA Records for check for applicants for Hackney Carriage and Private Hire Drivers Licences	Full Cost Recovery	7.50		7.50	7.50		7.50	0.00	0.00%
43	Licence Renewal Fee	Full Cost Recovery	248.00		248.00	248.00		248.00	0.00	0.00%
44	Hackney Carriage Vehicle Licence Transfer Administration Fee	Full Cost Recovery	50.00		50.00	50.00		50.00	0.00	0.00%
45	Additional DBS check when 1st one has been mislaid by applicant	Full Cost Recovery				44.00		44.00	44.00	NEW
Private Hire Operators										
46	5 Years	Full Cost Recovery	1,045.00		1,045.00	1,045.00		1,045.00	0.00	0.00%
47	Between 2 & 3 yrs	Full Cost Recovery	876.00		876.00	876.00		876.00	0.00	0.00%
48	Less than 2 Years	Full Cost Recovery	702.00		702.00	702.00		702.00	0.00	0.00%
49	If only 3 or less Private Hire Vehicles Licensed an operator may opt for 1 year	Full Cost Recovery	95.00		95.00	95.00		95.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Replacements										
50	Driver's Badge	Full Cost Recovery	16.00		16.00	17.00		17.00	1.00	6.25%
51	Licence Plate	Full Cost Recovery	16.00		16.00	17.00		17.00	1.00	6.25%
52	Plate Holder	Full Cost Recovery	16.00		16.00	17.00		17.00	1.00	6.25%
53	Internal Disc	Full Cost Recovery	16.00		16.00	17.00		17.00	1.00	6.25%
54	Supply of Copy Licence	Full Cost Recovery	10.50		10.50	12.00		12.00	1.50	14.29%
Registers										
55	Hackney Carriage Register of Licensees	Discretionary	34.00		34.00	35.00		35.00	1.00	2.94%
56	Private Hire Register of Licensees	Discretionary	34.00		34.00	35.00		35.00	1.00	2.94%
57	Administration fee for in year license transfer	Full Cost Recovery	15.00		15.00	25.00		25.00	10.00	66.67%
Safety & Licensing										
58	Skin Piercing Registration	Statutory	123.00		123.00	126.00		126.00	3.00	2.44%
59	Tattoo convention - venue charge	Statutory	376.00		376.00	384.00		384.00	8.00	2.13%
60	Tattoo convention - individual registration	Statutory	28.00		28.00	30.00		30.00	2.00	7.14%
61	Massage Establishments - Licence	Statutory	123.00		123.00	126.00		126.00	3.00	2.44%
62	Massage Establishments - Renewal paid prior to renewal period expiry	Statutory	102.00		102.00	104.00		104.00	2.00	1.96%
63	Massage Establishments - Renewal paid after renewal period has expired	Statutory				126.00		126.00	126.00	NEW
Animal Licensing										
64	Boarding Establishment – Initial Grant; Renewal or Transfer	Full Cost Recovery	253.00		253.00	259.00		259.00	6.00	2.37%
65	Breeding of Dogs - Initial Grant; Renewal or Transfer	Full Cost Recovery	253.00		253.00	259.00		259.00	6.00	2.37%
66	Pet Shops - Initial Grant	Full Cost Recovery	174.00		174.00	178.00		178.00	4.00	2.30%
67	Pet Shops - Renewal or Transfer	Full Cost Recovery	88.00		88.00	90.00		90.00	2.00	2.27%
68	Dangerous Wild Animals – Initial Grant	Full Cost Recovery	432.00		432.00	441.00		441.00	9.00	2.08%
69	Dangerous Wild Animals – Renewal at existing premise	Full Cost Recovery	376.00		376.00	385.00		385.00	9.00	2.39%
70	Riding Establishments - Initial Grant; Renewal or Transfer	Full Cost Recovery	838.00		838.00	855.00		855.00	17.00	2.03%
71	Zoo (3-6 yearly by instalments) - Initial Grant; Renewal	Full Cost Recovery	883.00		883.00	901.00		901.00	18.00	2.04%
72	Animal Home Boarding initial grant	Full Cost Recovery	134.00		134.00	137.00		137.00	3.00	2.24%
73	Animal Home Boarding renewal	Full Cost Recovery	79.00		79.00	81.00		81.00	2.00	2.53%
74	Performing animals licence	Full Cost Recovery	156.00		156.00	160.00		160.00	4.00	2.56%
75	Amendment to species list	Full Cost Recovery				50.00		50.00	50.00	NEW
76	Replacemnt of lost documents	Full Cost Recovery				25.00		25.00	25.00	NEW
Access to CCTV Footage										
77	Insurance Company evidential requests	Discretionary	110.00	22.00	132.00	110.00	22.00	132.00	0.00	0.00%
78	CCTV Dark Screen Monitoring (excluding set up costs)	Discretionary	1,200.00		1,200.00	1,200.00		1,200.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Scrap Metal Dealers										
79	Scrap Metal site - New	Full Cost Recovery	420.00		420.00	428.00		428.00	8.00	1.90%
80	Scrap Metal site - Renewal	Full Cost Recovery	329.00		329.00	336.00		336.00	7.00	2.13%
81	Scrap Metal site - Variation	Full Cost Recovery	144.00		144.00	147.00		147.00	3.00	2.08%
82	Additional Scrap Metal site (per site)	Full Cost Recovery	75.00		75.00	77.00		77.00	2.00	2.67%
83	Scrap Metal Collector- New	Full Cost Recovery	293.00		293.00	299.00		299.00	6.00	2.05%
84	Scrap Metal Collector- Renewal	Full Cost Recovery	221.00		221.00	225.00		225.00	4.00	1.81%
85	Scrap Metal Collector- Variation	Full Cost Recovery	112.00		112.00	115.00		115.00	3.00	2.68%
86	Copy Licence	Full Cost Recovery	26.00		26.00	27.00		27.00	1.00	3.85%
87	Certified Copy Licence	Full Cost Recovery	30.00		30.00	35.00		35.00	5.00	16.67%
Energy Services										
88	Energy Project Manager (Day Rate)	Discretionary	1,000.00		1,000.00	600.00		600.00	(400.00)	-40.00%
89	Sustainability Officer (Day Rate)	Discretionary	750.00		750.00	350.00		350.00	(400.00)	-53.33%
90	Energy Implementation Advice (Day Rate)	Discretionary	200.00		200.00	200.00		200.00	0.00	0.00%
Waste Collection										
The following waste collection charges are set and levied by the Council's Waste Collection Contractor. They are set out here for information purposes only.										
Garden Waste										
91	Garden Waste Sacks (roll of 10 sacks)	Third Party	6.20		6.20	6.39		6.39	0.19	3.00%
92	240 litre Garden waste bin (to purchase, one off cost)	Third Party	27.75		27.75	28.58		28.58	0.83	3.00%
93	52 week garden waste permit (annual payment by direct debit)	Third Party	41.50		41.50	42.75		42.75	1.25	3.00%
94	52 week garden waste permit (payment by cheque/card)	Third Party	49.80		49.80	51.29		51.29	1.49	3.00%
Bulky Waste										
95	1st individual bulky item	Third Party	7.50		7.50	7.73		7.73	0.23	3.00%
96	2nd individual bulky item	Third Party	5.00		5.00	5.15		5.15	0.15	3.00%
97	3rd individual bulky item	Third Party	5.00		5.00	5.15		5.15	0.15	3.00%
98	4th individual bulky item	Third Party	5.00		5.00	5.15		5.15	0.15	3.00%
99	5th individual bulky item	Third Party	5.00		5.00	5.15		5.15	0.15	3.00%
Combined items:										
100	Three piece suite	Third Party	17.50		17.50	18.03		18.03	0.53	3.00%
101	Dining Table and 6 chairs	Third Party	17.50		17.50	18.03		18.03	0.53	3.00%
Max 5 items booked at any one time, other materials or more than 5 items - quotation needed										

Licensing Act 2003 (Statutory Fees)

Applications for new premises licences and club premises certificates, variations, and annual fees

The licence fees payable for Premises Licences and Club Premises Certificates are based upon the rateable value in the local non-domestic rating list for the time being in force. The fees payable are set in Bands, depending upon the rateable value, in accordance with the table below.

In addition to the main fees payable upon application, an annual charge is also payable on the anniversary of the date of the original grant. The relevant fee must also be submitted in respect of variation applications.

In the case of applications relating to premises in the course of construction, they are assigned to Band C. In the case of premises without a rateable value, they are assigned to Band A.

Rateable Value Bands	A	B	C	D	E
Licence or Club Premises Certificate Application Fee £	100	190	315	450	635
Variation Application Fee £	100	190	315	450	635
Annual Fee £	70	180	295	320	350

Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

A multiplier applied to premises in bands D and E where they are exclusively or primarily used for carrying on the premises the supply of alcohol for consumption on the premises:-

Band	D (x 2)	E (x 3)
Licence at Club Premises Certificate application fee £	900	1905
Variation Fee £	900	1905
Annual Fee £	640	1050

The above multipliers do not apply to premises for which Club Premises Certificates are applicable.

Applications for variation of conditions applicable to a Premises Licence or a Club Premises Certificate during the transition stage (between 7th February 2005 and 6th August 2005)

In the case of variations to premises licences, where the variation relates in any way to the provision of alcohol, the following variation fees shall be payable where the application is made at the same time as the application for an initial grant of the premises licence.

Rateable value bands	A	B	C	D	E
Variation Fee £	20	60	80	100	120

No variation fee is payable during transition stage for variations of club premises certificates, where such applications are made at the same time as the application for the initial grant of the Club Premises Certificate.

Exceptionally Large Events

Where the maximum number of persons to be allowed on the premises at the same time is more than 5,000, an additional fee is payable, in accordance with table below.

Number in attendance at any one time	Additional fee for application	Subsequent annual fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Exemptions

Certain exemptions to fees apply in the case applications for premises, club premises certificates, annual fees for such premises, and related variation applications.

The exemptions cover Regulated Entertainment only, and relate to:-

- a) Educational institutions comprising schools and colleges (in specified circumstances), and
- b) Premises which form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.

Gambling Act (Full Cost Recovery)

Table of Fees for Licensed Premises

Licensed Premises Type	Application Fee for non-conversion provisional statement premises (i.e. premises already having provisional statement)	New Application Fee	First Annual Fee for Premises Licence	Annual Fee
Converted Casino Premises Licence (Existing Casino)	N/A	N/A	£2,723.00	£2,723.00
Small Casino Premises Licence	£2,723.00	£7,262.00	£4,540.00	£4,540.00
Large Casino Premises Licence	£4,540.00	£9,078.00	£9,078.00	£9,078.00
Regional Casino Premises Licence	£7,262.00	£13,617.00	£13,617.00	£13,617.00
Bingo Premises Licence	£1,089.00	£3,177.00	£908.00	£908.00
Adult Gaming Centre Premises Licence	£1,089.00	£1,816.00	£908.00	£908.00
Betting Premises (Track) Licence	£862.00	£2,270.00	£908.00	£908.00
Family Entertainment Centre Premises Licence	£862.00	£1,816.00	£681.00	£681.00
Betting Premises (Other) Licence (ie Betting Shops)	£1,089.00	£2,723.00	£545.00	£545.00

Licensed Premises Type	Application Fee to Vary Licence	Application Fee to Transfer Licence	Application Fee for Re-Instatement of Licence	Application Fee for Provisional Statement
Converted Casino Premises Licence (Existing Casino)	£2,000.00	£1,226.00	£1,226.00	N/A
Small Casino Premises Licence	£3,586.00	£1,634.00	£1,634.00	£7,262.00
Large Casino Premises Licence	£4,540.00	£1,952.00	£1,952.00	£9,078.00
Regional Casino Premises Licence	£6,809.00	£5,901.00	£5,901.00	£13,617.00
Bingo Premises Licence	£1,351.00	£1,090.00	£1,090.00	£3,177.00
Adult Gaming Centre Premises Licence	£908.00	£1,090.00	£1,090.00	£1,816.00
Betting Premises (Track) Licence	£1,135.00	£862.00	£862.00	£1,900.00
Family Entertainment Centre Premises Licence	£908.00	£862.00	£862.00	£1,900.00
Betting Premises (Other) Licence (ie Betting Shops)	£1,362.00	£1,090.00	£1,090.00	£2,723.00

Note: Application for change of circumstances to be charged at £50.00 and application for copy of licence to be charged at £25.00 for all classes of premises.

Table of Fees Permits etc.

Permit Type	Application Fee	Renewal Fee	Annual Fee	Transition Application fee	Variation Fee	Change of Name	Transfer Fee	Copy of Permit
Family Entertainment Centre Gaming Machine Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	N/A	£25	N/A	£15
Prize Gaming Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	N/A	£25	N/A	£15
Club Gaming Permit & Gaming Machine Permit	£200 (£100 for holder of Club Premises Certificate or existing part 2/part 3 Operator)	£200 (£100 where holder of Club Premises) (Ten Yearly Renewal)	£50	N/A	£100	N/A	N/A	£15
Alcohol Licensed Premises Gaming Machine Permit	£150	N/A	£50	£100	£100	£25	£25	£15
Alcohol Licensed Premises - £50 - notification fee only (for authorisation of up to 2 machines)								

Personal Licences, Temporary Events and Other Fees (Statutory Fees)

The following fees are payable:-

	2017/18	2018/19
Application for a grant or renewal of personal licence	£37.00	£37.00
Temporary event notice	£21.00	£21.00
Supply of copy of licence or summary, following loss, theft, etc.	£10.50	£10.50
Application for a provisional statement where premises being built, etc.	£315.00	£315.00
Notification of change of name or address of premises licence holder	£10.50	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00
Application for transfer of premises licence	£23.00	£23.00
Interim authority notice following death etc. of licence holder	£23.00	£23.00
Supply of copy of club premises certificate or summary, following loss, theft	£10.50	£10.50
Notification of change of name or alteration of rules of club	£10.50	£10.50
Change of relevant registered address of club	£10.50	£10.50
Supply of copy of temporary event notice, following loss, theft, etc.	£10.50	£10.50
Supply of copy of personal licence, following loss, theft, etc.	£10.50	£10.50
Fee to accompany notification of change of name or address of personal licence holder	£10.50	£10.50
Fee to accompany notice from freeholder etc. requesting to be notified of licensing matters	£21.00	£21.00

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Highways & Traffic Management Services										
1	Apparatus on the highway (crane, cherrypicker etc)		200.00		200.00	200.00		200.00	0.00	0.00%
2	Vehicle access onto pedestrian zone		15.00		15.00	15.00		15.00	0.00	0.00%
Builders Skips on the Public Highway										
3	Skip Company Operators Licence - application registration		60.00		60.00	60.00		60.00	0.00	0.00%
4	Consideration of an application for permission to deposit a skip		15.00		15.00	15.00		15.00	0.00	0.00%
5	Skip Licence - for occupation of the highway up to 21 days	Full Cost Recovery	40.00		40.00	40.00		40.00	0.00	0.00%
6	Licence extentions - a new licence is required for skips needed longer than 21 days									
7	Recovery of expenses to remove or reposition a skip	Full Cost Recovery								
8	Fixed Penalty Notice - deposit of a skip without permission/contravention of a licence	Full Cost Recovery	100.00		100.00	105.00		105.00	5.00	5.00%
9	Fixed Penalty Notice - discounted amount if payment is made within 15 days	Full Cost Recovery	75.00		75.00	75.00		75.00	0.00	0.00%
Scaffolding or Other Structure on or over the Public Highway										
10	Consideration of an application for a licence to erect or retain scaffolding or other structure		20.00		20.00	20.00		20.00	0.00	0.00%
11	Licence - for occupation of the highway up to 21 days	Full Cost Recovery	185.00		185.00	200.00		200.00	15.00	8.11%
12	Deposit - per m2 (minimum deposit £750.00)		50.00		50.00	50.00		50.00	0.00	0.00%
13	Fixed Penalty Notice - for offences relating to the erection or retention of scaffolding or other structure		510.00		510.00	515.00		515.00	5.00	0.98%
14	Fixed Penalty Notice - discounted amount if payment is made within 15 days		306.00		306.00	306.00		306.00	0.00	0.00%
Hoarding or Fence on the Public Highway										
15	Consideration of an application to erect hoarding or fencing	Full Cost Recovery	20.00		20.00	20.00		20.00	0.00	0.00%
16	Licence - for occupation of the highway up to 21 days		185.00		185.00	200.00		200.00	15.00	8.11%
17	Deposit - per m2 (minimum deposit £750.00)									
18	Site Inspections to monitor compliance - per inspection (minimum of one inspection)		50.00		50.00	50.00		50.00	0.00	0.00%
Deposit of Building Materials & Making Excavations in Streets										
19	Consideration of an application for consent		20.00		20.00	20.00		20.00	0.00	0.00%
20	Temporary disturbance permit - for occupation of highway up to 28 days	Full Cost Recovery	200.00		200.00	200.00		200.00	0.00	0.00%
21	Deposit - per m2 (minimum deposit £750.00)		50.00		50.00	50.00		50.00	0.00	0.00%
22	Permit extensions - a new permit is required if works are to exceed 28 days					50.00		50.00	50.00	NEW
23	S171 licence for working on the highway					175.00		175.00	175.00	NEW
24	Section 50 - Street works Licence		245.00		245.00	250.00		250.00	5.00	2.04%
Permanent Vehicular Crossing										
25	Application fee - includes initial site assessment	Full Cost Recovery	125.00		125.00	130.00		130.00	5.00	4.00%
26	Application fee incorporating exceptional circumstances - including initial site assessment		175.00		175.00	180.00		180.00	5.00	2.86%
27	Costs to construct a crossing are based on current SBC Contractor schedule of rates, quotations to be issued upon application approval									
28	Inspection fee during construction		75.00		75.00	80.00		80.00	5.00	6.67%
29	Application to become an approved PVX contractor		100.00		100.00	100.00		100.00	0.00	0.00%
30	Application for Commercial PVX					250.00		250.00	250.00	NEW
Parking & Penalty Charge Notices										
31	High rate	Full Cost Recovery	70.00		70.00	70.00		70.00	0.00	0.00%
32	Lower rate	Full Cost Recovery	50.00		50.00	50.00		50.00	0.00	0.00%
33	Higher rate if paid within 2 weeks(14 days) of issue of PCN - 50% reduction	Full Cost Recovery	35.00		35.00	35.00		35.00	0.00	0.00%
34	Lower rate if paid within 2 weeks (14 days) of issue of PCN - 50% reduction	Full Cost Recovery	25.00		25.00	25.00		25.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Traffic Regulation Orders and Road Signs & Lines										
37	Temporary Traffic Orders - where no advertisement necessary	Full Cost Recovery	485.00	97.00	582.00	485.00	97.00	582.00	0.00	0.00%
38	Temporary Traffic Orders - where advertisement necessary	Full Cost Recovery	2,085.00	417.00	2,502.00	2,085.00	417.00	2,502.00	0.00	0.00%
39	White " H " bar marking at vehicular accesses (cost)	Full Cost Recovery			Cost + £20 Admin Fee					
41	Private destination signs (Admin Fee)	Full Cost Recovery			Cost + £20 Admin Fee					
42	Temporary traffic signal design and approval (cost)	Full Cost Recovery			at cost					
43	Temporary traffic signal design and approval (Admin Fee)	Full Cost Recovery	100.00	20.00	120.00	102.00	20.40	122.40	2.40	2.00%
44	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes(cost)	Full Cost Recovery			at cost + 15% Admin					
45	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes per visit	Full Cost Recovery	95.83	19.17	115.00	100.00	20.00	120.00	5.00	4.35%
46	Neighbourhood Watch Signs	Full Cost Recovery			Cost + £20 Admin Fee					
47	Traffic Regulation Orders - copies / extracts	Full Cost Recovery	46.00	9.20	55.20	50.00	10.00	60.00	4.80	8.70%
48	Provision of Road Casualty Data - per street per 500m length	Full Cost Recovery	100.00	20.00	120.00	110.00	22.00	132.00	12.00	10.00%
49	Supply of Technical Survey data	Full Cost Recovery	100.00	20.00	120.00	110.00	22.00	132.00	12.00	10.00%
50	Approval for temporary direction signage		60.00	12.00	72.00	70.00	14.00	84.00	12.00	16.67%
Highways Supervision & Agreements										
51	New Street Agreement (Section 38) - 10% of the value of the works	Full Cost Recovery								
Road Safety										
52	Road Safety Promotional-at cost	Full Cost Recovery			At cost					
53	Cycle Training- at various costs, see www.cyclesouthend.co.uk website for details	Full Cost Recovery			At cost					
Public Rights of Way										
54	Stopping up and diversion of Public Rights of Way - non refundable fee	Statutory	225.00	45.00	270.00	225.00	45.00	270.00	0.00	0.00%
55	Progression of work to stop up / divert Public Right of Way or highway, including the cost of advertising	Statutory	2,215.00	443.00	2,658.00	2,550.00	510.00	3,060.00	402.00	15.12%
Highways Records										
56	Highway Boundary Searches - £56 was the agreed increased fee for 2012-13	Statutory	75.00		75.00	80.00		80.00	5.00	6.67%
Naming / Numbering for new properties										
57	Up to 5	Statutory	107.10		107.10	110.00		110.00	2.90	2.71%
58	6 - 20	Statutory	315.00		315.00	320.00		320.00	5.00	1.59%
59	21 - 50	Statutory	525.00		525.00	530.00		530.00	5.00	0.95%
60	51 and over	Statutory	735.00		735.00	745.00		745.00	10.00	1.36%
61	Addressing unregistered properties (each)	Statutory	30.00		30.00	32.00		32.00	2.00	6.67%
62	Provision of street name plates (each)	Full Cost Recovery	480.00		480.00	500.00		500.00	20.00	4.17%
63	Provision of memorial benches	Full Cost Recovery	1,500.00		1,500.00	1,500.00		1,500.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
East of England Common Permit Scheme										
64	Major and standard works on a traffic sensitive street Category 3 and 4 (charges are per day)	Statutory	750.00		750.00	750.00		750.00	0.00	0.00%
65	Major and standard works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	Statutory	250.00		250.00	250.00		250.00	0.00	0.00%
66	Minor and immediate works on a traffic sensitive street Category 3 and 4 (charges are per day)	Statutory	250.00		250.00	250.00		250.00	0.00	0.00%
67	Minor and immediate works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	Statutory	100.00		100.00	100.00		100.00	0.00	0.00%
68	The penalty fee is £500 if paid within 36 days for working without a permit.	Statutory	500.00		500.00	500.00		500.00	0.00	0.00%
69	The penalty fee is £300 if paid within 28 days for working without a permit.	Statutory	300.00		300.00	300.00		300.00	0.00	0.00%
70	For breaching a condition of a permit the fee is £120 if paid within 36 days	Statutory	120.00		120.00	120.00		120.00	0.00	0.00%
71	For breaching a condition of a permit the fee is £80 if paid within 28 days	Statutory	80.00		80.00	80.00		80.00	0.00	0.00%
72	Permit as per schedule	Statutory								
73	Permit variations on category 0, 1 and 2 streets and category 3 and 4 streets that are traffic sensitive	Statutory	45.00		45.00	45.00		45.00	0.00	0.00%
74	Permit variations for all activities on category 3 and 4 non traffic sensitive streets	Statutory	35.00		35.00	35.00		35.00	0.00	0.00%
Travel Centre										
75	Departure charges	Discretionary	0.40		0.40	0.41		0.41	0.01	2.50%
Bus Stops										
76	Request for stop suspension		200.00		200.00	200.00		200.00	0.00	0.00%
77	Added stops on request		25.00		25.00	25.00		25.00	0.00	0.00%
Traffic Information and Modelling										
78	Traffic Flow Data per Location	Discretionary	150.00		150.00	160.00		160.00	10.00	6.67%
79	Use of the Southend Transport Models (cost on application to be agreed, generally SBC consultant's fee plus 20%)									

ZONE 1 - CENTRAL SEAFRONT ZONE

FAIRHEAD GREEN CAR PARK

0900 - 1800 Daily

Pay & Display Times	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.60	£1.20	Remove Band		
Up to 2 Hrs	£2.90	£2.20	No change	£2.90	£2.20
Up to 3 hrs	£4.20	£3.20	Remove Band		
Up to 4 hrs	£6.60	£5.00	No change	£6.60	£5.00
Up to 5 hrs	£8.30	£6.30	Remove Band		
Up to 6 hrs	£10.00	£7.70	No change	£10.00	£7.70
7 + hrs	£12.00	£9.60	No change	£12.00	£9.60

SEAWAY CAR PARK

0900 - 1800 Daily

Pay & Display Times	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.60	£1.20	Remove Summer Band		£1.20
Up to 2 Hrs	£2.90	£2.20	No change	£2.90	£2.20
Up to 3 hrs	£4.20	£3.20	Remove Band		
Up to 4 hrs	£6.60	£5.00	No change	£6.60	£5.00
Up to 5 hrs	£8.30	£6.30	Remove Band		
Up to 6 hrs	£10.00	£7.70	No change	£10.00	£7.70
7 + hrs	£12.00	£9.60	No change	£12.00	£9.60

GAS WORKS CAR PARK

0900 - 1800 Daily

Pay & Display Times	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.60	£1.20	Remove Band		
Up to 2 Hrs	£2.90	£2.20	No change	£2.90	£2.20
Up to 3 hrs	£4.20	£3.20	Remove Band		
Up to 4 hrs	£6.60	£5.00	No change	£6.60	£5.00
Up to 5 hrs	£8.30	£6.30	Remove Band		
Up to 6 hrs	£10.00	£7.70	No change	£10.00	£7.70
7 + hrs	£12.00	£9.60	No change	£12.00	£9.60

Season Tickets	Winter Months only	Valid Between	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Winter Season	Valid weekdays only	1/11 - 31/3	£150.00	£150.00	£200.00	£200.00
Quarterly	Remove Option	1/11 - 31/3	£85.00	£155.00		
Monthly	New payment option	1/11 - 31/3			£50.00	£250.00

Maximum Season Ticket allocation	30%
----------------------------------	-----

Season Tickets	Winter months only	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Winter Season	Valid weekdays only	1/11 - 31/3	£150.00	£150.00	£200.00	£200.00
Quarterly	Remove Option	1/11 - 31/3	£85.00	£155.00		
Monthly	New payment option	1/11 - 31/3			£50.00	£250.00

Maximum Season Ticket allocation	25%
----------------------------------	-----

Season Tickets	Winter months only	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Winter Season	Valid weekdays only	1/11 - 31/3			£200.00	£200.00
Monthly	New payment option	1/11 - 31/3			£50.00	£250.00

Maximum Season Ticket allocation	30%
----------------------------------	-----

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

WESTERN ESPLANADE (All sections)

0900 - 1800 Daily

Pay & Display Times	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.60	£1.20	Remove Band		
Up to 2 Hrs	£2.90	£2.20	No change	£2.90	£2.20
Up to 3 hrs	£4.20	£3.20	Remove Band		
Up to 4 hrs	£6.60	£5.00	No change	£6.60	£5.00
Up to 5 hrs	£8.30	£6.30	Remove Band		
Up to 6 hrs	£10.00	£7.70	No change	£10.00	£7.70
7 + hrs	£12.00	£9.60	No change	£12.00	£9.60

Season Tickets	Winter months only	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Winter Season	Valid weekdays only	1/11 - 31/3	£150.00	£150.00	£200.00	£200.00
Quarterly	Remove Option	1/11 - 31/3	£85.00	£155.00		
Monthly	New payment option	1/11 - 31/3			£50.00	£250.00

Maximum Season Ticket allocation	25%
----------------------------------	-----

SHOREFIELD ROAD CAR PARK

0900- 2100 Daily

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.00	Remove Band	
Up to 2 Hrs	£2.00	no change	£2.00
Up to 3 hrs	£2.80	Remove Band	
Up to 4 hrs	£4.50	no change	£4.50
Up to 5 hrs	£5.60	Remove Band	
Up to 6 hrs	£6.60	no change	£6.60
7 + hrs	£8.00	no change	£8.00

Season Tickets	Winter months only	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Winter Season	Valid weekdays only	1/11 - 31/3	£150.00	£150.00	£200.00	£200.00
Quarterly	Remove Option	1/11 - 31/3	£85.00	£155.00		
Monthly	New payment option	1/11 - 31/3			£50.00	£250.00

Maximum Season Ticket allocation	10%
----------------------------------	-----

ZONE 2 - TOWN CENTRE ZONE

TYLERS AVENUE CAR PARK

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	No change	£1.10
Up to 2 Hrs	£1.90	No change	£1.90
Up to 3 hrs	£2.70	Remove Band	
Up to 4 hrs	£4.70	No change	£4.70
Up to 5 hrs	£5.70	Remove Band	
Up to 6 hrs	£6.60	No change	£6.60
7 + hrs	£10.00	No change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid 7 days a week	£400.00	£400.00	£600.00	£600.00
Quarterly	Valid 7 days a week	£115.00	£460.00	£160.00	£640.00
Monthly	Valid 7 days a week	£40.00	£480.00	£60.00	£720.00

Maximum Season Ticket allocation	15%
----------------------------------	-----

WARRIOR SQUARE CAR PARK

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	Remove Band	
Up to 2 Hrs	£1.90	No change	£1.90
Up to 3 hrs	£2.70	Remove Band	
Up to 4 hrs	£4.70	No change	£4.70
Up to 5 hrs	£5.70	Remove Band	
Up to 6 hrs	£6.60	No change	£6.60
7 + hrs	£10.00	No change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid 7 days a week	£400.00	£400.00	£600.00	£600.00
Quarterly	Valid 7 days a week	£115.00	£460.00	£160.00	£640.00
Monthly	Valid 7 days a week	£40.00	£480.00	£60.00	£720.00

Maximum Season Ticket allocation	30%
----------------------------------	-----

ALEXANDRA STREET CAR PARK

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	Remove Band	
Up to 2 Hrs	£1.90	No change	£1.90
Up to 3 hrs	£2.70	Remove Band	
Up to 4 hrs	£4.70	No change	£4.70
Up to 5 hrs	£5.70	Remove Band	
Up to 6 hrs	£6.60	No change	£6.60
7 + hrs	£10.00	No change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
N/A					

Maximum Season Ticket allocation	0%
----------------------------------	----

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

CLARENCE ROAD CAR PARK

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	Remove Band	
Up to 2 Hrs	£1.90	No change	£1.90
Up to 3 hrs	£2.70	Remove Band	
Up to 4 hrs	£4.70	No change	£4.70
Up to 5 hrs	£5.70	Remove Band	
Up to 6 hrs	£6.60	No change	£6.60
7 + hrs	£10.00	No change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid 7 days a week	£400.00	£400.00	£600.00	£600.00
Quarterly	Valid 7 days a week	£115.00	£460.00	£160.00	£640.00
Monthly	Valid 7 days a week	£40.00	£480.00	£60.00	£720.00

Maximum Season Ticket allocation	4%
----------------------------------	----

YORK ROAD

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	No change	£1.10
Up to 2 Hrs	£1.90	No change	£1.90
Up to 3 hrs	£2.70	Remove band	
Up to 4 hrs	£4.70	No change	£4.70
Up to 5 hrs	£5.70	Remove band	
Up to 6 hrs	£6.60	No change	£6.60
7 + hrs	£10.00	No change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid 7 days a week	£400.00	£400.00	£600.00	£600.00
Quarterly	Valid 7 days a week	£115.00	£460.00	£160.00	£640.00
Monthly	Valid 7 days a week	£40.00	£480.00	£60.00	£720.00

Maximum Season Ticket allocation	15%
----------------------------------	-----

ESSEX STREET CAR PARK

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	Remove Band	
Up to 2 Hrs	£1.90	No Change	£1.90
Up to 3 hrs	£2.70	Remove Band	
Up to 4 hrs	£4.70	No Change	£4.70
Up to 5 hrs	£5.70	Remove Band	
Up to 6 hrs	£6.60	No Change	£6.60
7 + hrs	£10.00	No Change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid 7 days a week	£400.00	£400.00	£600.00	£600.00
Quarterly	Valid 7 days a week	£115.00	£460.00	£160.00	£640.00
Monthly	Valid 7 days a week	£40.00	£480.00	£60.00	£720.00

Maximum Season Ticket allocation	30%
----------------------------------	-----

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

UNIVERSITY SQUARE CAR PARK (Pay By Phone Only)

24 hours Daily

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	Remove Band	
Up to 2 Hrs	£1.90	No Change	£1.90
Up to 3 hrs	£2.70	Remove Band	
Up to 4 hrs	£4.70	No Change	£4.70
Up to 5 hrs	£5.70	Remove Band	
Up to 6 hrs	£6.60	No Change	£6.60
7 + hrs	£10.00	No Change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid 7 days a week	£400.00	£400.00	£600.00	£600.00
Quarterly	Valid 7 days a week	£115.00	£460.00	£160.00	£640.00
Monthly	Valid 7 days a week	£40.00	£480.00	£60.00	£720.00

Maximum Season Ticket allocation	50%
----------------------------------	-----

LONDON ROAD (NORTH)

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	Remove Band	
Up to 2 Hrs	£1.90	No Change	£1.90
Up to 3 hrs	£2.70	Remove Band	
Up to 4 hrs	£4.70	No Change	£4.70
Up to 5 hrs	£5.70	Remove Band	
Up to 6 hrs	£6.60	No Change	£6.60
7 + hrs	£10.00	No Change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
Type		Charge	Total Cost	Charge	Total Cost
N/A					

Maximum Season Ticket allocation	0%
----------------------------------	----

BAXTER AVENUE

0900 - 1800 Daily

Pay & Display			
N/A			

Season Tickets	Valid	Current Charge		Proposed Charge	
Type	Allocated bay numbers	Charge	Total Cost	Charge	Total Cost
Annual		£1,000	£1,000	£1,200	£1,200

Maximum Season Ticket allocation	100%
----------------------------------	------

SHORT STREET

0900-1800 (Monday to Saturday) and 1100 to 1700 Sunday

Pay & Display Times	Current Tariff	Proposals	Proposed Tariff
Up to 1 hr	£1.10	No Change	£1.10
Up to 2 Hrs	£1.90	No Change	£1.90
Up to 3 hrs	£2.70	No Change	£2.70
Up to 4 hrs	£4.70	No Change	£4.70
Up to 5 hrs	£5.70	No Change	£5.70
Up to 6 hrs	£6.60	No Change	£6.60
7 + hrs	£10.00	No Change	£10.00

Season Tickets	Valid	Current Charge		Proposed Charge	
Type		Charge	Total Cost	Charge	Total Cost
N/A					

Maximum Season Ticket allocation	0%
----------------------------------	----

CAR PARKING

ZONE 2 - TOWN CENTRE ZONE

ON STREET

0900-1800 Daily

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£1.00	No change	£1.00
Up to 1 hr	£1.70	No change	£1.70
Up to 2 hrs	£3.30	No change	£3.30
Up to 3 hrs	£5.00	No change	£5.00
Up to 4 hrs	£6.50	No change	£6.50
Up to 5 hrs	£8.30	No change	£8.30
Up to 6 hrs	£10.00	No change	£10.00
Up to 7 hrs	£11.50	No change	£11.50
Up to 8 hrs	£13.20	No change	£13.20
8+ hrs	£14.20	No change	£14.20

Season Tickets		Valid	Current Charge		Proposed Charge	
Type			Charge	Total Cost	Charge	Total Cost
N/A						
	Residents Annual		£50	£50	£50	£50

ZONE H - HOSPITAL AREA

0930-1630 DAILY Maximum 4 hours stay

ON STREET

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 2 hrs	£2.10	No change	£2.10
Up to 4 hrs	£2.80	No change	£2.80

Season Tickets		Valid	Current Charge		Proposed Charge	
Type			Charge	Total Cost	Charge	Total Cost
N/A						
	On Street - Residents Annual		see other charges section			

LEIGH MARSHES CP & BELTON WAY (West & East) ON STREET

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Monday to Friday - Midnight to 8 am	Free	No change	Free
Monday to Friday - 8 am to 10am	£4.00	No change	£4.00
Monday to Friday 10am to Midnight	Free	No change	Free
Weekends & bank Holidays- 9am to 9pm	£1	No change	£1

Season Tickets		Valid	Current Charge		Proposed Charge	
Type			Charge	Total Cost	Charge	Total Cost
Annual	Valid weekdays only	All year	£200.00	£200.00	£200.00	£200.00
Quarterly	Valid weekdays only	All year	£65.00	£260.00	£65.00	£260.00
Monthly	Valid weekdays only	All year	£25.00	£300.00	£25.00	£300.00
Belton Way - On Street - No permits						
Leigh Marshes CP - Maximum Season Tickets allocation						60%

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

ZONE 4 - OUTER TOWN CENTRE

CIVIC CENTRE COMPLEX 0900-1800

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 1 hr	£1.00	No change	£1.00
Up to 2 hrs	£1.60	No change	£1.60
Up to 3 hrs	£2.40	No change	£2.40
Up to 4 hrs	£4.10	No change	£4.10
Up to 5 hrs	£5.40	No change	£5.40
Up to 6 hrs	£6.10	No change	£6.10
7+ hrs	£8.00	No change	£8.00
Weekend all day	£3.00	No change	£3.00

BEECROFT Closing April 2018 to March 2019 0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 1 hr	£1.00	No change	£1.00
Up to 2 Hrs	£1.80	No change	£1.80
Up to 3 hrs	£2.50	No change	£2.50
Up to 4 hrs	£4.30	No change	£4.30
Up to 5 hrs	£5.10	No change	£5.10
Up to 6 hrs	£6.40	No change	£6.40
7 + hrs	£8.00	No change	£8.00
Weekend all day	£3.00	No change	£3.00

ZONE 5 - DISTRICT CAR PARKS

NORTH ROAD 0900-1800 (Monday to Saturday)

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£0.20	No change	£0.20
Up to 1 hr	£0.50	No change	£0.50
Up to 2 hrs	£1.70	No change	£1.70
Up to 3 hrs	£2.20	No change	£2.20
Up to 4 hrs	£2.50	No change	£2.50
Up to 5 hrs	£4.40	No change	£4.40
Up to 6 hrs	£5.40	No change	£5.40
7+ hrs	£8.00	No change	£8.00

Season Tickets	Winter months only	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Annual	Valid weekend only	All year	£200.00	£200.00	£300.00	£300.00

Maximum Season Tickets allocation	No limit
-----------------------------------	----------

Season Tickets	Winter months only	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Annual	Valid weekend only	All year	£200.00	£200.00	£300.00	£300.00

Maximum Season Tickets allocation	No limit
-----------------------------------	----------

Season Tickets		Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Annual		All year	£300.00	£300.00	£300.00	£300.00
Quarterly		All year	£85.00	£340.00	£85.00	£340.00
Monthly		All year	£30.00	£360.00	£30.00	£360.00

Maximum Season Tickets allocation	60%
-----------------------------------	-----

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

ILFRACOMBE AVENUE

0900-1800 (Monday to Saturday)

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£0.20	No change	£0.20
Up to 1 hr	£0.50	No change	£0.50
Up to 2 hrs	£1.70	No change	£1.70
Up to 3 hrs	£2.20	No change	£2.20
Up to 4 hrs	£2.50	No change	£2.50
Up to 5 hrs	£4.40	No change	£4.40
Up to 6 hrs	£5.40	No change	£5.40
7+ hrs	£8.00	No change	£8.00

NORTH STREET

0900-1800 (Monday to Saturday)

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£0.20	No change	£0.20
Up to 1 hr	£0.50	No change	£0.50
Up to 2 hrs	£1.70	No change	£1.70
Up to 3 hrs	£2.20	No change	£2.20
Up to 4 hrs	£2.50	No change	£2.50
Up to 5 hrs	£4.40	No change	£4.40
Up to 6 hrs	£5.40	No change	£5.40
7+ hrs	£8.00	No change	£8.00

HAMLET COURT ROAD

0900-1800 (Monday to Saturday)

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£0.20	No change	£0.20
Up to 1 hr	£0.50	No change	£0.50
Up to 2 hrs	£1.70	No change	£1.70
Up to 3 hrs	£2.20	No change	£2.20
Up to 4 hrs	£2.50	No change	£2.50
Up to 5 hrs	£4.40	No change	£4.40
Up to 6 hrs	£5.40	No change	£5.40
7+ hrs	£8.00	No change	£8.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	All year	£300.00	£300.00	£300.00	£300.00
Quarterly	All year	£85.00	£340.00	£85.00	£340.00
Monthly	All year	£30.00	£360.00	£30.00	£360.00

Maximum Season Tickets allocation	25%
-----------------------------------	-----

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	All year	£300.00	£300.00	£300.00	£300.00
Quarterly	All year	£85.00	£340.00	£85.00	£340.00
Monthly	All year	£30.00	£360.00	£30.00	£360.00

Maximum Season Tickets allocation	30%
-----------------------------------	-----

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	All year	£300.00	£300.00	£300.00	£300.00
Quarterly	All year	£85.00	£340.00	£85.00	£340.00
Monthly	All year	£30.00	£360.00	£30.00	£360.00

Maximum Season Tickets allocation	50%
-----------------------------------	-----

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

ELM ROAD

0900-1800 (Monday to Saturday)

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£0.20	No change	£0.20
Up to 1 hr	£0.50	No change	£0.50
Up to 2 hrs	£1.70	No change	£1.70
Up to 3 hrs	£2.20	No change	£2.20
Up to 4 hrs	£2.50	No change	£2.50
Up to 5 hrs	£4.40	No change	£4.40
Up to 6 hrs	£5.40	No change	£5.40
7+ hrs	£8.00	No change	£8.00

CEYLON ROAD

0900-1800 (Monday to Saturday)

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£0.20	No change	£0.20
Up to 1 hr	£0.50	No change	£0.50
Up to 2 hrs	£1.70	No change	£1.70
Up to 3 hrs	£2.20	No change	£2.20
Up to 4 hrs	£2.50	No change	£2.50
Up to 5 hrs	£4.40	No change	£4.40
Up to 6 hrs	£5.40	No change	£5.40
7+ hrs	£8.00	No change	£8.00

THORPE BAY BROADWAY

0900-1800 (Monday to Saturday)- 3 hrs maximum

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
30 mins	£0.20	No Change	£0.20
Up to 1 hr	£0.50	No Change	£0.50
Up to 2 hrs	£1.70	No Change	£1.70
Up to 3 hrs	£2.20	No Change	£2.20

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Type					
Annual	All year	£300.00	£300.00	£300.00	£300.00
Quarterly	All year	£85.00	£340.00	£85.00	£340.00
Monthly	All year	£30.00	£360.00	£30.00	£360.00

Maximum Season Tickets allocation	30%
-----------------------------------	-----

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Type					
Annual	All year	£300.00	£300.00	£300.00	£300.00
Quarterly	All year	£85.00	£340.00	£85.00	£340.00
Monthly	All year	£30.00	£360.00	£30.00	£360.00

Maximum Season Tickets allocation	30%
-----------------------------------	-----

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Type					
Annual	All year	£300.00	£300.00	£300.00	£300.00
Quarterly	All year	£85.00	£340.00	£85.00	£340.00
Monthly	All year	£30.00	£360.00	£30.00	£360.00

Maximum Season Tickets allocation	10%
-----------------------------------	-----

SEAFRONT ON -STREET

EASTERN ESPLANADE

0900-1800 DAILY

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed tariff
Up to 1 hr	£1.20	No change	£1.20
Up to 2 hrs	£2.30	No change	£2.30
Up to 3 hrs	£3.90	No change	£3.90
Up to 4 hrs	£4.60	No change	£4.60
Up to 5 hrs	£5.70	No change	£5.70
Up to 6 hrs	£7.00	No change	£7.00
7+ hrs	£9.00	No change	£9.00

CHALKWELL ESPLANADE

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed tariff
Up to 1 hr	£1.00	No change	£1.00
Up to 2 hrs	£2.10	No change	£2.10
Up to 3 hrs	£3.40	No change	£3.40
Up to 4 hrs	£4.30	No change	£4.30
Up to 5 hrs	£5.40	No change	£5.40
Up to 6 hrs	£6.50	No change	£6.50
7+ hrs	£9.00	No change	£9.00

THE LEAS

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 1 hr	£1.20	No change	£1.20
Up to 2 Hrs	£2.20	No change	£2.20
Up to 3 hrs	£3.20	No change	£3.20
Up to 4 hrs	£5.00	No change	£5.00
Up to 5 hrs	£6.30	No change	£6.30
Up to 6 hrs	£7.70	No change	£7.70
7 + hrs	£9.00	No change	£9.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Residents	£50.00	£50.00	£50.00	£50.00
Annual	Non Residents				

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Residents	£50.00	£50.00	£50.00	£50.00
Annual	Non Residents				

Season Tickets	Winter months only	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Seasonal	Valid weekdays only	1/11 - 31/3	£200.00	£200.00	£200.00	£200.00
Quarterly	Remove Option	1/11 - 31/3	£65.00	£155.00		
Monthly	Valid weekdays only	1/11 - 31/3	£25.00	£125.00	£45.00	£225.00
Residents		All Year	£50.00	£50.00	£100.00	£100.00

Maximum Season Ticket allocation	25%
----------------------------------	-----

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

THORPE ESPLANADE

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed tariff
Up to 1 hr	£1.00	No change	£1.00
Up to 2 hrs	£2.10	No change	£2.10
Up to 3 hrs	£3.40	No change	£3.40
Up to 4 hrs	£4.30	No change	£4.30
Up to 5 hrs	£5.40	No change	£5.40
Up to 6 hrs	£6.50	No change	£6.50
7+ hrs	£9.00	No change	£9.00

BELTON BRIDGE

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed tariff
Up to 1 hr	£1.10	No change	£1.10
Up to 2 hrs	£2.30	No change	£2.30
Up to 3 hrs	£3.40	No change	£3.40
Up to 4 hrs	£4.60	No change	£4.60
Up to 5 hrs	£5.70	No change	£5.70
Up to 6 hrs	£6.90	No change	£6.90
7+ hrs	£8.00	No change	£8.00

ZONE 3 - OUTER SEAFRONT

BELTON GARDENS NORTH

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 1 hr	£1.10	No change	£1.10
Up to 2 hrs	£2.10	No change	£2.10
Up to 3 hrs	£3.00	No change	£3.00
Up to 4 hrs	£4.80	No change	£4.80
Up to 5 hrs	£6.00	No change	£6.00
Up to 6 hrs	£7.40	No change	£7.40
7+ hrs	£8.00	No change	£8.00

0900-1800 DAILY including section between Warwick Road and Thorpe Hall Avenue

Season Tickets		Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Annual	Residents	All year	£50.00	£50.00	£50.00	£50.00
Annual	Non Residents	N/A				

Season Tickets	Proposed Action	Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
N/A						

Season Tickets		Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Annual	Residents Only	All year	£100.00	£100.00	£100.00	£100.00
Annual	Non Residents	N/A				
Annual	Fishermen	All year	£100.00	£100.00	£200.00	£200.00

PLACE - CAR PARKING

FEES AND CHARGES 2018/19

APPENDIX 2

BELTON GARDENS SOUTH

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 1 hr	£1.10	No change	£1.10
Up to 2 hrs	£2.10	No change	£2.10
Up to 3 hrs	£3.00	No change	£3.00
Up to 4 hrs	£4.80	No change	£4.80
Up to 5 hrs	£6.00	No change	£6.00
Up to 6 hrs	£7.40	No change	£7.40
7+ hrs	£8.00	No change	£8.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Residents Only	£100.00	£100.00	£100.00	£100.00
Annual	Non Residents				
Annual	Fishermen	£100.00	£100.00	£200.00	£200.00

LEIGH FOUNDRY

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 1 hr	£1.10	No change	£1.10
Up to 2 hrs	£2.10	No change	£2.10
Up to 3 hrs	£3.00	No change	£3.00
Up to 4 hrs	£4.80	No change	£4.80
Up to 5 hrs	£6.00	No change	£6.00
Up to 6 hrs	£7.40	No change	£7.40
7+ hrs	£8.00	No change	£8.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Residents Only	£100.00	£100.00	£100.00	£100.00
Annual	Non Residents				
Annual	Fishermen	£100.00	£100.00	£200.00	£200.00

VICTORIA WHARF

0900-1800 DAILY

Pay & Display	Current Tariff	Proposed Action	Proposed Tariffs
Up to 1 hr	£1.10	No change	£1.10
Up to 2 hrs	£2.10	No change	£2.10
Up to 3 hrs	£3.00	No change	£3.00
Up to 4 hrs	£4.80	No change	£4.80
Up to 5 hrs	£6.00	No change	£6.00
Up to 6 hrs	£7.40	No change	£7.40
7+ hrs	£8.00	No change	£8.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Residents Only	£100.00	£100.00	£100.00	£100.00
Annual	Non Residents				
Annual	Fishermen	£100.00	£100.00	£200.00	£200.00

SHOEBURY COMMON CAR PARK

0900-1800 DAILY

Pay & Display	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.00	£0.70	No change	£1.00	£0.70
Up to 2 hrs	£2.00	£1.70	No change	£2.00	£1.70
Up to 3 hrs	£2.80	£2.40	No change	£2.80	£2.40
Up to 4 hrs	£4.50	£4.00	No change	£4.50	£4.00
Up to 5 hrs	£5.60	£5.00	No change	£5.60	£5.00
Up to 6 hrs	£7.00	£6.00	No change	£7.00	£6.00
7+ hrs	£8.00	£7.00	No change	£8.00	£7.00

THORPE ESPLANADE CAR PARK

0900-1800 DAILY

Pay & Display	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.00	£0.70	No change	£1.00	£0.70
Up to 2 hrs	£1.80	£1.70	No change	£1.80	£1.70
Up to 3 hrs	£2.60	£2.40	No change	£2.60	£2.40
Up to 4 hrs	£4.20	£4.00	No change	£4.20	£4.00
Up to 5 hrs	£5.30	£5.00	No change	£5.30	£5.00
Up to 6 hrs	£6.50	£6.00	No change	£6.50	£6.00
7+ hrs	£8.00	£7.00	No change	£8.00	£7.00

EAST BEACH CAR PARK

0900-1800 DAILY

Pay & Display	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.00	£0.70	No change	£1.00	£0.70
Up to 2 hrs	£2.00	£1.70	No change	£2.00	£1.70
Up to 3 hrs	£2.80	£2.40	No change	£2.80	£2.40
Up to 4 hrs	£4.50	£4.00	No change	£4.50	£4.00
Up to 5 hrs	£5.60	£5.00	No change	£5.60	£5.00
Up to 6 hrs	£7.00	£6.00	No change	£7.00	£6.00
7+ hrs	£8.00	£7.00	No change	£8.00	£7.00

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid weekdays only	£100.00	£100.00	£100.00	£100.00
Quarterly	Valid weekdays only	£30.00	£120.00	£30.00	£120.00
Monthly	Valid weekdays only	£15.00	£180.00	£15.00	£180.00

7 day- annual, quarterly and monthly ticket only for beach hut owners & Kite Surfers at above rates and inclusive of On-Street parking bays

Maximum Season Ticket allocation	100%
----------------------------------	------

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual	Valid weekdays only	£30.00	£120.00	£30.00	£120.00
Quarterly	Valid weekdays only	£15.00	£180.00	£15.00	£180.00
Monthly	Valid weekdays only	£15.00	£180.00	£15.00	£180.00

7 day- annual, quarterly and monthly ticket only for beach hut & Kite Surfers owners at above rates and inclusive of On-Street parking bays

Maximum Season Ticket allocation	100%
----------------------------------	------

Season Tickets	Valid	Current Charge		Proposed Charge	
		Charge	Total Cost	Charge	Total Cost
Annual*	Valid weekdays only	£100.00	£100.00	£100.00	£100.00
Quarterly*	Valid weekdays only	£30.00	£120.00	£30.00	£120.00
Monthly*	Valid weekdays only	£15.00	£180.00	£15.00	£180.00
Annual- Commuters	Valid weekdays only	£100.00	£100.00	£100.00	£100.00

*7 day- annual, quarterly and monthly ticket only for beach hut owners, Kite Surfers at above rates and inclusive of On-Street parking bays

Maximum Season Ticket allocation	100%
----------------------------------	------

NESS ROAD

0900-1800 DAILY

Pay & Display	Current Summer Tariff	Current Winter Tariff	Proposals	Summer Tariff	Winter Tariff
Up to 1 hr	£1.00	£0.70	No change	£1.00	£0.70
Up to 2 hrs	£2.00	£1.70	No change	£2.00	£1.70
Up to 3 hrs	£2.80	£2.40	No change	£2.80	£2.40
Up to 4 hrs	£4.00	£3.50	No change	£4.50	£4.00
Up to 5 hrs	£5.00	£4.50	No change	£5.60	£5.00
Up to 6 hrs	£6.00	£5.50	No change	£7.00	£6.00
7+ hrs	£8.00	£7.00	No change	£8.00	£7.00

Includes uncharged bays between No 59 to 144/146 Ness Road

Season Tickets		Valid	Current Charge		Proposed Charge	
			Charge	Total Cost	Charge	Total Cost
Type						
Annual	Valid weekdays only	All year	£100.00	£100.00	£100.00	£100.00
Quarterly	Valid weekdays only	All year	£30.00	£120.00	£30.00	£120.00
Monthly	Valid weekdays only	All year	£15.00	£180.00	£15.00	£180.00
7 day- annual, quarterly and monthly ticket only for beach hut owners at above rates and inclusive of On-Street parking bays						
Maximum Season Ticket allocation		100%				

OTHER CHARGES

ALL PARKING MANAGEMENT AND RESIDENTS PARKING SCHEMES

	Current Tariff	Proposed Action	Proposed Tariffs
1st & 2nd Permit	£15.00	No change	£15.00
2nd	£15.00	Increase	£25.00
3rd Permit	£30.00	Increase	£50.00
4th Permit	£50.00	Increase	£75.00
Visitor Vouchers (20)	£5.00	New limit of 100 vouchers per year	£5.00
Business Permits	£250.00	No change	£250.00

OTHER PERMITS

Description	Current Tariff	Proposed Action	Proposed Tariffs
Charitable Organisation- Up to 5 free permits subject to justifying the need. Then up to another 5 permits subject to Green Travel Plan at 50% discount rate		No Change	
Suspensions (Administration Cost) for up to 7 days and for each subsequent renewals	£30.00	No Change	£30.00
Suspensions of on -street & car park bays (per day per bay) - Seafront & Town centre	£20.00	No Change	£20.00
Suspensions of on -street & car park bays (per day per bay) - All other areas	£15.00	No Change	£15.00
Dispensations (on waiting/limited waiting restrictions) for allowing vehicle parking for up to 7 days	£30.00	No Change	£30.00
Replacement of permit or season ticket due to vehicle changes	£5.00	No Change	£5.00
Replacement of permit or season ticket due loss	£30.00	No Change	£30.00
All Car Parks Borough Wide (excluding Zone 1 from 1/4 to 31/10) - Annual	£1,100.00	Increase Charge	£1,300.00
All Town Centre Car Parks - Annual	£900.00	Increase Charge	£1,100.00
Named Town Centre Car Parks - Annual	£400.00	Increase Charge	£600.00
District Car Parks(All) - Annual	£300.00	No Change	£300.00
Carers/Health Care Specialists (named car park)	£100.00	No Change	£100.00
Seafront and Town Centre Residents (to park in pay & display bays in their own street)	£50.00	No Change	£50.00
Carers Permit - Issued to the resident with the vehicle details of their carer- 1 permit only	£15.00	No Change	£15.00
SBC Contracted Carers companies - Non- Vehicle Specific Permits(Residents Parking Area Only)	£35.00	No Change	£35.00
District Nurses - Non Vehicles Specific permits for contracted care companies(delivering service to users in their homes and when in the office based in Harcourt House.(Residents Parking and Pay & display areas- Not the Colchester Road area parking scheme)	£65.00	No Change	£65.00
Phlebotomists- Non vehicles specific permits - Residents bays(excluding those around the Hospital) and any chargeable area	£65.00	No Change	£65.00
Community Physiotherapists- Non vehicles specific permits - Residents bays(excluding those around the Hospital) and any chargeable area	£65.00	No Change	£65.00
New Road Church - Non vehicle specific permits (6no) for Belton Gardens North Car park pursuant to an existing long standing land agreement	Free	No Change	Free
Citizens Advice Bureau - 5 Free permits and further 5 at 50% of the appropriate charge for Seaway Car Park on the charitable needs of the organisation			
RNLI - 2 Free Permits for Seaway Car Park for emergency response and other essential use based on the needs of the organisation in providing emergency services	Free	No Change	Free
St John's Ambulance - 2 Free permits(one for Belton Gardens North and one for Two Tree Island car park) based on the needs of the organisation in providing key emergency services	Free	No Change	Free
Colchester Road Mosque- To sell maximum of 10 books of vouchers every three months at 50% of the price pursuant of an existing agreement	50% of the charge	Extend 10 books purchase from two to every three months	
Hotel/Guest house - 24 hour permit at reduced rate of 50% of the on- street day charge	50% of the day charge	No Change	50% of the day charge
Beach Hut Owners and Kite Surfers permits at £100.00 per year valid at any time in the eastern area of the seafront including car parks.			

OTHER PROVISIONS

Type	Description
Christmas Parking	To provide free parking in Town Centre Council car parks after 1600hrs on Thursdays and all day on Sundays in December, Christmas Day and Good Friday (except those with barriers)
Seafront Parking	To provide free parking after 6pm along the seafront; covering Fairhead Green, Seaway, Gas Work Site and Western Esplanade
Small Business Day	Free Parking in District car parks
Electric Cars	Free Parking.
Car Club	Car club vehicles showing a car club parking permit get free parking in designated car club bays, there is a charge for the hire of the vehicles(where available).
Blue Badge Parking	Only residents of the borough to park free in the Council car parks. All non residents to pay the appropriate tariff
District Car Parks	Free Parking on Sundays
Hotels in RPS or PMS Areas	£5 a day for each Guest Permit. Any registered hotel shall be entitled to a maximum daily number of visitor's guest permits equating to the number of guest rooms available minus the number of Parking Spaces provided off street by the Hotel and the number of annual Resident Permits held by the owner

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
	Planning & Building Regulation Document History requests (including Tree Preservation Orders)									
Note	Only the owner or owners representative are permitted to view plans or associated documents deposited under Building Regulations									
Note	Requests relating to planning files do not incur VAT									
1	To retrieve and view a file that is stored on-site	Discretionary	7.00		7.00	7.50		7.50	0.50	7.14%
2	To retrieve and view a file that is stored off-site (Building Control 175 - 1987)	Discretionary	23.00		23.00	24.00		24.00	1.00	4.35%
3	Planning History (Search Agents)	Discretionary	7.00		7.00	7.50		7.50	0.50	7.14%
4	Written responses to Solicitors, Developers or Insurers (in addition to the retrieval fee)	Discretionary	34.17	6.83	41.00	35.00	7.00	42.00	1.00	2.44%
5	To copy an A4 (297 x 210 mm) document (in addition to the retrieval fee)	Discretionary	8.33	1.67	10.00	8.75	1.75	10.50	0.50	5.00%
6	To copy an A3 (297 x 420 mm) document (in addition to the retrieval fee)	Discretionary	9.17	1.83	11.00	9.58	1.92	11.50	0.50	4.55%
7	To copy an A2 (420 x 594 mm) document (in addition to the retrieval fee)	Discretionary	9.17	1.83	11.00	9.58	1.92	11.50	0.50	4.55%
8	To copy an A1 (594 x 841 mm) document (in addition to the retrieval fee)	Discretionary	9.58	1.92	11.50	9.58	1.92	11.50	0.00	0.00%
9	To copy an A0 (841 x 1189 mm) document (in addition to the retrieval fee)	Discretionary	10.00	2.00	12.00	10.42	2.08	12.50	0.50	4.17%
	PLANNING FEES									
	Majority set by statute (see separate table)									
	Hyperlink to Planning Application and related fees ↓									
	http://www.southend.gov.uk/downloads/file/2531/planning_fees_with_effect_31st_january_2017									
	Pre-application advice - LARGE SCALE MAJOR									
10	Written advice (Not applicable for this type of development)									
11	Meeting plus written advice	Discretionary	1,214.17	242.83	1,457.00	1,238.33	247.67	1,486.00	29.00	1.99%
12	Follow up meeting plus written advice	Discretionary	650.83	130.17	781.00	664.17	132.83	797.00	16.00	2.05%
	Pre-application advice - SMALL SCALE MAJOR									
13	Written advice	Discretionary	347.50	69.50	417.00	354.17	70.83	425.00	8.00	1.92%
14	Meeting plus written advice	Discretionary	998.33	199.67	1,198.00	1,018.33	203.67	1,222.00	24.00	2.00%
15	Follow up meeting plus written advice	Discretionary	260.00	52.00	312.00	265.00	53.00	318.00	6.00	1.92%
	Pre-application advice - MINOR									
16	Written advice	Discretionary	174.17	34.83	209.00	177.50	35.50	213.00	4.00	1.91%
17	Meeting plus written advice	Discretionary	520.00	104.00	624.00	530.00	106.00	636.00	12.00	1.92%
18	Follow up meeting plus written advice	Discretionary	173.33	34.67	208.00	176.67	35.33	212.00	4.00	1.92%
19	Advice to agents regarding extension/alterations to dwellings	Discretionary	220.83	44.17	265.00	225.00	45.00	270.00	5.00	1.89%
	Pre-application advice for members of the public wishing to extend/alter their own property									
20	Duty Planner	Discretionary				Free				
21	Written Advice	Discretionary	78.00		78.00	80.00		80.00	2.00	2.56%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Micellaneous Fees										
22	Copy of Tree Preservation Order	Discretionary	18.00		18.00	18.50		18.50	0.50	2.78%
23	Inspection of compliance with Enforcement Notice	Discretionary	135.00	27.00	162.00	137.50	27.50	165.00	3.00	1.85%
24	Adopted Local Development Framework Documents (per document)	Discretionary	26.00		26.00	26.50		26.50	0.50	1.92%
33	Compliance with S106 Agreement Requests	Discretionary	78.00		78.00	80.00		80.00	2.00	2.56%
High Hedge Complaints										
34	Application fee	Discretionary	364.00		364.00	371.00		371.00	7.00	1.92%
35	Application fee (concessions only)	Discretionary	260.00		260.00	265.00		265.00	5.00	1.92%
SUDS Approval Body Applications										
36	Suds Application (Major Developments) under 0.5ha	Discretionary	364.00		364.00	371.00		371.00	7.00	1.92%
37	Suds Application (Major Developments) 0.5ha - 0.99ha	Discretionary	624.00		624.00	636.00		636.00	12.00	1.92%
38	Suds Application (Major Developments) 1ha +	Discretionary	937.00		937.00	956.00		956.00	19.00	2.03%

	Building Regulations	Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge		
									£	%	
	New Dwellings										
1	Plan Charge	Houses/Bungalows < 300sqm (1 Plot)	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%
2		Houses/Bungalows < 300sqm (2 Plots)	Full Cost Recovery	236.16	47.23	283.39	236.16	47.23	283.39	0.00	0.00%
3		Houses/Bungalows < 300sqm (3 Plots)	Full Cost Recovery	314.87	62.98	377.85	314.87	62.98	377.85	0.00	0.00%
4		Houses/Bungalows < 300sqm (4 Plots)	Full Cost Recovery	393.59	78.72	472.31	393.59	78.72	472.31	0.00	0.00%
5		Houses/Bungalows < 300sqm (5 Plots)	Full Cost Recovery	472.31	94.47	566.78	472.31	94.46	566.77	(0.01)	0.00%
6	Inspection Charge	Houses/Bungalows < 300sqm (1 Plot)	Full Cost Recovery	472.31	94.47	566.78	472.31	94.46	566.77	(0.01)	0.00%
7		Houses/Bungalows < 300sqm (2 Plots)	Full Cost Recovery	708.47	141.69	850.16	708.47	141.69	850.16	0.00	0.00%
8		Houses/Bungalows < 300sqm (3 Plots)	Full Cost Recovery	944.62	188.92	1,133.54	944.62	188.92	1,133.54	0.00	0.00%
9		Houses/Bungalows < 300sqm (4 Plots)	Full Cost Recovery	1,180.78	236.15	1,416.93	1,180.78	236.17	1,416.95	0.02	0.00%
10		Houses/Bungalows < 300sqm (5 Plots)	Full Cost Recovery	1,416.93	283.39	1,700.32	1,416.93	283.39	1,700.32	0.00	0.00%
11	Building Notice	Houses/Bungalows < 300sqm (1 Plot)	Full Cost Recovery	655.99	131.20	787.19	655.99	131.20	787.19	0.00	0.00%
12		Houses/Bungalows < 300sqm (2 Plots)	Full Cost Recovery	997.10	199.42	1,196.52	997.10	199.42	1,196.52	0.00	0.00%
13		Houses/Bungalows < 300sqm (3 Plots)	Full Cost Recovery	1,285.73	257.15	1,542.88	1,285.73	257.15	1,542.88	0.00	0.00%
14		Houses/Bungalows < 300sqm (4 Plots)	Full Cost Recovery	1,626.85	325.37	1,952.22	1,626.85	325.37	1,952.22	0.00	0.00%
15		Houses/Bungalows < 300sqm (5 Plots)	Full Cost Recovery	1,941.72	388.35	2,330.07	1,941.72	388.34	2,330.06	(0.01)	0.00%
16	Regularisation	Houses/Bungalows < 300sqm (1 Plot)	Full Cost Recovery	Individually determined							
17		Houses/Bungalows < 300sqm (2 Plots)	Full Cost Recovery	Individually determined							
18		Houses/Bungalows < 300sqm (3 Plots)	Full Cost Recovery	Individually determined							
19		Houses/Bungalows < 300sqm (4 Plots)	Full Cost Recovery	Individually determined							
20		Houses/Bungalows < 300sqm (5 Plots)	Full Cost Recovery	Individually determined							
21	Plan Charge	1 Flat < 300sqm	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%
22		2 Flats < 300sqm	Full Cost Recovery	209.92	41.98	251.90	209.92	41.98	251.90	0.00	0.00%
23		3 Flats < 300sqm	Full Cost Recovery	262.40	52.48	314.88	262.40	52.48	314.88	0.00	0.00%
24		4 Flats < 300sqm	Full Cost Recovery	314.87	62.98	377.85	314.87	62.98	377.85	0.00	0.00%
25		5 Flats < 300sqm	Full Cost Recovery	393.59	78.72	472.31	393.59	78.72	472.31	0.00	0.00%
26	Inspection Charge	1 Flat < 300sqm	Full Cost Recovery	393.59	78.72	472.31	393.59	78.72	472.31	0.00	0.00%
27		2 Flats < 300sqm	Full Cost Recovery	629.75	125.95	755.70	629.75	125.95	755.70	0.00	0.00%
28		3 Flats < 300sqm	Full Cost Recovery	787.19	157.43	944.62	787.19	157.43	944.62	0.00	0.00%
29		4 Flats < 300sqm	Full Cost Recovery	997.10	199.42	1,196.52	997.10	199.42	1,196.52	0.00	0.00%
30		5 Flats < 300sqm	Full Cost Recovery	1,180.78	236.15	1,416.93	1,180.78	236.15	1,416.93	0.00	0.00%
31	Building Notice	1 Flat < 300sqm	Full Cost Recovery	551.03	110.21	661.24	551.03	110.21	661.24	0.00	0.00%
32		2 Flats < 300sqm	Full Cost Recovery	813.43	162.68	976.11	813.43	162.68	976.11	0.00	0.00%
33		3 Flats < 300sqm	Full Cost Recovery	1,075.82	215.16	1,290.98	1,075.82	215.16	1,290.98	0.00	0.00%
34		4 Flats < 300sqm	Full Cost Recovery	1,338.22	267.64	1,605.86	1,338.22	267.64	1,605.86	0.00	0.00%
35		5 Flats < 300sqm	Full Cost Recovery	1,626.85	325.37	1,952.22	1,626.85	325.37	1,952.22	0.00	0.00%
36	Regularisation	1 Flat < 300sqm	Full Cost Recovery	Individually determined							
37		2 Flats < 300sqm	Full Cost Recovery	Individually determined							
38		3 Flats < 300sqm	Full Cost Recovery	Individually determined							
39		4 Flats < 300sqm	Full Cost Recovery	Individually determined							
40		5 Flats < 300sqm	Full Cost Recovery	Individually determined							

	Building Regulations	Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge			
41	EW1	Notifiable electrical work (where applicable)	Full Cost Recovery	236.16	47.23	283.39	236.16	47.23	283.39	0.00	0.00%	
		Work to a single dwelling										
42	Plan Charge	1 storey extension not exceeding 40sqm	Full Cost Recovery	104.96	20.99	125.95	104.96	20.99	125.95	0.00	0.00%	
43		1 storey extension 40 - 100sqm	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%	
44		2/3 storey extension not exceeding 40sqm	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%	
45		2/3 extension 40 - 100 sqm	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%	
46		Garage/store etc not exceeding 100sqm	Full Cost Recovery	78.72	15.74	94.46	78.72	15.74	94.46	0.00	0.00%	
47		Detached non-habitable domestic building not exc 50sqm	Full Cost Recovery	104.96	20.99	125.95	104.96	20.99	125.95	0.00	0.00%	
48	Inspection Charge	1 storey extension not exceeding 40sqm	Full Cost Recovery	393.59	78.72	472.31	393.59	78.72	472.31	0.00	0.00%	
49		1 storey extension 40 - 100sqm	Full Cost Recovery	446.07	89.22	535.29	446.07	89.22	535.29	0.00	0.00%	
50		2/3 storey extension not exceeding 40sqm	Full Cost Recovery	446.07	89.22	535.29	446.07	89.22	535.29	0.00	0.00%	
51		2/3 extension 40 - 100 sqm	Full Cost Recovery	498.55	99.71	598.26	498.55	99.71	598.26	0.00	0.00%	
52		Garage/store etc not exceeding 100sqm	Full Cost Recovery	236.16	47.23	283.39	236.16	47.23	283.39	0.00	0.00%	
53		Detached non-habitable domestic building not exc 50sqm	Full Cost Recovery	314.87	62.98	377.85	314.87	62.98	377.85	0.00	0.00%	
54	Building Notice	1 storey extension not exceeding 40sqm	Full Cost Recovery	524.79	104.96	629.75	524.79	104.96	629.75	0.00	0.00%	
55		1 storey extension 40 - 100sqm	Full Cost Recovery	629.75	125.95	755.70	629.75	125.95	755.70	0.00	0.00%	
56		2/3 storey extension not exceeding 40sqm	Full Cost Recovery	629.75	125.95	755.70	629.75	125.95	755.70	0.00	0.00%	
57		2/3 extension 40 - 100 sqm	Full Cost Recovery	682.23	136.44	818.67	682.23	136.44	818.67	0.00	0.00%	
58		Garage/store etc not exceeding 100sqm	Full Cost Recovery	341.11	68.23	409.34	341.11	68.23	409.34	0.00	0.00%	
59		Detached non-habitable domestic building not exc 50sqm	Full Cost Recovery	446.07	89.22	535.29	446.07	89.22	535.29	0.00	0.00%	
60	Regularisation	1 storey extension not exceeding 40sqm	Full Cost Recovery	Individually determined								
61		1 storey extension 40 - 100sqm	Full Cost Recovery	Individually determined								
62		2/3 storey extension not exceeding 40sqm	Full Cost Recovery	Individually determined								
63		2/3 extension 40 - 100 sqm	Full Cost Recovery	Individually determined								
64		Garage/store etc not exceeding 100sqm	Full Cost Recovery	Individually determined								
65		Detached non-habitable domestic building not exc 50sqm	Full Cost Recovery	Individually determined								
66	Plan Charge	Rooms in roof	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
67		Garage conversions	Full Cost Recovery	78.72	15.74	94.46	78.72	15.74	94.46	0.00	0.00%	
68	Inspection Charge	Rooms in roof	Full Cost Recovery	419.83	83.97	503.80	419.83	83.97	503.80	0.00	0.00%	
69		Garage conversions	Full Cost Recovery	183.67	36.74	220.41	183.67	36.74	220.41	0.00	0.00%	
70	Building Notice	Rooms in roof	Full Cost Recovery	577.27	115.46	692.73	577.27	115.46	692.73	0.00	0.00%	
71		Garage conversions	Full Cost Recovery	288.63	57.73	346.36	288.63	57.73	346.36	0.00	0.00%	
72	Regularisation	Rooms in roof	Full Cost Recovery	Individually determined								
73		Garage conversions	Full Cost Recovery	Individually determined								
74	Plan Charge	Re-roof etc	Full Cost Recovery	78.72	15.74	94.46	78.72	15.74	94.46	0.00	0.00%	
75		Window replacement	Full Cost Recovery	78.72	15.74	94.46	78.72	15.74	94.46	0.00	0.00%	
76		work not exceeding £5000	Full Cost Recovery	78.72	15.74	94.46	78.72	15.74	94.46	0.00	0.00%	
77		Work £5,000 - £25,000	Full Cost Recovery	104.96	20.99	125.95	104.96	20.99	125.95	0.00	0.00%	
78		Work £25,000 - £100,000	Full Cost Recovery	104.96	20.99	125.95	104.96	20.99	125.95	0.00	0.00%	

	Building Regulations	Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge			
79	Inspection Charge	Re-roof etc	Full Cost Recovery	104.96	20.99	125.95	104.96	20.99	125.95	0.00	0.00%	
80		Window replacement	Full Cost Recovery	104.96	20.99	125.95	104.96	20.99	125.95	0.00	0.00%	
81		Work not exceeding £5000	Full Cost Recovery	104.96	20.99	125.95	104.96	20.99	125.95	0.00	0.00%	
82		Work £5,000 - £25,000	Full Cost Recovery	209.92	41.98	251.90	209.92	41.98	251.90	0.00	0.00%	
83		Work £25,000 - £100,000	Full Cost Recovery	419.83	83.97	503.80	419.83	83.97	503.80	0.00	0.00%	
84	Building Notice	Re-roof etc	Full Cost Recovery	183.67	36.74	220.41	183.67	36.74	220.41	0.00	0.00%	
85		Replacement Windows	Full Cost Recovery	183.67	36.74	220.41	183.67	36.74	220.41	0.00	0.00%	
86		work not exceeding £5000	Full Cost Recovery	183.67	36.74	220.41	183.67	36.74	220.41	0.00	0.00%	
87		Work £5,000 - £25,000	Full Cost Recovery	341.11	68.23	409.34	341.11	68.23	409.34	0.00	0.00%	
88	Work £25,000 - £100,000	Full Cost Recovery	551.03	110.21	661.24	551.03	110.21	661.24	0.00	0.00%		
89	Regularisation	Re-roof etc	Full Cost Recovery	Individually determined								
90		Window replacement	Full Cost Recovery	Individually determined								
91		work not exceeding £5000	Full Cost Recovery	Individually determined								
92		Work £5,000 - £25,000	Full Cost Recovery	Individually determined								
93		Work £25,000 - £100,000	Full Cost Recovery	Individually determined								
	All other Non-Domestic Work											
94	Plan Charge	1 storey extension not exceeding 40sqm	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%	
95		1 storey extension 40 - 100sqm	Full Cost Recovery	183.67	36.74	220.41	183.67	36.74	220.41	0.00	0.00%	
96		2/3 storey extension not exceeding 40sqm	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%	
97		2/3 extension 40 - 100 sqm	Full Cost Recovery	209.92	41.98	251.90	209.92	41.98	251.90	0.00	0.00%	
98	Inspection Charge	1 storey extension not exceeding 40sqm	Full Cost Recovery	419.83	83.97	503.80	419.83	83.97	503.80	0.00	0.00%	
99		1 storey extension 40 - 100sqm	Full Cost Recovery	498.55	99.71	598.26	498.55	99.71	598.26	0.00	0.00%	
100		2/3 storey extension not exceeding 40sqm	Full Cost Recovery	472.31	94.47	566.78	472.31	94.47	566.78	0.00	0.00%	
101		2/3 extension 40 - 100 sqm	Full Cost Recovery	524.79	104.96	629.75	524.79	104.96	629.75	0.00	0.00%	
102	Regularisation	1 storey extension not exceeding 40sqm	Full Cost Recovery	Individually determined								
103		1 storey extension 40 - 100sqm	Full Cost Recovery	Individually determined								
104		2/3 storey extension not exceeding 40sqm	Full Cost Recovery	Individually determined								
105		2/3 extension 40 - 100 sqm	Full Cost Recovery	Individually determined								
106	Plan Charge	Work not exceeding £5000	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
107		Replacement Windows	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
108		Renewable Energy Systems	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
109		Shopfront	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
110	Inspection Charge	Work not exceeding £5000	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
111		Replacement Windows	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
112		Renewable Energy Systems	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
113		Shopfront	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
114	Regularisation	Work not exceeding £5000	Full Cost Recovery	Individually determined								
115		Replacement Windows	Full Cost Recovery	Individually determined								
116		Renewable Energy Systems	Full Cost Recovery	Individually determined								
117		Shopfront	Full Cost Recovery	Individually determined								

	Building Regulations	Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge			
118	Plan Charge	Work £5000 - £25,000	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
119		Replacement Windows (large)	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
120		Renovation of thermal elements	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
121		Storage Platforms	Full Cost Recovery	131.20	26.24	157.44	131.20	26.24	157.44	0.00	0.00%	
122	Inspection Charge	Work £5000 - £25,000	Full Cost Recovery	236.16	47.23	283.39	236.16	47.23	283.39	0.00	0.00%	
123		Replacement Windows (large)	Full Cost Recovery	236.16	47.23	283.39	236.16	47.23	283.39	0.00	0.00%	
124		Renovation of thermal elements	Full Cost Recovery	236.16	47.23	283.39	236.16	47.23	283.39	0.00	0.00%	
125		Storage Platforms	Full Cost Recovery	236.16	47.23	283.39	236.16	47.23	283.39	0.00	0.00%	
126	Regularisation	Work £5000 - £25,000	Full Cost Recovery	Individually determined								
127		Replacement Windows (large)	Full Cost Recovery	Individually determined								
128		Renovation of thermal elements	Full Cost Recovery	Individually determined								
129		Storage Platforms	Full Cost Recovery	Individually determined								
130	Plan Charge	Work £25,000 - £100,000	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%	
131		Fit out work	Full Cost Recovery	157.44	31.49	188.93	157.44	31.49	188.93	0.00	0.00%	
132	Inspection Charge	Work £25,000 - £100,000	Full Cost Recovery	472.31	94.47	566.78	472.31	94.47	566.78	0.00	0.00%	
133		Fit out work	Full Cost Recovery	472.31	94.47	566.78	472.31	94.47	566.78	0.00	0.00%	
134	Regularisation	Work £25,000 - £100,000	Full Cost Recovery	Individually determined								
135		Fit out work	Full Cost Recovery	Individually determined								

Charges for work not included on this schedule will be individually assessed by contacting the Building Control Section on 01702 215345 or buildingcontrol@southend.gov.uk

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase		
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge	£	%
			£	£	£	£	£	£	£	£	%
	CEMETERIES & CREMATORIUM										
	BURIAL FEES										
	Private Grave Space - Traditional Grave 50 years										
1	Exclusive Rights of Burial, Including Registration in traditional Grave Resident	Discretionary	2,120.00		2,120.00	2,165.00		2,165.00	45.00	2.12%	
2	Exclusive Rights of Burial including Registration in traditional Grave Non Resident	Discretionary	3,560.00		3,560.00	3,630.00		3,630.00	70.00	1.97%	
	Private Grave Space- Lawn including 75 and 50 years grave spaces										
3	Exclusive Right of Burial including Registration Resident	Discretionary	780.00		780.00	795.00		795.00	15.00	1.92%	
4	Exclusive Right of Burial including Registration Non Resident	Discretionary	1,325.00		1,325.00	1,350.00		1,350.00	25.00	1.89%	
	Interment fee including excavation all depths										
5	A person whose age at time of death exceeds 16 years Resident	Discretionary	780.00		780.00	795.00		795.00	15.00	1.92%	
6	A person whose age at time of death exceeds 16 Non Resident	Discretionary	1,250.00		1,250.00	1,275.00		1,275.00	25.00	2.00%	
7	An NVF, Stillborn child or child not exceeding 16 years of age at time of death	Discretionary				No Charge					
8	Re-open Brick Grave or vault Interment fee	Discretionary	780.00		780.00	795.00		795.00	15.00	1.92%	
	Mini Cremated remains Vault										
9	Mini Cremated Remains Vault max 4 internments (Inclusive of 25 Year Exclusive Rights of Burial, and vase block with metal flower holder) Resident	Discretionary	1,240.00		1,240.00	1,265.00		1,265.00	25.00	2.02%	
10	Mini Cremated Remains Vault max 4 internments (Inclusive of 25 Year Exclusive Rights of Burial, memorial plaques inscription to include 80 letters and vase block with metal flower holder) Non Resident	Discretionary	1,580.00		1,580.00	1,610.00		1,610.00	30.00	1.90%	
	Interment Fee in Cremated remains vault										
11	A person whose age at time of death exceeds 16 years Resident	Discretionary	200.00		200.00	205.00		205.00	5.00	2.50%	
12	A person whose age at time of death exceeds 16 years Non Resident	Discretionary	310.00		310.00	315.00		315.00	5.00	1.61%	
13	An NVF, Stillborn child or child not exceeding 16 year at the age of death	Discretionary				No Charge					
	Cremated remains Vault memorial Inscription										
14	Plaque Inscription	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%	
15	Porcelain photo plaque (7cm x 5cm)	Discretionary	87.50	17.50	105.00	91.67	18.33	110.00	5.00	4.76%	
16	Line Drawing	Discretionary				58.33	11.67	70.00	70.00	NEW	
17	Coloured Line Drawing	Discretionary				83.33	16.67	100.00	100.00	NEW	
18	Military Badge or Crest	Discretionary						Price on Application			
	Private Grave Space - Children`s (50 years)										
19	Exclusive Right of Burial Including Registration	Discretionary	610.00		610.00	620.00		620.00	10.00	1.64%	
	Interment fee including excavation all depths 5.0' only										
20	An NVF, Stillborn child or child not exceeding 16 years of age at time of death	Discretionary				No Charge					

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase		
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge		
			£	£	£	£	£	£	£	£	%
	Cremated Ashes Grave Space										
21	Exclusive Right of Burial including Registration Resident	Discretionary	535.00		535.00	545.00		545.00	10.00	1.87%	
22	Exclusive Righ of Burial including Registration Non Resident	Discretionary	905.00		905.00	925.00		925.00	20.00	2.21%	
	Interment fee including excavation all depths										
23	A person whose age at time of death exceeds 16 years Resident	Discretionary	200.00		200.00	205.00		205.00	5.00	2.50%	
24	A person whose age at time of death exceeds 16 years Non Resident	Discretionary	310.00		310.00	320.00		320.00	10.00	3.23%	
25	An NVF stillborn child or child not exceeding 16 years of age at time of death	Discretionary			No Charge						
	Public Graves (Rights of Burial not purchased)										
26	A person whose age at time of death exceeds 16 years	Discretionary	570.00		570.00	580.00		580.00	10.00	1.75%	
27	An NVF, stillborn child or child not exceeding 16 years of age at time of death	Discretionary			No Charge						
	Removal/Replacement of Monuments on Graves to be re-opened										
28	Headstone only, or equivalent on lawn graves	Discretionary			No Charge						
29	Tablet on cremated remains grave or other memorial which can be lifted by hand	Discretionary			No Charge						
30	Headstone on traditional grave not exceeding 5.00' in height	Discretionary	110.00		110.00	115.00		115.00	5.00	4.55%	
31	Headstone and kerbs or equivalent not exceeding 5.00' in height	Discretionary			At Cost						
	Monuments/Memorial Rights										
32	Headstone or similar without kerbing not exceeding 3.0' in overall height	Discretionary	204.17	40.83	245.00	208.25	41.65	250.00	5.00	2.04%	
33	Headstone or similar exceeding 3.0' in overall height (non lawn sections only) per additional ft or part ft	Discretionary	58.33	11.67	70.00	62.50	12.50	75.00	5.00	7.14%	
34	Inscribed Book, Scroll, Tablet or vase not exceeding 20" in height when erected as only memorial marking grave	Discretionary	120.83	24.17	145.00	125.00	25.00	150.00	5.00	3.45%	
35	Cremated Remains Grave: Tablet/Vase	Discretionary	120.83	24.17	145.00	125.00	25.00	150.00	5.00	3.45%	
36	Additional Inscription (unless added within 6 months of original grant of memorial rights then no charge)	Discretionary	95.83	19.17	115.00	100.00	20.00	120.00	5.00	4.35%	
37	Concession charge for Public Grave: Headstone or additional inscription	Discretionary	58.33	11.67	70.00	62.50	12.50	75.00	5.00	7.14%	
	Surcharge - except interment of cremated Remains (October to March only)										
38	Surcharge for all burials at 2.15 pm	Discretionary	35.00		35.00	40.00		40.00	5.00	14.29%	
39	Surcharge for all burials at 2.45 pm	Discretionary	65.00		65.00	70.00		70.00	5.00	7.69%	
40	Surcharge for all burials at 3.15 pm	Discretionary	110.00		110.00	115.00		115.00	5.00	4.55%	
	Exhumation Charges										
41	Per coffin exhumed, including excavation	Discretionary			At Cost						
42	Plus per coffin exhumed and re-interred in same cemetery	Discretionary			At Cost						
43	Per container of cremated remains	Discretionary	225.00		225.00	230.00		230.00	5.00	2.22%	

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase		
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge	£	%
			£	£	£	£	£	£	£	£	%
	Miscellaneous Charges (Cemeteries)										
44	Use of Cemetery Church or Chapel for burial or memorial service	Discretionary	100.00		100.00	105.00		105.00	5.00	5.00%	
45	Extension of burial rights for 25 years once expired	Discretionary	400.00		400.00	410.00		410.00	10.00	2.50%	
46	Registration transfer of Grant of Right of Burial	Discretionary	70.00		70.00	75.00		75.00	5.00	7.14%	
47	Certificate of Burial	Discretionary	40.00		40.00	40.00		40.00	0.00	0.00%	
48	Certificate of Ownership of Burial Rights	Discretionary	40.00		40.00	40.00		40.00	0.00	0.00%	
49	Every Search (other than for identification of Grave)	Discretionary	20.42	4.08	24.50	20.83	4.17	25.00	0.50	2.04%	
	Memorials										
50	4' Memorial Seat and Bronze Plaque	Discretionary	887.50	177.50	1,065.00	908.33	181.67	1,090.00	25.00	2.35%	
51	5' Memorial Seat and Bronze Plaque	Discretionary	925.00	185.00	1,110.00	945.83	189.17	1,135.00	25.00	2.25%	
52	6' Memorial Seat and Bronze Plaque	Discretionary	1,070.00	214.00	1,284.00	1,091.67	218.33	1,310.00	26.00	2.02%	
53	Plus 25 year lease for all memorial seats	Discretionary	735.00		735.00	750.00		750.00	15.00	2.04%	
54	Replacement Bronze Plaques (6"x 2")	Discretionary	158.33	31.67	190.00	162.50	32.50	195.00	5.00	2.63%	
55	Additional characters	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%	
56	Memorial Tree and Bronze Plaque (6"x4")	Discretionary	145.83	29.17	175.00	150.00	30.00	180.00	5.00	2.86%	
57	Memorial Tree lease period for 5 years	Discretionary	260.00		260.00	265.00		265.00	5.00	1.92%	
58	Memorial Tree lease period for 10 years	Discretionary	505.00		505.00	515.00		515.00	10.00	1.98%	
59	Memorial Tree lease renewal for 5 years	Discretionary	275.00		275.00	280.00		280.00	5.00	1.82%	
60	Memorial Shrub and Bronze Plaque (6"x4")	Discretionary	170.83	34.17	205.00	175.00	35.00	210.00	5.00	2.44%	
61	Memorial Shrub lease period for 5 years	Discretionary	225.00		225.00	230.00		230.00	5.00	2.22%	
62	Memorial Shrub lease period for 10 years	Discretionary	435.00		435.00	445.00		445.00	10.00	2.30%	
63	Memorial Shrub lease renewal for 5 years	Discretionary	225.00		225.00	230.00		230.00	5.00	2.22%	
64	Replacement Bronze Plaques (6"x 2")	Discretionary	141.67	28.33	170.00	145.83	29.17	175.00	5.00	2.94%	
65	Replacement Bronze Plaques (7"x 5")	Discretionary	195.83	39.17	235.00	200.00	40.00	240.00	5.00	2.13%	
66	Replacement Bronze Plaque with Photo (8"x4")	Discretionary	266.67	53.33	320.00	270.83	54.17	325.00	5.00	1.56%	
67	Additional Characters	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%	
	Levelling Memorials/Monuments										
68	Cremated Remains	Discretionary	40.00		40.00	45.00		45.00	5.00	12.50%	
69	Lawn Headstones	Discretionary	115.00		115.00	120.00		120.00	5.00	4.35%	
70	Lawn Headstone on a traditional grave	Discretionary	115.00		115.00	120.00		120.00	5.00	4.35%	
71	Monument over 5.0' in height, or a vault	Discretionary				At Cost					

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase		
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge	£	%
			£	£	£	£	£	£	£	£	%
	CREMATORIUM										
	CREMATION FEES										
72	Cremation Fee incl of environmental charge and medical referee fees	Discretionary	740.00		740.00	765.00		765.00	25.00	3.38%	
73	Committal Gold A person whose age at the time of death exceeds 16 years Cremation only. Family attending (No service, organist or music, incl of enviromental charge)	Discretionary	605.00		605.00	625.00		625.00	20.00	3.31%	
74	Committal Silver A person whose age at the time of death exceeds 16 years cremation only No Family attending (No Service, organist or Music, incl environmental charge)	Discretionary	365.00		365.00	375.00		375.00	10.00	2.74%	
75	An NVF stillborn child or child not exceeding 16 years of age at time of death	Discretionary				No Charge					
76	Body Parts	Discretionary	175.00		175.00	180.00		180.00	5.00	2.86%	
	Miscellaneous Charges										
77	Use of Chapel for Memorial Service	Discretionary	185.00		185.00	190.00		190.00	5.00	2.70%	
78	Metal Urn - Adult	Discretionary	50.00		50.00	55.00		55.00	5.00	10.00%	
79	Metal Urn or Poly Urn - Child	Discretionary				No Charge					
80	Additional Poly Urn	Discretionary	30.00		30.00	35.00		35.00	5.00	16.67%	
81	Biodegradable urn (For use in Crematorium Garden of Remembrance	Discretionary	70.00		70.00	75.00		75.00	5.00	7.14%	
82	Web Cast (Cremation Service)	Discretionary	91.67	18.33	110.00	95.83	19.17	115.00	5.00	4.55%	
83	Visual Recording USB or DVD Format (Cremation Service)	Discretionary	66.67	13.33	80.00	66.67	13.33	80.00	0.00	0.00%	
84	Audio Recording USB or CD Format (Cremation Service)	Discretionary	54.17	10.83	65.00	58.33	11.67	70.00	5.00	7.69%	
85	Visual Tribute up to 10 photos	Discretionary				45.83	9.17	55.00	55.00	NEW	
86	Extra photos	Discretionary				1.25	0.25	1.50	1.50	NEW	
87	Single Photo Holding Picture	Discretionary				25.00	5.00	30.00	30.00	NEW	
88	Video Tribute up to 3 minutes	Discretionary				20.83	4.17	25.00	25.00	NEW	
89	Additional 3 minutes of video	Discretionary				8.33	1.67	10.00	10.00	NEW	
90	USB of the Tribute (only)	Discretionary				25.00	5.00	30.00	30.00	NEW	
91	Visual Tribute embedded into DVD recording of service	Discretionary				95.83	19.17	115.00	115.00	NEW	
92	Storage cremated remains beyond 1 month- per month or part month	Discretionary	25.00	5.00	30.00	25.00	5.00	30.00	0.00	0.00%	
93	Interment of cremated remains in Garden of Remembrance where cremation took place at another crematorium	Discretionary	110.00		110.00	115.00		115.00	5.00	4.55%	
94	Interment of cremated remains in Garden of Remembrance where cremation took place at Southend Crematorium if returned after 1 year	Discretionary	110.00		110.00	115.00		115.00	5.00	4.55%	
95	Saturday interment of cremated remains (Maximum of 4 interments PM only) in Garden of Remembrance	Discretionary	70.00		70.00	75.00		75.00	5.00	7.14%	
96	Additional or replacement Certified copy of cremation certificate	Discretionary	20.00		20.00	20.00		20.00	0.00	0.00%	
97	Use of Organ	Discretionary	10.00		10.00	10.00		10.00	0.00	0.00%	
98	Surcharge for Services over running upto 10 minutes	Discretionary				120.00		120.00	120.00	NEW	
99	Surcharge for Services over running 10 minutes and over	Discretionary				250.00		250.00	250.00	NEW	
100	Funeral services cancelled after 10am one working day before reserved time	Discretionary				250.00		250.00	250.00	NEW	

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Commemorative Fees (incl VAT)										
Book of Remembrance										
101	2 line inscription	Discretionary	91.67	18.33	110.00	95.83	19.17	115.00	5.00	4.55%
102	5 line inscription	Discretionary	141.67	28.33	170.00	145.83	29.17	175.00	5.00	2.94%
103	5 line inscription with Floral Motif	Discretionary	250.00	50.00	300.00	254.17	50.83	305.00	5.00	1.67%
104	5 line inscription with Service Badge / Crest	Discretionary	258.33	51.67	310.00	266.67	53.33	320.00	10.00	3.23%
105	8 line inscription	Discretionary	187.50	37.50	225.00	191.67	38.33	230.00	5.00	2.22%
106	8 line inscription with Floral Motif	Discretionary	308.33	61.67	370.00	316.67	63.33	380.00	10.00	2.70%
107	8 line inscription with Service Badge / Crest	Discretionary	316.67	63.33	380.00	325.00	65.00	390.00	10.00	2.63%
108	8 line inscription with Coat of Arms	Discretionary	333.33	66.67	400.00	341.67	68.33	410.00	10.00	2.50%
Remembrance Card										
109	2 line inscription	Discretionary	66.67	13.33	80.00	70.83	14.17	85.00	5.00	6.25%
110	5 line inscription	Discretionary	83.33	16.67	100.00	87.50	17.50	105.00	5.00	5.00%
111	5 line inscription with Floral Motif	Discretionary	195.83	39.17	235.00	200.00	40.00	240.00	5.00	2.13%
112	5 line inscription with Service Badge / Crest	Discretionary	204.17	40.83	245.00	208.33	41.67	250.00	5.00	2.04%
113	8 line inscription	Discretionary	108.33	21.67	130.00	112.50	22.50	135.00	5.00	3.85%
114	8 line inscription with Floral Motif	Discretionary	225.00	45.00	270.00	229.17	45.83	275.00	5.00	1.85%
115	8 line inscription with Service Badge / Crest	Discretionary	233.33	46.67	280.00	237.50	47.50	285.00	5.00	1.79%
116	8 line inscription with Coat of Arms	Discretionary	254.17	50.83	305.00	258.33	51.67	310.00	5.00	1.64%
Miniature Book of Remembrance										
117	2 line inscription	Discretionary	91.67	18.33	110.00	95.83	19.17	115.00	5.00	4.55%
118	5 line inscription	Discretionary	116.67	23.33	140.00	120.83	24.17	145.00	5.00	3.57%
119	5 line inscription with Floral Motif	Discretionary	225.00	45.00	270.00	229.17	45.83	275.00	5.00	1.85%
120	5 line inscription with Service Badge / Crest	Discretionary	233.33	46.67	280.00	237.50	47.50	285.00	5.00	1.79%
121	8 line inscription	Discretionary	133.33	26.67	160.00	137.50	27.50	165.00	5.00	3.13%
122	8 line inscription with Floral Motif	Discretionary	250.00	50.00	300.00	254.17	50.83	305.00	5.00	1.67%
123	8 line inscription with Service Badge / Crest	Discretionary	258.33	51.67	310.00	262.50	52.50	315.00	5.00	1.61%
124	8 line inscription with Coat of Arms	Discretionary	279.17	55.83	335.00	283.33	56.67	340.00	5.00	1.49%
125	Additional lines: per line	Discretionary	20.83	4.17	25.00	20.83	4.17	25.00	0.00	0.00%
Leaves of life										
126	Engraved Leaf Small for 12 months	Third Party	41.67	8.33	50.00	41.67	8.33	50.00	0.00	0.00%
127	Engraved Leaf Large for 12 months	Third Party	62.50	12.50	75.00	62.50	12.50	75.00	0.00	0.00%
127	Renewal of display for 1 year period Small	Third Party	41.67	8.33	50.00	41.67	8.33	50.00	0.00	0.00%
128	Renewal of display for 1 year period Large	Third Party	58.33	11.67	70.00	58.33	11.67	70.00	0.00	0.00%

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase	
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge	%
			£	£	£	£	£	£	£	%
	Memorial panels- 2 or 3 line panel displayed									
129	Memorial panel	Discretionary	66.67	13.33	80.00	70.83	14.17	85.00	5.00	6.25%
130	5 year display lease	Discretionary	190.00		190.00	195.00		195.00	5.00	2.63%
131	10 year display lease	Discretionary	360.00		360.00	370.00		370.00	10.00	2.78%
132	Renewal of display for 5 year period	Discretionary	190.00		190.00	195.00		195.00	5.00	2.63%
133	Re Gild Letter	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%
	Memorial Pergola Tablets									
134	Pergola Tablet	Discretionary	204.17	40.83	245.00	208.33	41.67	250.00	5.00	2.04%
135	5 year display lease	Discretionary	195.00		195.00	200.00		200.00	5.00	2.56%
136	10 years display lease	Discretionary	370.00		370.00	380.00		380.00	10.00	2.70%
137	<i>Pavillion Plaques (Children)</i>	Discretionary								
138	Bronze plaque flag style	Discretionary	91.67	18.33	110.00	95.83	19.17	115.00	5.00	4.55%
139	plus 10 year lease	Discretionary	95.00		95.00	100.00		100.00	5.00	5.26%
140	5 year renewal	Discretionary	85.00		85.00	90.00		90.00	5.00	5.88%
	Memorial Trees and Shrubs									
141	Memorial Tree and Bronze Plaque (6"x4")	Discretionary	145.83	29.17	175.00	150.00	30.00	180.00	5.00	2.86%
142	Memorial Tree lease period for 5 years	Discretionary	260.00		260.00	265.00		265.00	5.00	1.92%
143	Memorial Tree lease period for 10 years	Discretionary	505.00		505.00	515.00		515.00	10.00	1.98%
144	Memorial Tree lease renewal for 5 years	Discretionary	275.00		275.00	280.00		280.00	5.00	1.82%
145	Memorial Shrub and Bronze Plaque (6"x4")	Discretionary	170.83	34.17	205.00	175.00	35.00	210.00	5.00	2.44%
146	Memorial Shrub lease period for 5 years	Discretionary	225.00		225.00	230.00		230.00	5.00	2.22%
147	Memorial Shrub lease period for 10 years	Discretionary	435.00		435.00	445.00		445.00	10.00	2.30%
148	Memorial Shrub lease renewal for 5 years	Discretionary	225.00		225.00	230.00		230.00	5.00	2.22%
149	Replacement Bronze Plaques (6"x 2")	Discretionary	141.67	28.33	170.00	145.83	29.17	175.00	5.00	2.94%
150	Replacement Bronze Plaques (7"x 5")	Discretionary	195.83	39.17	235.00	200.00	40.00	240.00	5.00	2.13%
151	Replacement Bronze Plaque with Photo (8"x4")	Discretionary	266.67	53.33	320.00	270.83	54.17	325.00	5.00	1.56%
152	Additional Characters	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%
153	Standard Rose replacement Bronze Plaque (4"x 6")	Discretionary	158.33	31.67	190.00	162.50	32.50	195.00	5.00	2.63%
154	Additional Characters	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%
155	4' Memorial Seat and Bronze Plaque	Discretionary	887.50	177.50	1,065.00	908.33	181.67	1,090.00	25.00	2.35%
156	5' Memorial Seat and Bronze Plaque	Discretionary	925.00	185.00	1,110.00	945.83	189.17	1,135.00	25.00	2.25%
157	6' Memorial Seat and Bronze Plaque	Discretionary	1,070.00	214.00	1,284.00	1,091.67	218.33	1,310.00	26.00	2.02%
158	Plus 25 year lease for all memorial seats	Discretionary	735.00		735.00	750.00		750.00	15.00	2.04%
159	Replacement Bronze Plaques (6"x 2")	Discretionary	158.33	31.67	190.00	162.50	32.50	195.00	5.00	2.63%
160	Additional characters	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase	
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge	£
			£	£	£	£	£	£	£	
	Pergola Walk & Sunken Rose Garden Memorial Scheme									
161	Balustrade creamated remains Niche (incl container and 10 year leases)	Discretionary	1,215.00		1,215.00	1,240.00		1,240.00	25.00	2.06%
162	Balustrade creamated remains Niche (incl container and 15 year leases)	Discretionary	1,400.00		1,400.00	1,430.00		1,430.00	30.00	2.14%
163	Internment fee	Discretionary	110.00		110.00	115.00		115.00	5.00	4.55%
164	Inscription	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%
165	Photo plaque	Discretionary	87.50	17.50	105.00	91.67	18.33	110.00	5.00	4.76%
166	Line Drawing	Discretionary				58.33	11.67	70.00	70.00	NEW
167	Coloured Line Drawing	Discretionary				83.33	16.67	100.00	100.00	NEW
168	Military Badge or Crest	Discretionary				Price on Application				NEW
169	Pillar Post	Discretionary	400.00	80.00	480.00	408.33	81.67	490.00	10.00	2.08%
170	Inscription	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%
171	photo plaque	Discretionary	87.50	17.50	105.00	91.67	18.33	110.00	5.00	4.76%
172	Line Drawing	Discretionary				58.33	11.67	70.00	70.00	NEW
173	Coloured Line Drawing	Discretionary				83.33	16.67	100.00	100.00	NEW
174	Military Badge or Crest	Discretionary				Price on Application				NEW
175	5 year display lease	Discretionary	185.00		185.00	190.00		190.00	5.00	2.70%
176	10 year display lease	Discretionary	370.00		370.00	380.00		380.00	10.00	2.70%
177	Atlas pillar memeorial plaque	Discretionary	45.83	9.17	55.00	45.83	9.17	55.00	0.00	0.00%
178	Inscription	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%
179	photo plaque	Discretionary	87.50	17.50	105.00	91.67	18.33	110.00	5.00	4.76%
180	Line Drawing	Discretionary				58.33	11.67	70.00	70.00	NEW
181	Coloured Line Drawing	Discretionary				83.33	16.67	100.00	100.00	NEW
182	Military Badge or Crest	Discretionary				Price on Application				NEW
183	5 year display lease	Discretionary	185.00		185.00	190.00		190.00	5.00	2.70%
184	10 year display lease	Discretionary	370.00		370.00	380.00		380.00	10.00	2.70%
185	Chapel memorial plaque	Discretionary	117.00	23.40	140.40	120.83	24.17	145.00	4.60	3.28%
186	Inscription	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%
187	photo plaque	Discretionary	87.50	17.50	105.00	91.67	18.33	110.00	5.00	4.76%
188	Line Drawing	Discretionary				58.33	11.67	70.00	70.00	NEW
189	Coloured Line Drawing	Discretionary				83.33	16.67	100.00	100.00	NEW
190	Military Badge or Crest	Discretionary				Price on Application				NEW
191	Book Memorial Plaque	Discretionary	79.17	15.83	95.00	83.33	16.67	100.00	5.00	5.26%
192	Inscription	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%
193	photo plaque	Discretionary	87.50	17.50	105.00	91.67	18.33	110.00	5.00	4.76%
194	Line Drawing	Discretionary				58.33	11.67	70.00	70.00	NEW
195	Coloured Line Drawing	Discretionary				83.33	16.67	100.00	100.00	NEW
196	Military Badge or Crest	Discretionary				Price on Application				NEW
197	Rose Post	Discretionary	125.00	25.00	150.00	129.17	25.83	155.00	5.00	3.33%
198	Inscription	Discretionary	154.17	30.83	185.00	158.33	31.67	190.00	5.00	2.70%
199	photo plaque	Discretionary	87.50	17.50	105.00	91.67	18.33	110.00	5.00	4.76%
200	Line Drawing	Discretionary				58.33	11.67	70.00	70.00	NEW
201	Coloured Line Drawing	Discretionary				83.33	16.67	100.00	100.00	NEW
202	Military Badge or Crest	Discretionary				Price on Application				NEW
	Memorial Rockery									
203	Lease 15 years	Discretionary	1,295.00		1,295.00	1,320.00		1,320.00	25.00	1.93%
204	Bronze Plaque (6" x 4")	Discretionary	141.67	28.33	170.00	145.83	29.17	175.00	5.00	2.94%
205	Bronze Plaque (7"x5")	Discretionary	195.83	39.17	235.00	200.00	40.00	240.00	5.00	2.13%

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase	
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge	%
			£	£	£	£	£	£	£	%
	Cremation Urns									
206	Tranquility Brass Urn 3ltr	Discretionary	115.83	23.17	139.00	120.83	24.17	145.00	6.00	4.32%
207	Biodegradable Urn 3ltr	Discretionary	65.83	13.17	79.00	66.67	13.33	80.00	1.00	1.27%
208	Biodegradable Urn 3ltr including tree sapling	Discretionary	82.50	16.50	99.00	83.33	16.67	100.00	1.00	1.01%
209	Biodegradable freshwater Urn (Adult) 3ltr	Discretionary	104.17	20.83	125.00	108.33	21.67	130.00	5.00	4.00%
210	Biodegradable freshwater Urn (Infant) 0.75ltr	Discretionary	57.50	11.50	69.00	58.33	11.67	70.00	1.00	1.45%
211	Biodegradable seawater Urn (Adult) 3ltr	Discretionary	104.17	20.83	125.00	108.33	21.67	130.00	5.00	4.00%
212	Biodegradable seawater Urn (Infant) 0.75ltr	Discretionary	57.50	11.50	69.00	58.33	11.67	70.00	1.00	1.45%
213	Outdoor Angel Urn 8ltr	Discretionary	332.50	66.50	399.00	337.50	67.50	405.00	6.00	1.50%
214	Honesty Urn 2.7ltr	Discretionary	115.83	23.17	139.00	120.83	24.17	145.00	6.00	4.32%
215	Honesty companion Urn Set 2.7ltr	Discretionary	249.17	49.83	299.00	254.17	50.83	305.00	6.00	2.01%
216	Double Urn 6ltr	Discretionary	249.17	49.83	299.00	254.17	50.83	305.00	6.00	2.01%
217	Handcrafted Wooden Urn 4ltr	Discretionary	332.50	66.50	399.00	337.50	67.50	405.00	6.00	1.50%
218	Miniature Keepsake Urns	Discretionary				45.83	9.17	55.00	55.00	NEW
	Commemorative Jewellery									
218	Silver Heart Shape Pendant with Chain	Discretionary	124.17	24.83	149.00	137.50	27.50	165.00	16.00	10.74%
219	Silver Minature Awareness Pendant with Chain	Discretionary	82.50	16.50	99.00	83.33	16.67	100.00	1.00	1.01%
220	Silver Scrolled Drop Pendant with Chain	Discretionary	115.83	23.17	139.00	120.83	24.17	145.00	6.00	4.32%
221	Silver Scrolled Heart Pendant	Discretionary	124.17	24.83	149.00	129.17	25.83	155.00	6.00	4.03%
222	Silver Memorial Bead	Discretionary	82.50	16.50	99.00	83.33	16.67	100.00	1.00	1.01%
223	Double Chamber Keepsake Pendant	Discretionary	124.17	24.83	149.00	129.17	25.83	155.00	6.00	4.03%
224	Double Chamber Bangle	Discretionary	229.16	45.83	274.99	233.33	46.67	280.00	5.01	1.82%
225	Silver and Gold Plate Barrel Cufflinks	Discretionary	124.17	24.83	149.00	129.17	25.83	155.00	6.00	4.03%
226	Geometric Cufflinks	Discretionary	115.83	23.17	139.00	120.83	24.17	145.00	6.00	4.32%
227	Silver Awareness Ribbon Brooch	Discretionary	57.50	11.50	69.00	58.33	11.67	70.00	1.00	1.45%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
REGISTRATION SERVICE		Statutory	No increase by GRO			Under Review by GRO				
From the General Register Office, Office of National Statistics, Statutory Fees SET BY THE GRO * Subject to a potential price increase										
Cost of Certificates										
From Registrar who registered Birth, Death or Marriage:										
1	Standard Certificate (at time of registration)	Statutory	4.00		4.00	4.00		4.00	0.00	0.00%
2	Short Birth Certificate (at time of registration)	Statutory	4.00		4.00	4.00		4.00	0.00	0.00%
3	Issuing Certificate after time of registration	Statutory	7.00		7.00	7.00		7.00	0.00	0.00%
Cost of Copy Certificates										
4	Standard Certificate	Statutory	10.00		10.00	10.00		10.00	0.00	0.00%
5	Short Birth Certificate	Statutory	10.00		10.00	10.00		10.00	0.00	0.00%
6	Forename added within 12 months of birth registration	Statutory	40.00		40.00	40.00		40.00	0.00	0.00%
7	Consideration by Registrar / Superintendent Registrar of a correction application	Statutory	75.00		75.00	75.00		75.00	0.00	0.00%
8	Consideration by the Registrar General of a correction application	Statutory	90.00		90.00	90.00		90.00	0.00	0.00%
9	Same Day Priority Service (order by 2pm)	Discretionary	65.00		65.00	65.00		65.00	0.00	0.00%
10	Next Day Service (order by 2pm)	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
11	Postage costs for postal certificates (UK only) Recorded	Discretionary	2.50	0.50	3.00	2.50	0.50	3.00	0.00	0.00%
12	Postage costs for postal certificates (UK only) First Class	Discretionary	1.25	0.25	1.50	1.25	0.25	1.50	0.00	0.00%
MARRIAGE & CIVIL PARTNERSHIP CEREMONIES										
Southend Register Office Approved Premises in Borough of Southend & Essex										
13	Notice Fee per person *	Statutory	35.00		35.00	35.00		35.00	0.00	0.00%
14	On giving notice to a registration authority (Registration Abroad and Certificates) Order 2005, article 17(2) (certified impediment)	Statutory	35.00		35.00	35.00		35.00	0.00	0.00%
15	Registrar - notice of marriage of a house-bound person	Statutory	47.00		47.00	47.00		47.00	0.00	0.00%
16	Registrar – Attending a marriage at the residence of a house-bound person	Statutory	84.00		84.00	84.00		84.00	0.00	0.00%
17	Entering a notice of marriage by Registrar General's Licence for an end of life person (not paid to Council)	Statutory	3.00		3.00	3.00		3.00	0.00	0.00%
18	Attending a marriage by Registrar General's licence for an end of life person (not paid to Council)	Statutory	2.00		2.00	2.00		2.00	0.00	0.00%
19	Issue of Registrar General's licence for an end of life person (not paid to Council)	Statutory	15.00		15.00	15.00		15.00	0.00	0.00%
20	Registrar - Attending at a place of worship	Statutory	86.00		86.00	86.00		86.00	0.00	0.00%
21	Registrar - Attending at the residence of a house-bound person	Statutory	81.00		81.00	81.00		81.00	0.00	0.00%
22	Consideration by a Superintendent Registrar of a divorce/civil partnership dissolution obtained outside of the British Isles	Statutory	50.00		50.00	50.00		50.00	0.00	0.00%
23	Consideration by the Registrar General of a divorce/civil partnership dissolution obtained outside of the British Isles	Statutory	75.00		75.00	75.00		75.00	0.00	0.00%
24	Consideration in reduction of 28 day notice to marry	Statutory	60.00		60.00	60.00		60.00	0.00	0.00%
25	Registrar – certification of a place of meeting for religious worship	Statutory	29.00		29.00	29.00		29.00	0.00	0.00%
26	Registration of a building for the solemnisation of marriages	Statutory	123.00		123.00	123.00		123.00	0.00	0.00%
27	Registration of a building which has previously been registered for the solemnisation of marriages	Statutory	64.00		64.00	64.00		64.00	0.00	0.00%
CITIZENSHIP CEREMONIES										
Application										
28	Standard Group Ceremony	Statutory	80.00		80.00	80.00		80.00	0.00	0.00%
29	Individual Private Ceremony (Victoria Room)	Statutory	150.00		150.00	150.00		150.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Marriage, Civil Partnership, Renewal of Vows & Commitment Ceremonies										
NON STATUTORY FEES, SET BY LOCAL AUTHORITY (price includes registrar attendance, room hire, decorative flowers, certificate and commemorative box)										
Jubilee Room										
30	Weekdays Monday - Friday	Discretionary	420.00		420.00	420.00		420.00	0.00	0.00%
31	Saturday	Discretionary	560.00		560.00	560.00		560.00	0.00	0.00%
Victoria Room										
32	Weekdays Monday - Friday	Discretionary	335.00		335.00	200.00		200.00	(135.00)	-40.30%
33	Saturday	Discretionary	370.00		370.00	280.00		280.00	(90.00)	-24.32%
NAMING CEREMONIES										
NON STATUTORY FEES, SET BY LOCAL AUTHORITY (price includes registrar attendance, room hire, decorative flowers & ceremony pack* VAT charge applies)										
Jubilee Room										
34	Weekdays - Monday - Friday	Discretionary	411.67	8.33	420.00	411.67	8.33	420.00	0.00	0.00%
35	Saturday	Discretionary	551.67	8.33	560.00	551.67	8.33	560.00	0.00	0.00%
Victoria Room										
36	Weekdays Monday-Friday	Discretionary	211.67	8.33	220.00	211.67	8.33	220.00	0.00	0.00%
37	Saturday	Discretionary	271.67	8.33	280.00	271.67	8.33	280.00	0.00	0.00%
APPROVED PREMISES Marriage/Civil Partnership Ceremonies (price includes registrar attendance, certificate & commemorative box)										
38	Monday - Friday	Discretionary	400.00		400.00	450.00		450.00	50.00	12.50%
39	Saturdays	Discretionary	430.00		430.00	500.00		500.00	70.00	16.28%
40	Sundays & Bank Holidays	Discretionary	490.00		490.00	550.00		550.00	60.00	12.24%
41	6pm - 9pm Weekdays	Discretionary	440.00		440.00	550.00		550.00	110.00	25.00%
42	6pm - 9pm Saturdays	Discretionary	630.00		630.00	650.00		650.00	20.00	3.17%
43	6pm - 9pm Sundays and Bank Holidays	Discretionary	680.00		680.00	750.00		750.00	70.00	10.29%
APPROVED PREMISES Renewal of Vows/Commitment Ceremonies (price includes registrar attendance, certificate & commemorative box)										
44	Monday - Friday	Discretionary	280.00		280.00	280.00		280.00	0.00	0.00%
45	Saturdays	Discretionary	310.00		310.00	310.00		310.00	0.00	0.00%
46	Sundays & Bank Holidays	Discretionary	340.00		340.00	340.00		340.00	0.00	0.00%
APPROVED PREMISES NAMING CEREMONIES (price includes registrar attendance & ceremony pack)										
47	Monday - Friday	Discretionary	271.67	8.33	280.00	271.67	8.33	280.00	0.00	0.00%
48	Saturdays	Discretionary	301.67	8.33	310.00	301.67	8.33	310.00	0.00	0.00%
49	Sundays & Bank Holidays	Discretionary	331.67	8.33	340.00	331.67	8.33	340.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Individual Citizenship Ceremonies										
50	Staff Attendance – Approved Premises (Monday - Friday)	Discretionary	400.00		400.00	400.00		400.00	0.00	0.00%
51	Jubilee Room (Monday - Friday) - includes room hire	Discretionary	430.00		430.00	430.00		430.00	0.00	0.00%
52	Victoria Room (Monday - Friday) - includes room hire	Discretionary	260.00		260.00	260.00		260.00	0.00	0.00%
NATIONALITY CHECKING APPOINTMENT * fees inclusive of VAT										
53	Adult who submits a single application pays one fee	Discretionary	70.00	14.00	84.00	70.00	14.00	84.00	0.00	0.00%
54	Children under the age of 18	Discretionary	35.00	7.00	42.00	35.00	7.00	42.00	0.00	0.00%
55	Passport checking service (part of British Citizenship application)	Discretionary	12.50	2.50	15.00	12.50	2.50	15.00	0.00	0.00%
PREMISES LICENSE FEES										
56	Approved Premises Inspection Fee includes health & safety inspection	Discretionary	1,700.00		1,700.00	1,700.00		1,700.00	0.00	0.00%
57	Approved Premises Application – additional room/decision Review	Discretionary	560.00		560.00	560.00		560.00	0.00	0.00%
58	Private Premises Health & Safety Inspection	Discretionary	60.00		60.00	60.00		60.00	0.00	0.00%
SUNDRY SALES										
59	Confetti	Discretionary	2.00		2.00	2.00		2.00	0.00	0.00%
ALL APPOINTMENTS - BOOKINGS/AMENDMENTS/CANCELLATION FEES										
In the event that the customer makes changes to a booking the following fees will apply:										
60	For a ceremony (does not apply to Marriages & Civil Partnerships in the Register Office) a £50 deposit is required which is part of the overall fee. If it is subsequently cancelled with : -	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
61	- amendment of date of ceremony	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
62	- less than two months notice - or failure to cancel - no refund full fee lost	Discretionary				Full Fee				
63	Citizenship/Nationality checking service Amendment of date of ceremony/appointment	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
64	Nationality Checking Service non attendance fee (single family)	Discretionary				Full Fee				

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Fleet Hire Charges - VAT Chargeable in addition on external hire										
1	Small Van Full Day	Full Cost Recovery	40.00		40.00	41.00		41.00	1.00	2.50%
2	Small Van Half Day	Full Cost Recovery	25.00		25.00	26.00		26.00	1.00	4.00%
3	Small Van Cost Per Mile	Full Cost Recovery	0.45		0.45	0.45		0.45	0.00	0.00%
4	Large Van Full Day	Full Cost Recovery	56.00		56.00	58.00		58.00	2.00	3.57%
5	Large Van Half Day	Full Cost Recovery	30.00		30.00	31.00		31.00	1.00	3.33%
6	Large Van Cost Per Mile	Full Cost Recovery	0.55		0.55	0.55		0.55	0.00	0.00%
7	Open Back Tipper Full Day/Crew Cab	Full Cost Recovery	60.00		60.00	62.00		62.00	2.00	3.33%
8	Open Back Tipper Half Day/ Crew Cab	Full Cost Recovery	35.00		35.00	36.00		36.00	1.00	2.86%
9	Minibus (up to 16 seater) Full Day	Full Cost Recovery	70.00		70.00	72.00		72.00	2.00	2.86%
10	Minibus (up to 16 seater) Half Day	Full Cost Recovery	40.00		40.00	41.00		41.00	1.00	2.50%
11	Minibus Cost Per Mile	Full Cost Recovery	0.65		0.65	0.65		0.65	0.00	0.00%
12	Driving Assessment for small vehicle	Full Cost Recovery				Price on Application				
13	Training & test for minibus - internal staff and LA Schools only	Full Cost Recovery				Price on Application				
14	Above with Passenger Transport vehicle	Full Cost Recovery				Price on Application				
Parental Contribution (Post 16 Transport)										
19	Parental Contribution	Discretionary				£500.00 or total cost whichever is greater				
Dial-A-Ride Charges										
(Dial-a-Ride charges held static pending outcome of procurement exercise)										
Charges inclusive of £1.50 booking fee										
20	Single 0 - 1 miles	Discretionary	3.35		3.35	3.40		3.40	0.05	1.49%
21	Single 1 - 4 miles	Discretionary	3.90		3.90	4.00		4.00	0.10	2.56%
22	Single 4 - 6 miles	Discretionary	4.95		4.95	5.10		5.10	0.15	3.03%
23	Single 6 miles plus	Discretionary	6.00		6.00	6.10		6.10	0.10	1.67%
24	Single Additional Escort To Travel	Discretionary	2.75		2.75	3.00		3.00	0.25	9.09%
25	Return 0 - 1 miles	Discretionary	6.70		6.70	6.80		6.80	0.10	1.49%
26	Return 1 - 4 miles	Discretionary	7.75		7.75	7.90		7.90	0.15	1.94%
27	Return 4 - 6 miles	Discretionary	9.90		9.90	10.10		10.10	0.20	2.02%
28	Return 6 miles plus	Discretionary	11.95		11.95	12.20		12.20	0.25	2.09%
29	Return Additional Escort To Travel	Discretionary	5.45		5.45	6.00		6.00	0.55	10.09%
30	Registration/Membership Fee	Discretionary	12.50		12.50	12.00		12.00	(0.50)	-4.00%

	Description of Service	Basis of Charge	Net Charge	VAT	Gross 2017/18	Proposed Net	VAT	Proposed	Proposed Increase	
			2017/18	(20%)	Charge	Charge	(20%)	Gross 2018/19	Gross Charge	
			£	£	£	£	£	£	£	%
	Civic Suite									
	Room Bookings commence at 08:00									
	Extra Large (Council Chamber)									
1	Commercial Half Day (4hrs)	Discretionary	400.00		400.00	400.00		400.00	0.00	0.00%
2	Commercial Full Day (9hrs)	Discretionary	800.00		800.00	800.00		800.00	0.00	0.00%
3	Commercial Hourly (8am - 10pm)	Discretionary	110.00		110.00	110.00		110.00	0.00	0.00%
4	Concessions Half Day (4hrs)	Discretionary	300.00		300.00	300.00		300.00	0.00	0.00%
5	Concessions Full Day (9hrs)	Discretionary	600.00		600.00	600.00		600.00	0.00	0.00%
6	Concessions Hourly (8am - 10pm)	Discretionary	75.00		75.00	75.00		75.00	0.00	0.00%
7	Midweek Evenings (4hrs)	Discretionary	150.00		150.00	150.00		150.00	0.00	0.00%
8	Academic Holidays (Mon - Fri)	Discretionary	300.00		300.00	300.00		300.00	0.00	0.00%
	Large (Committee Room 1, 4a)									
9	Commercial Half Day (4hrs)	Discretionary	180.00		180.00	180.00		180.00	0.00	0.00%
10	Commercial Full Day (9hrs)	Discretionary	360.00		360.00	360.00		360.00	0.00	0.00%
11	Commercial Hourly (8am - 10pm)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
12	Concessions Half Day (4hrs)	Discretionary	150.00		150.00	150.00		150.00	0.00	0.00%
13	Concessions Full Day (9hrs)	Discretionary	300.00		300.00	300.00		300.00	0.00	0.00%
14	Concessions Hourly (8am - 10pm)	Discretionary	40.00		40.00	40.00		40.00	0.00	0.00%
15	Midweek Evenings (4hrs)	Discretionary	75.00		75.00	75.00		75.00	0.00	0.00%
16	Academic Holidays (Mon - Fri)	Discretionary	150.00		150.00	150.00		150.00	0.00	0.00%
	Medium Large (Committee Rooms 3,4,5,6)									
17	Commercial Half Day (4hrs)	Discretionary	120.00		120.00	120.00		120.00	0.00	0.00%
18	Commercial Full Day (9hrs)	Discretionary	240.00		240.00	240.00		240.00	0.00	0.00%
19	Commercial Hourly (8am - 10pm)	Discretionary	35.00		35.00	35.00		35.00	0.00	0.00%
20	Concessions Half Day (4hrs)	Discretionary	100.00		100.00	100.00		100.00	0.00	0.00%
21	Concessions Full Day (9hrs)	Discretionary	200.00		200.00	200.00		200.00	0.00	0.00%
22	Concessions Hourly (8am - 10pm)	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
23	Midweek Evenings (4hrs)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
24	Academic Holidays (Mon - Fri)	Discretionary	100.00		100.00	100.00		100.00	0.00	0.00%
	Regular (Committee Rooms 2,7)									
25	Commercial Half Day (4hrs)	Discretionary	80.00		80.00	80.00		80.00	0.00	0.00%
26	Commercial Full Day (9hrs)	Discretionary	160.00		160.00	160.00		160.00	0.00	0.00%
27	Commercial Hourly (8am - 10pm)	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
28	Concessions Half Day (4hrs)	Discretionary	60.00		60.00	60.00		60.00	0.00	0.00%
29	Concessions Full Day (9hrs)	Discretionary	120.00		120.00	120.00		120.00	0.00	0.00%
30	Concessions Hourly (8am - 10pm)	Discretionary	20.00		20.00	20.00		20.00	0.00	0.00%
31	Midweek Evenings (4hrs)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
32	Academic Holidays (Mon - Fri)	Discretionary	75.00		75.00	75.00		75.00	0.00	0.00%
	Small (CSC Meeting Rooms)									
33	Commercial Half Day (4hrs)	Discretionary	60.00		60.00	60.00		60.00	0.00	0.00%
34	Commercial Full Day (9hrs)	Discretionary	120.00		120.00	120.00		120.00	0.00	0.00%
35	Commercial Hourly (8am - 10pm)	Discretionary	20.00		20.00	20.00		20.00	0.00	0.00%
36	Concessions Half Day (4hrs)	Discretionary	40.00		40.00	40.00		40.00	0.00	0.00%
37	Concessions Full Day (9hrs)	Discretionary	80.00		80.00	80.00		80.00	0.00	0.00%
38	Concessions Hourly (8am - 10pm)	Discretionary	15.00		15.00	15.00		15.00	0.00	0.00%
39	Midweek Evenings (4hrs)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
40	Academic Holidays (Mon - Fri)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Table Sales / Stalls (Ground / First Floor Foyer)										
41	Commercial 1 table	Discretionary	25.00		25.00	25.00		25.00	0.00	0.00%
42	Commercial 2 tables	Discretionary	40.00		40.00	40.00		40.00	0.00	0.00%
43	Commercial 3 tables	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
44	Concession 1 table	Discretionary	5.00		5.00	5.00		5.00	0.00	0.00%
45	Concession 2 tables	Discretionary	10.00		10.00	10.00		10.00	0.00	0.00%
46	Concession 3 tables	Discretionary	15.00		15.00	15.00		15.00	0.00	0.00%
Other related charges (Tickfield & Civic Centre)										
47	Flip chart stand, pens and paper	Discretionary	10.00		10.00	10.00	N/A	10.00	0.00	0.00%
48	Hire of Microphones and System	Discretionary				25.00	5.00	30.00	30.00	NEW
49	LCD TV Screen - Fixed to wall	Discretionary				15.00	3.00	18.00	18.00	NEW
50	Multimedia Projector	Discretionary	20.00	4.00	24.00	25.00	5.00	30.00	6.00	25.00%
51	Laptop Hire (Tickfield only)	Discretionary	20.00	4.00	24.00	25.00	5.00	30.00	6.00	25.00%
52	Council Chamber – Use of Webcasting Facilities	Discretionary	POA		POA	POA		POA		
53	Conference / Spider Phone System	Discretionary	POA		POA	POA		POA		
54	Charter Restaurant - POA dependant upon package. Minimum charge £350 per hire	Discretionary	POA		POA	POA		POA		
55	Courtyard Café - POA dependant upon package. Minimum charge £200 per hire	Discretionary	POA		POA	POA		POA		
TICKFIELD										
Extra Large (Darwin Evolution Room)										
56	Commercial Half Day (4hrs)	Discretionary	240.00		240.00	240.00		250.00	10.00	4.17%
57	Commercial Full Day (9hrs)	Discretionary	480.00		480.00	480.00		500.00	20.00	4.17%
58	Commercial Hourly (8am - 10pm)	Discretionary	65.00		65.00	70.00		70.00	5.00	7.69%
59	Concessions Half Day (4hrs)	Discretionary	200.00		200.00	210.00		210.00	10.00	5.00%
60	Concessions Full Day (9hrs)	Discretionary	400.00		400.00	420.00		420.00	20.00	5.00%
61	Concessions Hourly (8am - 10pm)	Discretionary	50.00		50.00	55.00		55.00	5.00	10.00%
62	Midweek Evenings (4hrs)	Discretionary	100.00		100.00	100.00		100.00	0.00	0.00%
63	Academic Holidays (Mon - Fri)	Discretionary	200.00		200.00	200.00		200.00	0.00	0.00%
Large (Darwin, Johnson, Seacole)										
64	Commercial Half Day (4hrs)	Discretionary	180.00		180.00	190.00		190.00	10.00	5.56%
65	Commercial Full Day (9hrs)	Discretionary	360.00		360.00	380.00		380.00	20.00	5.56%
66	Commercial Hourly (8am - 10pm)	Discretionary	50.00		50.00	55.00		55.00	5.00	10.00%
67	Concessions Half Day (4hrs)	Discretionary	150.00		150.00	160.00		160.00	10.00	6.67%
68	Concessions Full Day (9hrs)	Discretionary	300.00		300.00	320.00		320.00	20.00	6.67%
69	Concessions Hourly (8am - 10pm)	Discretionary	40.00		40.00	45.00		45.00	5.00	12.50%
70	Midweek Evenings (4hrs)	Discretionary	75.00		75.00	75.00		75.00	0.00	0.00%
71	Academic Holidays (Mon - Fri)	Discretionary	150.00		150.00	150.00		150.00	0.00	0.00%
Turing ICT Suite (L)										
72	Commercial Half Day (4hrs)	Discretionary	180.00	36.00	216.00	190.00	38.00	228.00	12.00	5.56%
73	Commercial Full Day (9hrs)	Discretionary	360.00	72.00	432.00	380.00	76.00	456.00	24.00	5.56%
74	Commercial Hourly (8am - 10pm)	Discretionary	50.00	10.00	60.00	55.00	11.00	66.00	6.00	10.00%
75	Concessions Half Day (4hrs)	Discretionary	150.00	30.00	180.00	160.00	32.00	192.00	12.00	6.67%
76	Concessions Full Day (9hrs)	Discretionary	300.00	60.00	360.00	320.00	64.00	384.00	24.00	6.67%
77	Concessions Hourly (8am - 10pm)	Discretionary	40.00	8.00	48.00	45.00	9.00	54.00	6.00	12.50%
78	Midweek Evenings (4hrs)	Discretionary	75.00	15.00	90.00	75.00	15.00	90.00	0.00	0.00%
79	Academic Holidays (Mon - Fri)	Discretionary	150.00	30.00	180.00	150.00	30.00	180.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Medium (Caxton, Cole, www.ICT Evolution, The Works)										
72	Commercial Half Day (4hrs)	Discretionary	120.00		120.00	130.00		130.00	10.00	8.33%
73	Commercial Full Day (9hrs)	Discretionary	240.00		240.00	260.00		260.00	20.00	8.33%
74	Commercial Hourly (8am - 10pm)	Discretionary	35.00		35.00	40.00		40.00	5.00	14.29%
75	Concessions Half Day (4hrs)	Discretionary	100.00		100.00	110.00		110.00	10.00	10.00%
76	Concessions Full Day (9hrs)	Discretionary	200.00		200.00	220.00		220.00	20.00	10.00%
77	Concessions Hourly (8am - 10pm)	Discretionary	25.00		25.00	30.00		30.00	5.00	20.00%
78	Midweek Evenings (4hrs)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
79	Academic Holidays (Mon - Fri)	Discretionary	100.00		100.00	100.00		100.00	0.00	0.00%
Small (Meeting Room 1, 2, www.Meeting Room)										
80	Commercial Half Day (4hrs)	Discretionary	75.00		75.00	75.00		75.00	0.00	0.00%
81	Commercial Full Day (9hrs)	Discretionary	150.00		150.00	150.00		150.00	0.00	0.00%
82	Commercial Hourly (8am - 10pm)	Discretionary	20.00		20.00	20.00		20.00	0.00	0.00%
83	Concessions Half Day (4hrs)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
84	Concessions Full Day (9hrs)	Discretionary	100.00		100.00	100.00		100.00	0.00	0.00%
85	Concessions Hourly (8am - 10pm)	Discretionary	15.00		15.00	15.00		15.00	0.00	0.00%
86	Midweek Evenings (4hrs)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
87	Academic Holidays (Mon - Fri)	Discretionary	50.00		50.00	50.00		50.00	0.00	0.00%
PORTERS										
88	Porters Tours - per person	Discretionary	6.00		6.00	6.00		6.00	0.00	0.00%
89	Porters Registered Charity Half Day (inc set up and break down time)	Discretionary	70.00		70.00	70.00		70.00	0.00	0.00%
90	Porters Registered Charity Full Day (inc set up and break down time)	Discretionary	120.00		120.00	120.00		120.00	0.00	0.00%
91	Porters Not for profit organisations Half Day (inc set up and break down time)	Discretionary	90.00		90.00	90.00		90.00	0.00	0.00%
92	Porters Not for profit organisations Full Day (inc set up and break down time)	Discretionary	170.00		170.00	170.00		170.00	0.00	0.00%
93	Porters Monday - Wednesday Commercial Organisations (inc ceremonies) Half Day (inc set up and break down time)	Discretionary	700.00		700.00	710.00		710.00	10.00	1.43%
94	Porters Monday - Wednesday Commercial Organisations (inc ceremonies) Full Day (inc set up and break down time)	Discretionary	1,200.00		1,200.00	1,220.00		1,220.00	20.00	1.67%
95	Porters Extended Ceremony Hours Monday - Wednesday	Discretionary	720.00		720.00	730.00		730.00	10.00	1.39%
96	Porters Thursdays, Fridays, Saturdays, Sundays Commercial Organisations (inc ceremonies) Half Days (inc set up and break down time)	Discretionary	800.00		800.00	810.00		810.00	10.00	1.25%
97	Porters Thursdays, Fridays, Saturdays, Sundays Commercial Organisations (inc ceremonies and reception) Full Day (inc set up and break down time)	Discretionary	1,500.00		1,500.00	1,530.00		1,530.00	30.00	2.00%
98	Porters Extended Ceremony Hours Thursday, Friday, Saturdays, Sundays	Discretionary	850.00		850.00	860.00		860.00	10.00	1.18%
99	Porters Partner Organisations Half Day (inc set up and break down time)	Discretionary	420.00		420.00	425.00		425.00	5.00	1.19%
100	Porters Partner Organisations Full Day (inc set up and break down time)	Discretionary	830.00		830.00	840.00		840.00	10.00	1.20%
101	Porters Staff (inc private parties) Half Day (inc set up and break down time)	Discretionary	330.00		330.00	335.00		335.00	5.00	1.52%
102	Porters Staff (inc private parties, ceremonies & receptions) Full Day (inc set up and break down time)	Discretionary	700.00		700.00	710.00		710.00	10.00	1.43%
103	Porters Staff extended ceremony hours	Discretionary	360.00		360.00	370.00		370.00	10.00	2.78%
104	Floral Arrangements	Discretionary								
105	Waitress service for canapés	Discretionary	83.33	16.67	100.00	85.00	17.00	102.00	2.00	2.00%
Corkage - per bottle inc waitress service										
106	Wine, Champagne, Cava, Pre-mixed Bucks Fizz (Porters)	Discretionary	4.17	0.83	5.00	4.17	0.83	5.00	0.00	0.00%
107	Bottled Beer (Porters)	Discretionary	1.25	0.25	1.50	1.25	0.25	1.50	0.00	0.00%
108	Soft Drinks - Lemonade, Cola, Fruit Juice etc (Porters)	Discretionary	1.25	0.25	1.50	1.25	0.25	1.50	0.00	0.00%
109	Pimms (inc lemonade) (Porters)	Discretionary	6.00	1.20	7.20	6.00	1.20	7.20	0.00	0.00%
110	Tea & Coffee - per cup (Porters)	Discretionary	0.83	0.17	1.00	0.83	0.17	1.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
Penalties for Non Return of Information										
(Penalty fees set by Statute)										
Initial Failure to provide information										
1	Failure to notify the Council that an exemption on a dwelling should have ended	Statutory	70.00		70.00	70.00		70.00	0.00	0.00%
2	Failure to notify the Council that a discount (including single person discount and Local Council Tax Support) should have ended	Statutory	70.00		70.00	70.00		70.00	0.00	0.00%
3	Failure to notify the Council of a change of address or fails to notify the council of a change in the liable party	Statutory	70.00		70.00	70.00		70.00	0.00	0.00%
4	Failure to provide information requested to identify liability	Statutory	70.00		70.00	70.00		70.00	0.00	0.00%
5	Failure to provide information requested after a liability order has been obtained	Statutory	70.00		70.00	70.00		70.00	0.00	0.00%
Further Failure to provide information										
6	Further failure to supply the requested information (all categories)	Statutory	280.00		280.00	280.00		280.00	0.00	0.00%

Description of Service		Basis of Charge	Net Charge 2017/18	VAT (20%)	Gross 2017/18 Charge	Proposed Net Charge 2018/19	VAT (20%)	Proposed Gross 2018/19 Charge	Proposed Increase Gross Charge	
			£	£	£	£	£	£	£	%
1	Standard Search (forms LLC1 and Con29'R')(VAT on Con29'R' only)	Full Cost Recovery	105.00	14.00	119.00	105.00	14.00	119.00	0.00	0.00%
2	Official Search (form LLC1 only)	Full Cost Recovery	35.00		35.00	35.00		35.00	0.00	0.00%
3	Local Enquiries (form Con29'R' only)	Full Cost Recovery	70.00	14.00	84.00	70.00	14.00	84.00	0.00	0.00%
4	Additional Parcels of Land (Standard Search) per parcel	Full Cost Recovery	15.00		15.00	15.00		15.00	0.00	0.00%
5	Local Enquiries (form CON29'O') per question	Full Cost Recovery	15.00	3.00	18.00	15.00	3.00	18.00	0.00	0.00%
6	Personal Search No Charge		0.00		0.00	0.00		0.00		
7	Extra Parcel Fee LLC1 per parcel	Full Cost Recovery	5.00		5.00	5.00		5.00	0.00	0.00%
8	Extra Parcel Fee CON29 per parcel	Full Cost Recovery	10.00	2.00	12.00	10.00	2.00	12.00	0.00	0.00%